

## STANDARD MULTI-TENANT OFFICE LEASE - GROSS AIR COMMERCIAL REAL ESTATE ASSOCIATION

is made by and between Carlton Commercial Properties, JLC  (Collectively the "Parties", or Individually a "Party).  (120) Permises: That certain portion of the Project (as defined below), known as Suite Numbers(s) 100  1st and 2nd   Individually a "Party).  (120) Permises: That certain portion of the Project (as defined below), known as Suite Numbers(s) 100  1st and 2nd   Individually a "Party).  (20) Individual Parties   Individually a "Party).  (20) Quarty of El Dorado  Site of California   Dorado   One of El Dorado	Basic Provisions ("Basic Provisions"),     1.1 Parties: This Lease ("Lease"), dated for reference purposes only May 14, 2012	
(collectively the "Parties", or Individually a "Party").  12(9) Premises: That cartain portion of the Project (as defined below), known as Suite Numbers(s) 100  1st and 2nd floor(s), consisting of approximately 18,600 rentable square feet and approximately 18,600  1st and 2nd floor(s), consisting of approximately 18,600   nertable square feet and approximately 18,600   nertable square feet (See also Paragraph 2)   needleft on the decompton Areas, the land upon with levy are located, along with all other buildings and improvements thereon, are herein obscience; referred to as the "Project." The Project consists approximately 16,600   rentable square feet. (See also Paragraph 2)   reserved vehicle parking spaces at a monthly cost of per unserved space on 5   reserved vehicle parking spaces at a monthly cost of per unserved space on 5   reserved vehicle parking spaces at a monthly cost of per unserved space on 5   reserved vehicle parking spaces at a monthly cost of per unserved space on 5   reserved vehicle parking spaces at a monthly cost of per unserved space on 5   reserved vehicle parking spaces at a monthly cost of per unserved space (See Paragraph 2.8)   reserved vehicle parking spaces at a monthly cost of per unserved space (See Paragraph 2.8)   reserved vehicle parking spaces at a monthly cost of per unserved space (See paragraph 2.8)   reserved vehicle parking spaces at a monthly cost of reserved vehicle parking spaces at a monthly cost of reserved space (See Paragraph 2.8)   reserved vehicle parking spaces at a monthly cost of reserved space (See Paragraph 2.8)   reserved space (See Paragraph 2.8)   reserved space (See Paragra	is made by and between Carlton Commercial Properties, LLC	
(collectively the "Parties", or Individually a "Party").  1.12(a) Premises: That cartain portion of the Project (as defined below), known as Suite Numbers(s) 100  1st and 2nd floor(s), consisting of approximately 18,600 rentable square feet and approximately 18,600  1st and 2nd floor(s), consisting of approximately 18,600   The City of Shingle Springs   Shingle Springs		/71
(collectively the "Parties", or individually a "Party").  12(a) Parties: The Tremines: That certain portion of the Project (as defined below), known as Suite Numbers(a) 100  1st and 2nd 1600(s); consisting of approximately 18,600  In the City of Shingle Springs  In Permises are included at 3863 Ponderosa Road, Building A  In the City of Shingle Springs  State of California  Permises as benefined repetified, Lessee shall have non-exclusive rights to the Common Areas (as defined in Paragraph 27 below) as hardnand specified, but shall not have any rights to the roof, the activity related to the Common Areas (as defined in Paragraph 27 below) as hardnand specified, but shall not have any rights to the roof, the activity related to the Buildings, or the utility receivery of the buildings to the Project. The Premises, the Buildings, or the utility receivery of the buildings and improvements thereon, are herein collectively referred to as the "Project." The Predect consists approximately 18, 600  rentable square feet. (See also Paragraph 2)  12(b) Parting: 55 unreserved space and 5— per reserved vehicle parting spaces at a monthly cost of per unreserved space and 5— per unreserved space and 5— per reserved space. (See Paragraph 28)  13. Term: Ten (10) years and Ten (10) months (Predictive Predictive Predic	and County of El Dorado	
(collectively the "Parties", or individually a "Party").  12(a) Parties: The remainse: The treatin portion of the Project (as defined below), known as Sube Numbers(s) 100  1st and 2nd floor(s), consisting of approximately 16,600 rentable square feet and approximately 18,600  in the City of Shingle Springs  State of California  In the City of Shingle Springs  Mill pode 95682 headed the Springs of State of California  In the City of Shingle Springs  Mill pode 95682 he added to the Springs of State of California  Permisses as hereinfler specified, Lessee shall have non-exclusive rights to the Common Areas (as defined in Paragraph 27 below) as hereinal specified, but shall not have any rights to the roof, the excheric walls, the area above the dropped callings, or the utility receiverys of the build not be common Areas, the Island upon with they are located, along with all other buildings and improvements thereon, are herein collectively referred to as the "Project." The Privace consists approximately 18, 600 rentable square feet. (See also Paragraph 2)  12(b) Parting: 65 unreserved space and 5— per reserved vehicle parting spaces at a monthly cost of per unreserved space and 3— per reserved space. (See Paragraph 25)  13. Term: Ten (10) years and Ten (10) months (Triginal Term Ten (10) years and Ten (10) months (Triginal Term Ten (10) years and Ten (10) months (Triginal Term Ten (10) years and Ten (10) years and Ten (10) months (Triginal Term Ten (10) years and Ten (10) years and Ten (10) which the permisses are evaluable Lessee may have non-exclusive possession of the Premisses commended (15 years) and the permisses of the Permisses are received to the permisses and ten (15 years). See also Paragraph 3 and 3.3 years (15 years) and the permisses of the permisses and ten (15 years). See also Paragraph 3 years (10) years and the permisses of the permisses (10) years and the permisses (15 years). See also Paragraph 3 years (15 years) and years (15 years) and years (15 years) and years (15 years) and years (15 years) a		/ml =====
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1.4 Early Possession: If the Premises are svaliable Lessee may have non-exclusive possession of the Premises commencing three weeks prior to lease commencement ("Carly Possession Date"). (See also Paragraphs 3.2 and 3.3)  1.5 Base Rent: SSee Addendum per month ("Base Rent"), payable on the First (1st) day of each monomencing October 1, 2012 (See also Paragraph 4)  If this box is checked, there are provisions in this Lesse for the Base Rent to be adjusted. See Paragraph TBD  1.6 Lessee's Share of Operating Expense increase: One Hundred percent (100 %) ("Lessee lare"). In the event that that size of the Premises and/or the Project are modified during the term of this Lesse, Lessor shall recalculate Lesser are to reflect such modification.  1.7 Base Rent and Other Monles Paid Upon Execution:  (a) Base Rent: SSee Addendum for the period See Addendum  (b) Security Deposit Snone ("Security Deposit"). (See also Paragraph 5)  (c) Parking: \$		
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1.11 Guaranter. The obligations of the Lessee under this Lease shall be guaranteed by  ("Guaranter"). (See also Paragraph 37.  1.12 Business Hours for the Building:  Business Hours for the Business Hours for th	hts to the Premises.	ssee acquires from Lessor any
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999 - AIR COMMERCIAL REAL ESTATE ASSOCIATION FORM OFG-9-3/10F	999 - AIR COMMERCIAL REAL ESTATE ASSOCIATION	FORM OFG.0.2445

