



El Dorado County Parks Division Work Plan

The purpose of this work plan is to provide staff guidance on the implementation of the Goals, Objectives, and Initiatives described in the 2025 Parks and Trails Master Plan. The factors that have been taken into consideration when creating the plan and establishing the cadence of when each task needs to be completed are: Time (how long will the task take to complete), Cost (how much the Goal, Objective, or Initiative will cost to complete, and if funding is readily available), and Priority (what is the level of urgency for completing the task considering input from Parks Staff, El Dorado County Parks and Recreation Commissioners, and Board of Supervisors). Priorities are indicated as the highest priority (“i”) to lower priority (“iii”), while recognizing that all initiatives are important enough to be included in the plan and will be pursued to completion. Some initiatives are ongoing, with no anticipated completion date. Many others will be completed over the 10-year life of the Parks and Trails Master Plan.

This prioritized list of initiatives that will drive the County Parks Division's work after the adoption of the Master Plan starts with short-term deliverables to be completed each quarter of 2025 and 2026, and then projects out well into the future. As tasks are completed, staff, in concert with the Parks and Recreation Commission and Board of Supervisors, will systematically update and refocus as the County's recreation needs evolve over time. “Future” initiatives will be assigned a timeline for completion over the life of the Parks and Trails Master Plan as the Work Plan is updated each year. County Parks Division Staff will provide annual updates to the Parks Commission and Board of Supervisors documenting progress on the tasks that have been identified for the past year and calling out the items that are to be completed the following year.

2025 Parks and Trails Master Plan Initiative	Workplan Priority	Workplan Time Horizon
Initiative 2.4.4. Establish regular meetings with the City of Placerville and El Dorado County Parks & Recreation agencies, the El Dorado County Office of Education, the U.S. Forest Service, and other park districts and jurisdictions to continually review common natural resource and recreation issues and to coordinate programs, activities, and facilities.	i	Q1 2025
Initiative 1.4.10. In collaboration with American River outfitters and the private boating community, identify improvements to the River Management Program and to enhance safety and user experience.	i	Q2 2025
Initiative 2.2.5. Study the appropriateness of allowing electric bikes and develop policies to address safety concerns with the use of E-bikes and other emerging technologies for both recreation and transportation on trails.	i	Q2 2025
Initiative 4.1.3. Create a countywide volunteer program for natural trail construction and maintenance, coordinated by a specialized parks maintenance team to provide training to volunteers, tools and direct a crew for improvement annually.	i	Q2 2025
Initiative 5.2.2. Review and update facility rental charges for sports fields to offset maintenance and operating costs.	i	Q2 2025
Initiative 1.4.9. Coordinate for access to locked gates and facilities for emergency response to fire and other disasters.	i	Q3 2025
Initiative 2.2.4. Incorporate trail projects currently listed within the Department of Transportation Annual Capital Improvement Program into a comprehensive Parks and Trails Capital Improvement Program.	i	Q3 2025
Initiative 3.2.8. Establish and update a Five-Year Parks and Trails Capital Improvement Program to include long-term maintenance and renovation projects.	i	Q3 2025