a.m. to p.m. on Saturdays (except Building Helidays). "Building Helidays" shall mean the dates of observation of New
Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, and
1,13 Lessor Supplied Services. Notwithstanding the provisions of Paragraph 11.1, Lessor Is NOT obligated to provide the following
within the Premises:
☐ Janitorial services
☑ Electricity
Other (specify):  1.14 Attachments. Attached hereto are the following, all of which constitute a part of this Lease:
☑ an Addendum consisting of Paragraphs through ;
☑ a plot plan depicting the Premises;
a current set of the Rules and Regulations;
a Work Letter;
☑ a janitorial schedula;
☑ other (specify): Termination Fee Schedule
2. Premises.
2.1 Letting. Lessor hereby leases to Lessee, and Lessee hereby leases from Lessor, the Premises, for the term, at the rental, and upon all of the terms, covenants and conditions set forth in this Lease. While the approximate square footage of the Premises may have been used in
the marketing of the Premises for purposes of comparison, the Base Rent stated herein is NOT tied to square footage and is not subject to adjustment
should the actual size be determined to be differentNote: Lessee is advised to verify the actual size prior to executing this Lesse.
2.2 Condition. Lessor shall deliver the Premises to Lessee in a clean condition on the Commencement Date or the Early Possession Date, whichever first occurs ("Start Date"), and warrants that the existing electrical, plumbing, fire sprinkler, lighting, heating, ventilating and air
Date, whichever lins occars ( start Date ), and warrants unter examing electrics printing, immorp, inguing, neating, ventualing and all other items which the Lessor is obligated to construct pursuant to the Work Letter attached hereto, if any, other
than those constructed by Lessee, shall be in good operating condition on said date, that the structural elements of the roof, bearing walls and
foundation of the Unit shall be free of material defects, and that the Premises do not contain hazardous levels of any mold or fungi defined as toxic under applicable state or federal law.
2.3 Compliance. Lessor warrants to the best of its knowledge that the improvements comprising the Premises and the Common
Areas comply with the building codes that were in effect at the time that each such Improvement, or portion thereof, was constructed, and also with all
applicable laws, covenants or restrictions of record, regulations, and ordinances ("Applicable Requirements") in effect on the Start Date. Said warranty does not apply to the use to which Lessee will put the Premises, modifications which may be required by the Americans with Disabilities Act or
warrainy dues not apply to the use of which Lesses will plut de Perinses, infolincations will need be required by the Americans will Disabilities Act of any similar laws as a result of Lesses's use (see Paragraph 49), or to any Alterations or Utility Installations (as defined in Paragraph 7.3(a)) made or to
be made by Lessee. NOTE: Lessee is responsible for determining whether or not the zoning and other Applicable Requirements are
appropriate for Lessee's intended use, and acknowledges that past uses of the Premises may no longer be allowed. If the Premises do not
comply with said warranty, Lessor shall, except as otherwise provided, promptly after receipt of written notice from Lessee setting forth with specificity the nature and extent of such non-compliance, rectify the same. If the Applicable Requirements are hereafter changed so as to require during the term
of this Lease the construction of an addition to or an alteration of the Premises, the remediation of any Hazardous Substance, or the reinforcement or
other physical modification of the Premises ("Capital Expenditure"), Lessor and Lessee shall allocate the cost of such work as follows:
(a) Subject to Paragraph 2.3(c) below, if such Capital Expanditures are required as a result of the specific and unique use of the Premises by Lessea as compared with uses by tenants in general, Lessea shall be fully responsible for the cost thereof, provided, however that if such
Capital Expenditure is required during the last 2 years of this Lease and the cost thereof exceeds 6 months' Base Rent, Lease may instead terminate
this Lease unless Lessor notifies Lessee, in writing, within 10 days after receipt of Lessee's termination notice that Lessor has elected to pay the
difference between the actual cost thereof and the amount equal to 6 months' Base Rent. If Lessee elects termination, Lessee shall immediately cease the use of the Premises which requires such Capital Expenditure and deliver to Lessor written notice specifying a termination date at least 90 days
thereafter. Such termination date shall, however, in no event be earlier than the last day that Lessee could legally utilize the Premises without
commencing such Capital Expenditure.
(b) If such Capital Expenditure is not the result of the specific and unique use of the Premises by Lessee (such as, governmentally mandated selemic modifications), then Lesser shall pay for such Capital Expenditure and Lessee shall only be obligated to pay, each month during the
remainder of the term of this Lease or any extension thereof, on the date that on which the Base Rent is due, an amount equal to 1/144th of the portion
of such costs reasonably attributable to the Premises. Lessee shall pay interest on the balance but may prepay its obligation at any time. If, however, such Capital Expenditure is required during the last 2 years of this Lease or if Lesser reasonably determines that it is not economically feasible to pay
te share thereof, Lessor shall have the option to terminate this Lesso upon 90 days prior written notice to Lessos unless Lessos notifies Lessos and the share the sha
writing, within 10 days after receipt of Lessor's termination notice that Lessee will pay for such Capital Expenditure. If Lessor does not elect to
terminate, and falls to tender its share of any such Capital Expenditure, Lessee may advance such funds and deduct same, with Interest, from Rent until Lessee's share of such costs have been fully paid. If Lessee is unable to finance Lessee's share, or if the balance of the Rent due and payable for
the remainder of this Lease is not sufficient to fully remburse Lease on an offset back, Lease shall have the right to terminate this Lease upon 30
days written nelice to Lesser.
(c) Notwithstanding the above, the provisions concerning Capital Expenditures are intended to apply only to nonvoluntary, unexpected, and new Applicable Requirements. If the Capital Expenditures are instead triggered by Lessee as a result of an actual or proposed
unexpected, and new Applicable Requirements. In the Capture Experiences are instead niggered by Jessee as a result of an actual or proposed change in use, change in intensity of use, or modification to the Premises then, and in that event, Lessee shall either: (i) immediately cease such
changed use or intensity of use and/or take such other steps as may be necessary to eliminate the requirement for such Capital Expenditure, or (II)
complete such Capital Expenditure at its own expense. Lessee shall not have any right to terminate this Lease.  2.4 Acknowledgements. Lessee acknowledges that: (a) it has been given an opportunity to inspect and measure the Premises. (b)
2.4 Acknowledgements. Lessee acknowledges that: (a) It has been given an opportunity to inspect and measure the Premises, (b) Lessee has been advised by Lessor and/or Brokers to satisfy itself with respect to the size and condition of the Premises (including but not limited to
the electrical, HVAC and fire sprinder systems, security, environmental aspects, and compliance with Applicable Requirements), and their sultability