Initiative 5.1.1. Develop a parks and recreation funding policy in budget policy, dedicating a portion of transient occupancy tax (TOT) to parks, trails, and open spaces.	i	Q4 2025
Initiative 1.4.1. Adopt a Comprehensive Integrated Pest Management Plan (IPM) to provide for vegetation management along trails and in parks, where feasible, to prevent erosion, and minimize the need for fertilizers, pesticides, and herbicides.	ii	Q1 2026
Initiative 4.3.5. Update the County parks and trails website to allow residents and visitors to find park, trail, and open space opportunities and up-to-date information quickly and easily on park offerings and events.	ii	Q1 2026
Initiative 1.4.7. Use the Parks webpage and trail signage information to communicate warnings, skill level, best use, etc. for recreation areas.	ii	Q1 2026
Initiative 2.2.6. Incorporate transit and travel information into the Park's website to encourage the use of transit or biking to trailheads.	ii	Q1 2026
Initiative 4.1.6. In collaboration with user groups, identify improvements to the Rubicon trail program to enhance sustainable responsible use and improve the user experience.	ii	Q1 2026
Initiative 3.2.6. Establish cost recovery policies and expectations for County programs and activities, including recommendations for those programs for which it is not realistic to expect fees to cover the cost of providing the program and those that should be covered by user fees.	ii	Q2 2026
Initiative 4.3.4. Work with the El Dorado County Chamber of Commerce to increase recognition of the County's parks, open space, and trail offerings, promote recreation opportunities, and broaden reach for enhance uses of public spaces.	ii	Q2 2026
Initiative 5.1.4. Engage in marketing efforts by businesses and partner organizations to connect guests to the County's world-class recreation, including the American River, Rubicon Trail, El Dorado Trail, multi-use regional trail system, open space, and park offerings.	ii	Q2 2026

Initiative 5.1.5. Evaluate the potential for user or parking fees for facilities that receive high visitor and tourism use.	ii	Q2 2026
Initiative 5.1.7. Establish guidelines to allow for selling of naming rights and advertising sales on new facilities, scoreboards, trash cans, playgrounds, at dog parks, along trails, on planters, and as part of special events to support the costs of operations.	ii	Q2 2026
Initiative 3.3.4. Evaluate and update maintenance frequencies and develop asset replacement schedules.	ii	Q2 2026
Initiative 2.7.6. Conduct a Park Impact Fee Nexus Study with the intent of assessing a regional park and trail development impact mitigation fee.	ii	Q3 2026
Initiative 1.4.11. Partner with the El Dorado County Agricultural Department to develop, document, implement, and update a coordinated plan to detect, map, and control harmful non-native invasive weed infestations using methods of integrated weed management.	ii	Q3 2026
Initiative 5.1.2. Develop a policy for concessions, food trucks, and sidewalk vendors to operate at parks and trailheads.	iii	Q4 2026
Initiative 3.1.1. Continue current projects to their completion prior to pursuing new opportunities.	i	Q4 2026
Initiative 1.2.4. Support parks, open space and trail planning efforts of local municipalities, special districts, and state and federal agencies to meet community and regional goals.	i	Ongoing
Initiative 2.2.2. Parks Division provides input on grant applications pursued through DOT to focus new trail priorities to evaluate needs and prioritize trail gaps and connections between existing trails to add to the active transportation network.	i	Ongoing
Initiative 2.4.2. Calculate recreation acreage standards pursuant to the General Plan considering all publicly accessible parkland, including opportunities provided through partner agencies.	i	Ongoing
Initiative 3.1.6. Optimize operating times for parks to make it possible for people with diverse work and school schedules to utilize them.	i	Ongoing

Initiative 3.1.11. In cooperation with the Parks and Recreation Commission, and with guidance from the goals and objectives in this Master Plan, analyze existing park plans that have yet to be fully implemented and reevaluate priorities for implementation of improvements.	i	Ongoing
Initiative 3.2.1. Identify training opportunities for staff to stay up-to-date with new techniques, practices, and materials to support safety, efficiency, and sustainability in all aspects of facility renovation and maintenance.	i	Ongoing
Initiative 4.1.4. Provide motivational support for and retention of volunteers through calls to service and recognition of efforts.	i	Ongoing
Initiative 4.1.5. Create opportunities for community partners such as Scout troops, El Dorado Leadership Forum, and community service organizations to take on park, trail, and open space projects, as appropriate.	i	Ongoing
Initiative 4.2.5. Coordinate with Friends Groups for support of single facility or program that will better the community and their special interest.	i	Ongoing
Initiative 5.1.6. Consider strategies for identifying ongoing funding streams for maintenance and operations of parks and recreation, including user fees, events space rentals, and film fees.	i	Ongoing
Initiative 4.1.2. Through a robust volunteer program, provide oversight to engage and train volunteers, track volunteer hours and projects completed to gauge effectiveness, plan for future opportunities, and leverage grant funds.	i	Ongoing
Initiative 1.4.2. Strengthen and build relationships with State Parks OHV Division, Placer County, and the US Forest Service through regularly scheduled meetings and forums to improve integrated information, use of grant funding, mapping, volunteer coordination, etc. on the Rubicon Trail, to maintain water quality and trail access.	i	Ongoing
Initiative 2.4.5. Continue to accept, encourage, and promote donations to fund capital projects, amenities, and maintenance projects.	i	Ongoing