the electrical, HVAC and fire sprinkler systems, security, environmental aspects, and compliance with Applicable Requirements), and their sultability for Lessee's intended use, (c) Lessee has made such investigation as it deems necessary with reference to such matters and assumes all responsibility therefor as the same relate to its occupancy of the Premises, (d) it is not relying on any representation as to the size of the Premises made by Brokers or Lessor, (e) the square footage of the Premises was not material to Lessee's decision to lease the Premises and pay the Rent stated herein, and (f) neither Lessor, Lessor's agents, nor Brokers have made any oral or written representations or warranties with respect to said matters other than as set forth in this Lease. In addition, Lessor acknowledges that: (i) Brokers have made no representations, promises or warranties concerning Lessee's ability to honor the Lease or suitability to occupy the Premises, and (ii) it is Lessor's sole responsibility to investigate the financial capability and/or suitability of all proposed tenants.

2.5 Lessee as Prior Owner/Occupant. The warranties made by Lessor in Paragraph 2 shall be of no force or effect if immediately prior to the Start Date, Lessee was the owner or occupant of the Premises. In such event, Lessee shall be responsible for any necessary corrective work.

work.

2.6 Vehicle Parking. So long as Lessee is not in default, and subject to the Rules and Regulations attached hereto, and as established by Lessor from time to time, Lessee shall be entitled to rent and use the number of parking spaces specified in Paragraph 1.2(b) at the rental rate applicable from time to time for monthly parking as set by Lessor and/or its licensee.

(a) If Lessee commits, permits or allows any of the prohibited activities described in the Lease or the rules then in effect, then Lessor shall have the right, without notice, in addition to such other rights and remedies that it may have, to remove or tow away the vehicle involved and charge the cost to Lessee, which cost shall be immediately payable upon demand by Lessor.

(b) The monthly rent per parking space specified in Paragraph 1.2(b) is cubject to change upon 30 days prior written notice to Lessee. The rent for the parking is payable one month in advance prior to the first day of each calendar month.

2.7 Common Areas - Definition. The term "Common Areas" is defined as all areas and facilities outside the Premises and within the exterior boundary line of the Project and interior utility raceways and installations within the Premises that are provided and designated by the Lessor from time to time for the general nonexclusive use of Lessor, Lessee and other tenants of the Project and their respective employees, suppliers, shippers, customers, contractors and invitees, including, but not limited to, common entrances, lobbies, comdors, stainwells, public restrooms, elevators, parking areas, loading and unloading areas, trash areas, roadways, walkways, driveways and landscaped areas.

2.8 Common Areas - Lessee's Rights. Lessor grants to Lessee, for the benefit of Lessee and its employees, suppliers, shippers,



**PAGE 2 OF 14** 

contractors, customers and invitees, during the term of this Lease, the nonexclusive right to use, in common with others entitled to such use, the Common Areas as they exist from time to time, subject to any rights, powers, and privileges reserved by Lessor under the terms hereof or under the terms of any rules and regulations or restrictions governing the use of the Project. Under no circumstances shall the right herein granted to use the Common Areas be deemed to include the right to store any property, temporarily or permanently, in the Common Areas. Any such storage shall be permitted only by the prior written consent of Lessor's designated agent, which consent may be revoked at any time. In the event that any unauthorized storage shall occur then Lessor shall have the right, without notice, in addition to such other rights and remedies that it may have, to

unaumonzed storage shall occur then Lessor shall have the fight, without notice, in addition to such other rights and remedies that it may have, to remove the property and charge the cost to Lesse, which cost shall be immediately payable upon demand by Lessor.

2.9 Common Areas - Rules and Regulations. Lessor or such other person(s) as Lessor may appoint shall have the exclusive control and management of the Common Areas and shall have the right, from time to time, to adopt, modify, amend and enforce reasonable rules and regulations ("Rules and Regulations") for the management, safety, care, and cleanliness of the grounds, the parking and unloading of vehicles and the preservation of good order, as well as for the convenience of other occupants or tenants of the Building and the Project and their invitees. The Lessee agrees to abide by and conform to all such Rules and Regulations, and shall use its best efforts to cause its employees, suppliers, shippers, customers, contractors and invitees to so abide and conform. Lessor shall not be responsible to Lessee for the noncompliance with said Rules and Regulations by other tenants of the Project.

Common Areas - Changes. Lessor shall have the right, in Lessor's sole discretion, from time to time:

(a) To make changes to the Common Areas, including, without limitation, changes in the location, size, shape and number of the lobbles, windows, stainways, els shafts, elevators, escalators, restrooms, driveways, entrances, parking spaces, parking areas, loading and unloading areas, ingress, egress, direction of traffic, landscaped areas, walkways and utility raceways;

(b) To close temporarily any of the Common Areas for maintenance purposes so long as reasonable access to the Premises

remains available;

- To designate other land outside the boundaries of the Project to be a part of the Common Areas;
- To add additional buildings and improvements to the Common Areas;
  To use the Common Areas while engaged in making additional improvements, repairs or alterations to the Project, or any

portion thereof; and

**(f)** To do and perform such other acts and make such other changes in, to or with respect to the Common Areas and Project as Lessor may, in the exercise of sound business judgment, deem to be appropriate.

Term.

Term. The Commencement Date, Expiration Date and Original Term of this Lease are as specified in Paragraph 1.3.

- 3.1 Term. The Commencement Date, Expiration Date and Original Term of this Lease are as specified in Paragraph 1.3.

  3.2 Early Possession. Any provision herein granting Leasee Early Possession of the Premises is subject to and conditioned upon the Premises being available for such possession prior to the Commencement Date. Any grant of Early Possession only conveys a non-exclusive right to occupy the Premises. If Lessee totally or partially occupies the Premises prior to the Commencement Data, the obligation to pay Base Rent shall be abated for the period of such Early Possession. All other terms of this Lease (including but not ilmited to the obligations to pay Lessee's Share of the Operating Expense Increase) shall be in effect during such period. Any such Early Possession shall not affect the Expiration Date.