Initiative 2.6.5. Enter into partnerships or agreements with other federal, state and local agencies such as Placer and Amador Counties, BLM, U.S. Forest Service, and CAL FIRE to clarify management responsibilities, share resources and more efficiently address road maintenance, fuels reduction, interpretive programs, law enforcement, emergency response, and/or other operational needs.	i	Ongoing
Initiative 1.4.5. Include bear-resistant receptacles for material trash, recycling, and composting in parks, along trails, and trailheads.	i	Ongoing
Initiative 2.1.6. Where appropriate, design trails to serve as fuel breaks and coordinate alignments with CalFire and wildfire resiliency planning.	i	Ongoing
Initiative 1.1.4 Support trail development by County partners to increase river access and provide recreational opportunities along riverways.	i	Ongoing
Initiative 1.2.2. Contribute to the development of open space management plans to address appropriate access and connectivity. Connect regional open spaces through trails, greenways, wildlife corridors, and open space connections. Plans should be created and updated for properties or groups of properties within a contiguous area with progress tracked over time.	i	Ongoing
Initiative 1.3.2. The use of El Dorado County parks and trails for organized events, classes, and group activities that support the health of individuals and communities will be encouraged, with appropriate provision made for maintenance, safety, capacity, and cost recovery.	i	Ongoing
Initiative 1.3.4. Support recreation program providers through permit coordination and promotion of events, programs, and other opportunities via the Parks office and social media.	i	Ongoing
Initiative 1.4.3. Consider strategies to reduce brush and minimize wildfire risks. Coordinate other open space management strategies with resiliency and wildfire prevention planning to reduce the risk of wildfire.	i	Ongoing

Initiative 2.1.1. Regularly meet with local, regional, state, and federal coalitions, agencies, and organizations to manage trail planning efforts and identify opportunities to coordinate projects and leverage resources to create a core regional trail system.	i	Ongoing
Initiative 2.1.3. Facilitate the collaboration of regional partners for trail development and maintenance.	i	Ongoing
Initiative 2.3.1. Under the direction of staff, engage volunteers and non-profit groups to assist in building and maintaining trails.	i	Ongoing
Initiative 2.4.1. Manage recreational opportunities in coordination with other parks and recreation areas so that recreational opportunities in El Dorado County complement nearby opportunities.	i	Ongoing
Initiative 2.5.3. Continue to engage with non-profits, schools, and local sports leagues to make use of funding or land to meet the demands for sports fields.	i	Ongoing
Initiative 2.5.4. Lead Rubicon Trail partner agencies and organizations in pooling resources and leveraging the strengths and capacities of all involved agencies and user groups to reduce duplication of efforts.	i	Ongoing
Initiative 2.6.3. Coordinate access to open spaces with the efforts of nearby providers, such as the American River Conservancy (ARC), Placer County, City of Placerville, the Federal Bureau of Land Management, and the United States Forest Service, to maximize connectivity and opportunities for an integrated regional trail network.	i	Ongoing
Initiative 2.6.6. Encourage and support the acquisition of connected open space through the Division's role in planning and land development. Focus conservation easement acquisition efforts within areas not currently fragmented and encourage new developments to preserve or expand open space connections.	i	Ongoing
Initiative 2.7.2. Ensure new development has provided funding for expansion of the current parks, trails, and open space system and anticipates funding needed for on-going maintenance and capital replacement.	i	Ongoing