  3.3 Delay in Possession. Lessor agrees to use its best commercially reasonable efforts to deliver possession of the Premises to Lessee by the Commencement Date. If, despite said efforts, Lessor is unable to deliver possession by such date, Lessor shall not be subject to any increment or perform its other obligations until Lessor delivers possession of the Premises and any period of rent abatement that Lessee would otherwise have enjoyed shall run from the date of delivery of possession and continue for a period equal to what Lessee would otherwise have enjoyed under the terms hereof, but minus any days of delay caused by the acts or omissions of Lessee. If possession is not delivered within 60 days after the Commencement Date, as the same may be extended under the terms of any Work Letter executed be Parties, Lessee may, at its option, by notice in writing within 10 Date, as the same may be extended under the terms of any Work Letter executed be Parties, Lessee may, at its option, by notice in writing within 10 days after the end of such 80 day period, cancel this Lease, in which event the Parties shall be discharged from all obligations hereunder. If such written notice is not received by Lessor within said 10 day period, Lessee's right to cancel shall terminate. If possession of the Premises Is not delivered within 120 days after the Commencement Date, this Lease shall terminate unless other agreements are reached between Lessor and Lessee,
- 3.4 Lessee Compilance. Lessor shall not be required to deliver possession of the Premises to Lessee until Lessee compiles with its obligation to provide evidence of insurance (Paragraph 8.5). Pending delivery of such evidence, Lessee shall be required to perform all of its obligations under this Lease from and after the Start Date, including the payment of Rent, notwithstanding Lessor's election to withhold possession pending receipt of such evidence of insurance. Further, if Lessee is required to perform any other conditions prior to or concurrent with the Start Date, the Start Date shall occur but Lessor may elect to withhold possession until such conditions are satisfied.

  4. Rent.
- 4.1. Rent Defined. All monetary obligations of Lessee to Lesser under the terms of this Lease (except for the Security Deposit) are deemed to be rent ("Rent").
- Operating Expense Increase. Lessee shall pay to Lessor during the term hereof, in addition to the Base Rent, Lessee's Share of the amount by which all Operating Expenses for each Comparison Year exceeds the amount of all Operating Expenses for the Base Year, such excess being hereinafter referred to as the "Operating Expense Increase", in accordance with the following provisions:
  - "Base Year" to se specified in Paragraph 1.9. Shall be the first 12 months of the Lease.
- (b) "Comparison Year" is defined as each calendar year during the term of this Lease subsequent to the Base Year, provided, however, Lessee shall have no obligation to pay a share of the Operating Expense increase applicable to the first 12 months of the Lease Term (other than such as are mandated by a governmental authority, as to which government mandated expenses Lessee shall pay Lessee's Share, remining they occur during the first twelve (12) months). Lessee's Share of the Operating Expense increase for the first and last Comparison Years of the Lease Term shall be prorated according to that portion of such Comparison Year as to which Lessee is responsible for a share of such
- The following costs relating to the ownership and operation of the Project, calculated as if the Project was at least 95%
- (c) The locating Source of the condition, but not the replacement (see subparagraph (g)), of the following:
- the replacement (see supparagraph (g)), or the following:

  (aa) The Common Areas, including their surfaces, coverings, decorative items, carpets, drapes and window coverings, and including parking areas, loading and unloading areas, trash areas, roadways, sidewalks, walkways, stairways, parkways, driveways, landscaped areas, striping, bumpers, irrigation systems, Common Area lighting facilities, building exteriors and roofs, fences and gates;

  (bb) All heating, air conditioning, plumbing, electrical systems, life safety equipment, communication
- systems and other equipment used in common by, or for the benefit of, tenants or occupants of the Project, including elevators and escalators, tenant directories, fire detection systems including sprinkler system maintenance and repair.
- (cc) All other the Premises and/or any other space occupied by a tenant. All other areas and improvements that are within the exterior boundaries of the Project but outside of
- The cost of trash disposal, janitorial and security services, pest control services, and the costs of any environmental inspections; (111) The cost of any other service to be provided by Lessor that is elsewhere in this Lease stated to be an
- "Operating Expense": The cost of the premiums for the insurance policies maintained by Lessor pursuant to paragraph 8 and any inceming the Building or the Common Areas:
- (iv) deductible portion of an insured loss of (v)
- The amount of the Real Property Taxes payable by Lessor pursuant to paragraph 10;
  The cost of water, sewer, gas, electricity, and other publicly mandated services not separately metered;
  Labor, salaries, and applicable frings benefits and costs, materials, supplies and tools, used in maintaining and/or cleaning the Project and accounting and management fees attributable to the operation of the Project;
- (viii) The cost of any capital improvement to the Building or the Project not covered under the provisions of Paragraph 2.3 provided; however, that Lessor shall allocate the cost of any such capital improvement over a 12 year period and Lessee shall not be required to pay more than Lessee's Share of 1/144th of the cost of such Capital Expenditure in any given month;
- (bt) The cost to replace equipment or improvements that have a useful life for accounting purposes of 5 years or

(d) Any item of Operating Expense that is specifically attributable to the Premises, the Building or to any other building in the Project or to the operation, repair and maintenance thereof, shall be allocated entirely to such Premises, Building, or other building. However, any such

that is not specifically attributable to the Building or to any other building or to the operation, repair and maintenance thereof, shall be equitably

PAGE 3 OF 14

INITIALS

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allocated by Lessor to all buildings in the Project.

(f) The inclusion of the Improvements, facilities and services set forth in Subparagraph 4.2(c) shall not be deemed to improve an obligation upon Lessor to either have said improvements or facilities or to provide those services unless the Project already has the same, Lessor already provides the services, or Lessor has agreed elsewhere in this Lease to provide the same or some of them.

(f) Lesse's Share of Operating Expense Increase is payable monthly on the same day as the Base Rent is due hereunder.

The amount of such payments shall be based on Lessor's estimate of the Operating Expenses. Within 60 days after written request the anniversary of the Lease (but not more than once each year) Lessor shall deliver to Lessee a reasonably detailed statement showing Lessee's Share of the actual Common Area Operating Expenses for the preceding year. If Lessee's payments during such Year exceed Lessee's Share, Lessee shall credit the amount of such over-payment against Lessee's future payments. If Lessee's payments during such Year were less than Lessee's Share, Lessee shall pay to Lessor the amount of the deficiency within 10 days after delivery by Lessor to Lessee of said statement. Lessor and Lessee shall forthwith adjust between them by cash payment any balance determined to exist with respect to that portion of the last Companison Year for which Lessee is responsible as to Operating Expense increases, notwithstanding that the Lease term may have terminated before the end of such

(g) Operating Expenses shall not include the costs of replacement for equipment or capital components such as the roof, foundations, extenor walls or a Common Area capital improvement, such as the parking lot paving, elevators, fences that have a useful life for accounting purposes of 5 years or more.

(h) Operating Expenses shall not include any expenses paid by any tenant directly to third parties, or as to which Lessor is otherwise reimbursed by any third party, other tenant, or by insurance proceeds.

otherwise reimbursed by any third party, other tenant, or by insurance proceeds.

4.3 Payment. Lessee shall cause payment of Rent to be received by Lessor in lawful money of the United States on or before the day on which it is due, without offset or deduction (except as specifically permitted in this Lease). All monetary amounts shall be rounded to the nearest whole dollar. In the event that any invoice prepared by Lessor is inaccurate such inaccuracy shall not constitute a waiver and Lessee shall be obligated to pay the amount set forth in this Lease. Rent for any period during the term hereof which is for less than one full calendar month shall be prorated based upon the actual number of days of said month. Payment of Rent shall be made to Lessor at its address stated herein or to such other persons or place as Lessor may from time to time designate in writing. Acceptance of a payment which is less than the amount then due shall not be a waiver of Lessor's rights to the balance of such Rent, regardless of Lessor's endorsement of any check so stating. In the event that any check, draft, or other instrument of payment given by Lessor is dishonored for any reason, Lessee agrees to pay to Lessor the own of \$25 in addition to any Lete Charge and Lessor, at its option, may require all future Rent be paid by eachier's check. Paymente will be applied first to accused late charges and atterney's fees, second to accused interest, then to Base Rent and Commen Area Operating Expenses, and any remaining amount to any other substanding charges, or nests.

Use.

Use. Lessee shall use and occupy the Premises only for the Agreed Use, or any other legal use which is reasonably comparable thereto, and for no other purpose. Lessee shall not use or permit the use of the Premises in a manner that is unlawful, creates damage, waste or a nulsance, or that disturbs occupants of or causes damage to neighboring premises or properties. Other than guide, signal and seeing eye dogs, Lessee shall not keep or allow in the Premises any pets, animals, birds, fish, or reptiles. Lessor shall not unreasonably withhold or delay its consent to any written request for a modification of the Agreed Use, so long as the same will not input the structural integrity of the improvements of the Building, will not adversely affect the mechanical, electrical, HVAC, and other systems of the Building, and/or will not affect the exterior appearance of the Building. If Lessor elects to withhold consent, Lessor shall within 7 days after such request give written notification of same, which notice shall include an explanation of Lessor's objections to the change in the Agreed Use.

#### Hazardous Substances.

60 999 - AIR COMMERCIAL REAL ESTATE ASSOCIATION

6.2 Hazardous Substances.

(a) Reportable Uses Require Consent. The term "Hazardous Substance" as used in this Lease shall mean any product, substance, or waste whose presence, use, manufacture, disposal, transportation, or release, either by itself or in combination with other materials expected to be on the Premises, is either. (i) potentially injurious to the public health, safety or welfare, the environment or the Premises, (ii) regulated or monitored by any governmental authority, or (iii) a basis for potential liability of Lessor to any governmental agency or third party under any applicable statute or common law theory. Hazardous Substances shall include, but not be limited to, hydrocarbons, petroleum, gasoline, and/or crude oil or any products, byproducts or fractions thereof. Lessee shall not engage in any activity in or on the Premises which constitutes a Reportable Use of Hazardous Substances without the express prior written consent of Lessor and timely compilance (at Lessea's expense) with all Applicable Requirements. "Reportable Use" shall mean (i) the installation or use of any above or below ground storage tank, (ii) the generation, possession, storage, use, transportation, or disposal of a Hazardous Substance that requires a permit from, or with respect to which a report, notice, registration or business plan is required to be filed with, any governmental authority, and/or (iii) the presence at the Premises of a Hazardous Substance with respect to which any Applicable Requirements requires that a notice be given to persons entering or occupying the Premises or neighboring properties. Notwithstanding the foregoing, Lessee may use any ordinary and customary materials reasonably required to be used in the normal course of the Notwithstanding the foregoing, Lessee may use any ordinary and customary materials reasonably required to be used in the normal course of the Agreed Use such as ordinary office supplies (copier toner, liquid paper, giue, etc.) and common household cleaning materials, so long as such use is in compliance with all Applicable Requirements, is not a Reportable Use, and does not expose the Premises or neighboring property to any meaningful risk of contamination or damage or expose Lessor to any liability therefor. In addition, Lessor may condition its consent to any Reportable Use upon receiving such additional assurances as Lessor reasonably deems necessary to protect itself, the public, the Premises and/or the environment against damage, contamination, injury and/or liability, including, but not limited to, the installation (and removal on or before Lease expiration or termination) of

oamage, contamination, imply and/or hability, including, but not initiate ut, the installation and refrive not believe to be closed explanation of termination, or protective modifications (such as concrete encasements) and/or increasing the Security Deposit.

(b) Duty to Inform Lessor. If Lessee knows, or has reasonable cause to believe, that a Hazardous Substance has come to be located in, on, under or about the Premises, other than as previously consented to by Lessor, Lessee shall immediately give written notice of such fact to Lessor, and provide Lessor with a copy of any report, notice, claim or other documentation which it has concerning the presence of such Hazardous

(c) Lessee Remediation. Lessee shall not cause or permit any Hazardous Substance to be spilled or released in, on, under, or about the Premises (including through the plumbing or sanitary sewer system) and shall promptly, at Lessee's expense, comply with all Applicable Requirements and take all investigatory and/or remedial action reasonably recommended, whether or not formally ordered or required, for the cleanup of any contamination of, and for the maintenance, security and/or monitoring of the Premises or neighboring properties, that was caused or materially buted to by Lessee, or pertaining to or involving any Hazardous Substance brought onto the Premises during the term of this Lease, by or for

Lessee, or any third party.

(d) Lessee Indemnification. Lessee shall indemnify, defend and hold Lessor, its agents, employees, lenders and ground lessor, if any, harmless from and against any and all loss of rents and/or damages, liabilities, judgments, claims, expenses, penalties, and attorneys' and consultants' fees arising out of or involving any Hazardous Substance brought onto the Premises by or for Lessee, or any third party (provided, however, that Lessee shall have no liability under this Lease with respect to underground migration of any Hazardous Substance under the Premises from areas outside of the Project not caused or contributed to by Lessee). Lessee's obligations shall include, but not be limited to, the effects of any contamination or injury to person, property or the environment created or suffered by Lessee, and the cost of investigation, removal, remediation, restoration and/or abatement, and shall survive the expiration or termination of this Lease. No termination, cancellation or release agreement entered to the training of the tra into by Lessor and Lessee shall release Lessee from its obligations under this Lease with respect to Hazardous Substances, unless specifically so agreed by Lessor in writing at the time of such agreement.