Initiative 2.7.4. Encourage the development of privately-owned and maintained feeder trails in lieu of public trail easements in areas that have limited potential to serve the larger community.	i	Ongoing
Initiative 3.1.4. Consider seniors and those with limited mobility when planning for spacing of benches and shade along walking trails.	i	Ongoing
Initiative 3.2.9. Estimate the annual cost for maintenance expenditures and replacement needs over time, especially when considering a new facility or amenity.	i	Ongoing
Initiative 3.3.3. Ensure sound fiscal principles are used when developing funding strategies, including funding for both one-time expenses and for on-going costs.	i	Ongoing
Initiative 4.1.1. Wherever feasible, foster the ability for local organizations and businesses to sponsor or adopt park or trail projects as way to contribute to their ongoing improvement.	i	Ongoing
Initiative 1.2.1. Where feasible with respect to environmentally sensitive areas, establish trailheads for natural walking trails at open space areas with staging and parking areas, and restrooms.	i	Ongoing
Initiative 2.1.2. Work with the El Dorado County Department of Transportation (DOT), Sacramento Area Council of Governments (SACOG), Sacramento-Placerville Transportation Corridor Joint Power of Authority (SPTC JPA), California Department of Transportation (Caltrans), Tahoe Transportation District, Tahoe Regional Planning Agency (TRPA), El Dorado County Transportation Commission (EDCTC), and other agencies to identify additional routes and trail connections for paved, shared-use paths and unpaved or native surface multi-use trails. Each trail type serves a different user and a different need, and alignments of each may vary to meet all trail needs.	i	Ongoing
Initiative 3.2.2. Keep all maintenance equipment in good working order, and fund repair and replacement as a top priority.	i	Ongoing

Initiative 3.3.2. Comprehensively address the management and care needs of the natural environment and open space lands such as erosion control, invasive species, forest management, and wildfire prevention.	i	Ongoing
Initiative 3.3.5. Designate budget line items to fund annual preventative maintenance and reinvestment in facilities to maintain their functionality and prolong their life.	i	Ongoing
Initiative 4.2.2. Solicit public input in the design phases for new park and trail facilities to ensure that they adequately reflect the recreation values and preferences of those who will use them.	i	Ongoing
Initiative 2.2.1. Coordinate priority trail projects with adjacent public agencies including El Dorado County Transportation Commission (EDCTC), El Dorado County Department of Transportation (DOT), to create regional connections throughout the County as well as exploring trail alignments that connect to adjacent cities and counties.	i	Ongoing
Initiative 3.1.8. Monitor use of sports fields and courts at existing parks and remain open to renovations to repurpose amenities in favor of community requests and recreation trends.	i	Ongoing
Initiative 3.2.7. Strategically consider the value of grants against administrative responsibility and long-term maintenance of grant-funded projects.	i	Ongoing
Initiative 2.5.1. Co-locate parks with school sites where practical, to support shared use and improve accessibility.	ii	Ongoing
Initiative 1.2.3. Position the County's regional open spaces as a destination for recreation activities through better communication, mapping, and volunteer support.	ii	Ongoing
Initiative 2.4.3. Encourage partnerships with El Dorado County agencies that promote programs for disadvantaged groups.	ii	Ongoing
Initiative 2.7.3. Ensure that parks, trails, and open spaces proposed in specific plans create a network or a connected system.	ii	Ongoing

Initiative 2.7.5. Encourage small, single-neighborhood parks to be developed, maintained, and funded under private ownership with maintenance costs provided by a special district or homeowner’s association.	ii	Ongoing
Initiative 3.2.4. For improvements, maintenance, and equipment, identify opportunities for the cost-effective reduction of energy consumption and greenhouse gas emissions.	ii	Ongoing
Initiative 4.2.1. Continue to utilize the Park and Recreation Commission as a public forum to gain insight from users on park and trail needs, as a conduit to staff and the Board of Supervisors.	ii	Ongoing
Initiative 1.1.2. Continue to partner with agencies and entities that conserve land and manage open space and to ensure sufficient public access wherever feasible. Continue to acquire property for parking and ancillary use for public access and take a lead role in enhanced access on lands controlled by El Dorado County and its partners.	ii	Ongoing
Initiative 3.1.9. Design bike and pedestrian facilities and access points to maximize safety.	ii	Ongoing
Initiative 1.3.1 Prioritize outdoor recreation facilities that support the broadest cross-section of the population and have high participation levels (hiking, biking, and horseback riding).	ii	Ongoing
Initiative 2.1.5. Emphasize projects that improve the safety and access for diverse trail users of all abilities.	ii	Ongoing
Initiative 1.4.4. Utilize recycled materials, as feasible, to reduce energy use and repurpose material. Through the procurement process utilize goods that are made of recycled materials when available.	iii	Ongoing
Initiative 3.2.3. Identify opportunities to acquire surplus or excess materials or unwanted equipment from other agencies and County departments.	iii	Ongoing
Initiative 3.3.6. Evaluate alternatives for facilities and amenities (such as recreation and aquatic centers or artificial turf and sports field lighting) based on appropriate locations, synergies with other park activities, potential partnerships, and cost effectiveness.	iii	Ongoing

Initiative 4.3.1. When designing a park feature, trailhead, or sign design, consider the history of an area, unique environmental factors and/or local character and identity.	iii	Ongoing
Initiative 4.3.2. Utilize interpretive signage to educate visitors about the site's history, impact and importance and create a sense of community pride in local heritage.	iii	Ongoing
Initiative 2.6.2. Co-locate new assets with new or existing facilities, including schools, libraries, and areas of concentrated employment to share construction and maintenance costs, provide efficient delivery of services and create multipurpose destinations.	iii	Ongoing
Initiative 3.2.5. Incorporate drought-tolerant, low maintenance native and adapted native vegetation, natural grasslands, and low water landscapes in the planting design of parks and functional landscape areas.	iii	Ongoing
Initiative 2.7.1. Formalize County and Community Service District development approval procedures to provide adequate review of proposed park improvements to make sure they are consistent with this Master Plan in terms of the quality of land, and type and quantity of improvements.	ii	Future
Initiative 2.3.2. Develop natural surface trail standards to be used by staff and volunteers in trail construction and maintenance.	ii	Future
Initiative 2.1.8. In coordination with the SPTC JPA, determine the capability of each segment of the Sacramento-Placerville Transportation Corridor within County boundaries to accommodate railroad tracks, paved trail, and natural single-track uses to guide future trail route development.	ii	Future
Initiative 3.1.7. Develop multi-purpose facilities where practical to accommodate changes in facility needs over time, such as sports fields that can accommodate both soccer and lacrosse and sports courts to serve both tennis and pickleball.	ii	Future
Initiative 3.1.10. Upgrade amenities in parks, including playgrounds, shelters, restrooms, and multi-purpose fields, to ensure ADA compliance and engage a range of users, including special needs children.	ii	Future