(e) Lessor indemnification. Lessor and its successors and assigns shall indemnify, defend, reimburse and hold Lessee, its employees and lenders, harmless from and against any and all environmental damages, including the cost of remediation, which result from Hazardous Substances which existed on the Premises prior to Lessee's occupancy or which are caused by the gross negligence or willful misconduct of Lessor, its agents or employees. Lessor's obligations, as and when required by the Applicable Requirements, shall include, but not be limited to, the cost of Investigation, removal, remediation, restoration and/or abatement, and shall survive the expiration or termination of this Lesse.

(f) Investigations and Remediations. Lessor shall retain the responsibility and pay for any investigations or remediation

PAGE 4 OF 14

FORM OFG-9-3/10E

measures required by governmental entities having jurisdiction with respect to the existence of Hazardous Substances on the Premises pr Lessee's occupancy, unless such remediation measure is required as a result of Lessee's use (including "Alterations", as defined in paragraph 7.3(a) below) of the Premises, in which event Lessee shall be responsible for such payment. Lessee shall cooperate fully in any such activities at the request of Lessor, including allowing Lessor and Lessor's agents to have reasonable access to the Premises at reasonable times in order to carry out Lessor's investigative and remedial responsibilities.

(g) Lessor Termination Option. If a Hazardous Substance Condition (see Paragraph 9.1(e)) occurs during the term of this Lease unless Lessee is legally responsible therefor (in which case Lessee shall make the investigation and remediation thereof required by the Applicable Requirements and this Lease shall continue in full force and effect, but subject to Lessor's rights under Paragraph 6.2(d) and Paragraph 13). Lessor may, at Lessor's option, either (i) investigate and remediate such Hazardous Substance Condition, if required, as soon as reasonably possible at Lessor's expense, in which event this Lease shall continue in full force and effect, or (ii) if the estimated cost to remediate such condition exceeds 12 times the then monthly Base Rent or \$100,000, whichever is greater, give written notice to Lessee, within 30 days after receipt by Lessor of knowledge of the occurrence of such Hazardous Substance Condition, of Lessor's desire to terminate this Lease as of the date 60 days following the date of such notice. In the event Lessor elects to give a termination notice, Lessee may, within 10 days thereafter, give written notice to Lessor of Lessee's commitment to pay the amount by which the cost of the remediation of such Hazardous Substance Condition exceeds an amount equal to 12 times the then monthly Base Rent or \$100,000, whichever is greater. Lessee shall provide Lessor with sald funds or satisfactory assurance thereof within 30 days following such commitment. In such event, this Lease shall continue in full force and effect, and Lessor shall proceed to make such remediation as soon as reasonably possible after the required funds are available. If Lessee does not give such notice and provide the required funds or assurance thereof within the time provided, this Lease shall terminate as of the date specified in Lessor's notice of termination.

- 6.3 Lessee's Compilance with Applicable Requirements. Except as otherwise provided in this Lease, Lessee shall, at Lessee's sole expense, fully, diligently and in a timely manner, materially comply with all Applicable Requirements, the requirements of any applicable fire insurance underwriter or rating bureau, and the recommendations of Lessor's engineers and/or consultants which relate in any manner to the Premises, without regard to whether said requirements are now in effect or become effective after the Start Date. Lessee shall, within 10 days after receipt of Lessor's written request, provide Lessor with copies of all permits and other documents, and other information evidencing Lessee's compliance with any Applicable Requirements specified by Lessor, and shall immediately upon receipt, notify Lessor in writing (with copies of any documents involved) of any threatened or actual claim, notice, citation, warning, complaint or report pertaining to or involving the failure of Lessee or the Premises to comply with any Applicable Requirements. Likewise, Lessee shall immediately give written notice to Lessor of: (i) any water damage to the Premises and any suspected seepage, pooling, dampness or other condition conducive to the production of mold; or (ii) any mustiness or other odors that might indicate the presence of mold in the Premises.
- 6.4 Inspection; Compliance. Lessor and Lessor's "Lender" (as defined in Paragraph 30) and consultants shall have the right to enter into Premises at any time, in the case of an emergency, and otherwise at reasonable times, after reasonable notice, for the purpose of inspecting the condition of the Premises and for verifying compliance by Lessee with this Lease. The cost of any such inspections shall be paid by Lessor, unless a violation of Applicable Requirements, or a Hazardous Substance Condition (see paragraph 9.1e) is found to exist or be imminent, or the inspection is requested or ordered by a governmental authority. In such case, Lessee shall upon request relimburse Lessor for the cost of such inspection, so long as such inspection is reasonably related to the violation or contamination. In addition, Lessee shall provide copies of all relevant material safety data sheets (MSDS) to Lessor within 10 days of the receipt of written request therefor.
- Maintenance; Repairs; Utility Installations; Trade Fixtures and Alterations.
  7.1 Lessee's Obligations. Notwithstanding Lessor's obligation to keep the Premises in good condition and repair, Lessee shall be responsible for payment of the cost thereof to Lessor as additional rent for that point of the cost thereof to Lessor as additional rent for that point of the cost of any maintenance and repair of the Premises, or any equipment (wherever located) that serves only Lessee or the Premises, to the extent such cost is attributable to abuse or misuse. Lessee shall be responsible for the cost of painting, repairing or replacing wall coverings, and to repair or replace any improvements with the Premises. Lessor may, at its option, upon reasonable notice, elect to have Lessee perform any particular such maintenance or repairs the cost of which is otherwise Lessee's responsibility hereunder, except normal wear and tear.
- 7.2 Lessor's Obligations. Subject to the provisions of Paragraphs 2.2 (Condition), 2.3 (Compliance), 4.2 (Operating Expenses), 6 (Use), 7.1 (Lessee's Obligations), 9 (Damage or Destruction) and 14 (Condemnation), Lessor, subject to reimbursement pursuant to Paragraph 4.2, shall keep in good order, condition and repair the foundations, exterior walls, structural condition of Interior bearing walls, exterior roof, fire sprinkler system, fire alarm and/or smoke detection systems, fire hydrants, and the Common Areas. Lessee expressly walves the benefit of any statute now or hereafter in effect to the extent it is inconsistent with the terms of this Lease.
  - Utility installations; Trade Fixtures; Alterations.
- (a) Definitions. The term "Utility installations" refers to all floor and window coverings, air lines, vacuum lines, power panels, electrical distribution, security and fire protection systems, communication cabling, lighting fixtures, HVAC equipment, and plumbing in or on the Premises. The term "Trade Fixtures" shall mean lessee's machinery and equipment that can be removed without doing material damage to the Premises. The term "Alterations" shall mean any modification of the improvements, other than Utility Installations or Trade Fixtures, whether by addition or deletion. "Lessee Owned Alterations and/or Utility Installations" are defined as Alterations and/or Utility Installations made by Lessee
- addition or detetion. "Lessee Owned Alterations and/or Utility Installations" are defined as Alterations and/or Utility Installations made by Lessee that are not yet owned by Lessee shall not make any Alterations or Utility Installations to the Premises without Lessor's prior written consent.