Initiative 5.1.3. Through local Chambers or other partners, develop a user-friendly visitor guide accessible on a variety of devices and to include website upgrades, development of mobile applications (apps), local business training, integration with social media and increased use of established visitor information tools.	ii	Future
Initiative 3.1.2. Adapt park facilities to provide a variety of appropriate improvements to encourage physical activity and social engagement, with special emphasis on facilities that meet the requirements of people with special needs including physical, developmental, behavioral, and sensory impaired.	ii	Future
Initiative 2.1.7. Incorporate the goal for a regional trail network into other planning documents to facilitate funding, partnerships, and development.	ii	Future
Initiative 1.3.3. Improve trailheads and access to open space trail systems and year-round recreation opportunities, including access to off-road trails and winter activities in the Tahoe Basin and the West Slope.	ii	Future
Initiative 2.2.3. Prioritize development to allow access to trails throughout the County, with the long-term intention of closing the remaining gaps in the bicycle and pedestrian networks in unincorporated areas within the County.	ii	Future
Initiative 3.1.3. Incorporate facilities such as inclusive play equipment, multigenerational play facilities and outdoor fitness equipment park amenities to address recreation needs for users of all ages and abilities.	ii	Future
Initiative 5.2.1. Continue to pursue grant opportunities benefiting new or improved sports fields for development for communities with families and active adult sports leagues, primarily in the western portion of the County.	ii	Future
Initiative 4.3.3. Improve wayfinding by installing signs and maps at key junctions in the trail system and identifying parking locations.	iii	Future

Initiative 5.2.3. In concert with the County Economic Development Program, identify needs to better position the County as a draw for non-local visitors for sports tournaments, which may substantially contribute to the visitor industry and provide positive economic impacts to El Dorado County businesses.	iii	Future
Initiative 3.3.1. Produce an inventory and analysis of existing County lands for priorities listed in the Master plan, and a plan for each (disposal, hold for future use, develop and with what features).	iii	Future
Initiative 4.3.6. Develop parks and trails branding guidelines and consistently use the branding guidelines in all signage and promotional materials.	iii	Future
Initiative 1.1.1. Seek grant funding opportunities to fund site development and amenities at beach areas.	iii	Future
Initiative 1.4.8. Utilize map kiosks to orient trail users and use regular and consistent signage along trails to identify connections and help users navigate the trail system and to facilitate emergency response.	iii	Future
Initiative 4.2.3. Develop opportunities for volunteers to serve as “Park Ambassadors” or guides to enhance the park visitor experience and educate park and trail users about rules and regulations, function as sources of information for users, reinforce appropriate park use, and focus on improving the quality of the visitor’s experience.	iii	Future
Initiative 4.2.4. Consider opportunities for volunteers to participate in trail mapping and assessment efforts to update and track maintenance needs of trails.	iii	Future
Initiative 1.2.5. Incorporate QR codes at trailheads for access to digital trail maps and safety information that can be downloaded and used off-line where cell service is not consistent.	iii	Future
Initiative 2.5.2. Develop digital and printed countywide trails mapping that includes partner agencies and organizations.	iii	Future

Initiative 2.6.1. Develop Open Space design standards to include staging and parking areas for all users, including horse trailers, directional signs, restrooms, and fire fuels reduction and maintenance.	iii	Future
Initiative 1.1.3. Support State and Federal goals to provide new visitor access points to the South Fork of the American River to increase river recreation opportunities.	iii	Future
Initiative 2.5.5. Document school partnerships with joint-use agreements to plan for better connections between school children and parks and open spaces.	iii	Future
Initiative 1.4.6. Address and decommission user created or unauthorized trails as appropriate.	iii	Future
Initiative 2.1.4. Develop and maintain an updated regional GIS map database of existing and proposed trails. Share with partner agencies and trails advocacy groups.	iii	Future
Initiative 3.1.5. Include places to gather and connect with others on various scales from small family gatherings to larger group events at regional parks, where feasible, expanding their use and purpose.	iii	Future
Initiative 2.3.3. Connect existing or forthcoming trails with the goal of creating an uninterrupted unpaved natural “single track” allowing for biking, walking, and horseback riding from the West to the East County lines. The natural trail may align in some areas with a paved trail, but may also diverge as appropriate for users.	iii	Future
Initiative 2.6.4. Where appropriate, incorporate a natural surface shared-use path for bikers, equestrian users, walkers, and runners.	iii	Future