  Lessee may, however, make non-structural Alterations or Utility Installations to the Interior of the Premises (excluding the roof) without such consent but upon notice to Lessor, as long as they are not visible from the outside, do not Involve puncturing, relocating or removing the roof, ceilings, floors or any existing walls, will not affect the electrical, plumbing, HVAC, and/or life safety systems, and the cumulative cost thereof during this Lease as extended does not exceed \$2000. Notwithstanding the foregoing, Lessee shall not make or permit any roof penetrations and/or install anything on the roof without the prior written approval of Lessor. Lessor may, as a precondition to granting such approval, require Lessee to utilize a contractor chosen and/or approved by Lessor. Any Alterations or Utility installations that Lessee shall desire to make and which require the consent of the Lessor shall be or in written form with detailed plans. Consent shall be deemed conditioned upon Lessee's: (i) acquiring all applicable governmental presented to Lessor in Written form with detailed plans. Consent shall be determed conditioned upon Lessors it () acquiring an applicable governmentary permits, (ii) furnishing Lessor with copies of both the permits and the plans and specifications prior to commencement of the work, and (iii) compilance with all conditions of said permits and other Applicable Requirements in a prompt and expeditious manner. Any Alterations or Utility installations shall be performed in a workmanlike manner with good and sufficient materials. Lessee shall promptly upon completion furnish Lessor with asbuilt plans and specifications. For work which costs an amount in excess of one month's Base Rent, Lessor may condition its consent upon Lessee providing a lien and completion bond in an amount equal to 150% of the estimated cost of such Alteration or Utility Installation and/or upon Lessee's posting an additional Costs in Description Comments. additional Security Deposit with Lessor.
- (c) Liens; Bonds. Lessee shall pay, when due Lesses at or for use on the Premises, which claims are or may be secured by any mechanic's or materialmen's lien again ror-cessee at error use on me-fromisse, which claims are of may be secured by any mechanics or materialmen's lien against the Promisses or any interest therein. Lesses shall give Lesser not less than 10 days notice prior to the commencement of any work in, on or about the Promises, and Lesser shall have the right to post notices of non-responsibility. If Lesses shall centes the validity of any such lien, claim or domand, then Lesses shall, at its sole expense defend and protect itself, Lesser and the Promises against the same and shall pay and satisfy any such adverse judgment that may be rendered thereon before the enforcement thereof. If Lesser shall require, Lesses shall furnish a surety bend in an amount equal to 150% of the amount of such contested lien, claim or demand, indemnifying Lesser against liability for the same. If Lesser elects to participate in any such action.
  - Ownership; Removal; Surrender; and Restoration.
- (a) Ownership. Subject to Lessor's right to require removal or elect ownership as hereinafter provided, all Alterations and Utility installations made by Lessee shall be the property of Lessee, but considered a part of the Premises. Lessor may, at any time, elect in writing to be the owner of all or any specified part of the Lessee Owned Alterations and Utility installations. Unless otherwise instructed per paragraph 7.4(b) hereof, all Lessee Owned Alterations and Utility installation or this Lease, become the property of Lessor and be surrendered by Lessee with the Premises.
- (b) Removal. By delivery to Lessee of written notice from Lessor not earlier than 90 and not later than 30 days prior to the end of the term of this Lesse, Lessor may require that any or all Lessee Owned Alterations or Utility Installations be removed by the expiration or termination of this Lesse. Lessor may require the removal at any time of all or any part of any Lessee Owned Alterations or Utility Installations made without the
- (c) Surrender; Restoration. Lessee shall surrender the Premises by the Expiration Date or any earlier termination date, with all of the Improvements, parts and surfaces thereof clean and free of debris, and in good operating order, condition and state of repair, ordinary wear and tear excepted. "Ordinary wear and tear" shall not include any damage or deterioration that would have been prevented by good maintenance practice. Notwithstanding the foregoing, if this Lease is for 12 months or less, then Lessee shall surrender the Premises in the same condition as delivered to Lessee on the Start Date with NO allowance for ordinary wear and tear. Lessee shall repair any damage occasioned by the installation, maintenance or removal of Trade Fodures, Lessee owned Alterations and/or Utility Installations, furnishings, and equipment as well as the removal of any storage tank installed by or for Lessee. Lessee shall also completely remove from the Premises any and all Hazardous Substances brought onto the Premises by or

PAGE 5 OF 14

INITIALS FORM OFG-9-3/10F

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for Lessee, or any third party (except Hazardous Substances which were deposited via underground migration from areas outside of the Premises) even if such removal would require Lessee to perform or pay for work that exceeds statutory requirements. Trade Fixtures shall remain the property of Lessee and shall be removed by Lessee. Any personal property of Lessee not removed on or before the Expiration Date or any earlier termination date timely vacate the Premises pursuant to this Paragraph 7.4(c) without the express written consent of Lessor shall constitute a holdover under the provisions of Paragraph 26 below.

insurance; indemnity.

- Insurance Premiums. The cost of the premiums for the insurance policies maintained by Lessor pursuant to paragraph 8 are included as Operating Expenses (see paragraph 4.2 (c)(iv)). Said costs shall include Increases in the premiums resulting from additional coverage related to requirements of the holder of a mortgage or deed of trust covering the Premises, Building and/or Project, Increased valuation of the Premises, Building and/or Project, and/or a general premium rate increase. Said costs shall not, however, include any premium increases resulting from the nature of the occupancy of any other tenant of the Building. If the Project was not insured for the entirety of the Base Year, then the base premium shall be the lowest annual premium reasonably obtainable for the required insurance as of the Start Date, assuming the most nominal use possible of the Building and/or Project. In no event, however, shall Lessee be responsible for any portion of the premium cost attributable to liability insurance coverage in excess of \$2,000,000 procured under Paragraph 8.2(b).
  - Liability insurance.

8.2 Llability Insurance.

(a) Carried by Lessee. Lessee shall obtain and keep in force a Commercial General Liability policy of insurance protecting Lessee and Lessor as an additional insured against claims for bodily injury, personal injury and property damage based upon or arising out of the ownership, use, occupancy or maintenance of the Premises and all areas appurtenant thereto. Such insurance shall be on an occurrence basis providing single limit coverage in an amount not less than \$1,000,000 per occurrence with an annual aggregate of not less than \$2,000,000. Lessee shall add Lessor as an additional insured by means of an endorsament at least as broad as the insurance Service Organization's "Additional Insured-Managers or Lessors of Premises" Endorsement and coverage shall also be extended to include damage caused by heat, smoke or furmes from a hostile fire. The policy shall not contain any intra-insured exclusions as between insured persons or organizations, but shall include overage for liability assurand under this Lease as an "Insured contract" for the performance of Lessee's indemnity obligations under this Lease. The limits of said insurance shall not, however, limit the liability of Lessee nor relieve Lessee of any obligation hereunder. Lessee shall provide an endorsement on its liability policy(les) which provides that its insurance shall be primary to and not contributory with arrivance carried by Lessor, whose insurance shall be which provides that its insurance shall be primary to and not contributory with any similar insurance carried by Lessor, whose insurance shall be considered excess insurance only.

(b) Carried by Lessor. Lessor shall maintain liability insurance as described in Paragraph 8.2(a), in addition to, and not in lieu of, the insurance required to be maintained by Lessee. Lessee shall not be named as an additional insured therein.

Property insurance - Building, improvements and Rental Value.

(a) Building and improvements. Lessor shall obtain and keep in force a policy or policies of insurance in the name of Lessor, with loss payable to Lessor, any ground-lessor, and to any Lender insuring loss or damage to the Building and/or Project. The amount of such insurance shall be equal to the full insurable replacement cost of the Building and/or Project, as the same shall exist from time to time, or the amount required by any Lender, but in no event more than the commercially reasonable and available insurable value thereof. Lessee Owned Alterations and Utility installations, Trade Fixtures, and Lessee's personal property shall be insured by Lessee not by Lessor. If the coverage is available and commercially appropriate, such policy or policies shall insure against all risks of direct physical loss or damage (except the perils of flood and/or earthquake unless required by a Lender), including coverage for debris removal and the enforcement of any Applicable Requirements requiring the upgrading, demolition, reconstruction or replacement of any portion of the Premises as the result of a covered loss. Sald policy or policies shall also contain an agreed valuation provision in lieu of any coinsurance clause, waiver of subrogation, and inflation guard protection causing an increase in the annual property insurance coverage amount by a factor of not less than the adjusted U.S. Department of Labor Consumer Price Index for All Urban s for the city nearest to where the Premises are located. If such insurance coverage has a deductible clause, the deductible amount shall not exceed \$5,000 per occurrence

(b) Rental Value. Lessor shall also obtain and keep in force a policy or policies in the name of Lessor with loss payable to Lessor and any Lender, insuring the loss of the full Rent for one year with an extended period of indemnity for an additional 180 days ("Rental Value insurance"). Said insurance shall contain an agreed valuation provision in lieu of any coinsurance clause, and the amount of coverage shall be adjusted annually to reflect the projected Rent otherwise payable by Lessee, for the next 12 month period.

(c) Adjacent Premises. Lessee shall pay for any increase in the premiums for the property insurance of the Building and for the

(c) Adjacent Premises. Lesses shall pay for any increase in the premiums for the property instrance or the buildings in the Project if said increase is caused by Lesse's acts, ornissions, use or occupancy of the Premises.

(d) Lesse's Improvements. Since Lessor is the Insuring Party, Lessor shall not be required to insure Lessee Owned Alterations and Utility installations unless the Item in question has become the property of Lessor under the terms of this Lease.

8.4 Lessee's Property; Business Interruption Insurance; Worker's Compensation Insurance.

(a) Property Damage. Lessee shall obtain and maintain insurance coverage on all of Lessee's personal property. Trade Fixtures, and the property Damage. Lessee shall obtain and maintain insurance coverage on all of Lessee's personal property. Trade Fixtures, the property Damage.

and Lessee Owned Alterations and Utility Installations. Such insurance shall be full replacement cost coverage with a deductible of not to exceed \$1,000 per occurrence. The proceeds from any such insurance shall be used by Lessee for the replacement of personal property, Trade Fixtures and Lessee Owned Alterations and Utility Installations. Lessee shall provide Lessor with written evidence that such insurance is in force

(b) Worker's Compensation insurance. Lessee shall obtain and maintain Worker's Compensation insurance in such amount as

may be required by Applicable Requirements.

- (c) Business interruption. Lessee shall obtain and maintain loss of income and extra expense insurance in amounts as will reimburse Lessee for direct or indirect loss of earnings attributable to all perils commonly insured against by prudent lessees in the business of Lessee or attributable to prevention of access to the Premises as a result of such perils.
- (d) No Representation of Adequate Coverage. Lessor makes no representation that the limits or forms of coverage of insurance specified herein are adequate to cover Lessee's property, business operations or obligations under this Lease.

  8.5 Insurance Policies. Insurance required herein shall be by companies maintaining during the policy term a "General Policyholders"
- 8.5 Insurance Policies. Insurance required herein shall be by companies maintaining during the policy term a "General Policyholders Rating" of at least A-, VII, as set forth in the most current issue of "Best's insurance Guide", or such other rating as may be required by a Lender. Lessee shall not do or permit to be done anything which invalidates the required Insurance policies. Lessee shall, prior to the Start Date, deliver to Lessor certified copies of policies of such insurance or certificates with copies of the required endorsements evidencing the existence and amounts of the required insurance. No such policy shall be cancelable or subject to modification except after 10 days prior written notice to Lessor. Lessee shall, at least 30 days prior to the expiration of such policies, furnish Lessor with evidence of renewals or "insurance binders" evidencing renewal thereof, or Lessor may order such insurance and charge the cost thereof to Lessee, which amount shall be payable by Lessee to Lessor upon demand. Such policies shall be for a term of at least one year, or the length of the remaining term of this Lesse, whichever is less. If either Party shall fall to procure and maintain the insurance required to be carried by it, the other Party may, but shall not be required to, procure and maintain the same.

  8.6 Waiver of Subrogation. Without affecting any other rights or remedies, Lessee and Lessor each hereby release and relieve the other, and waive their entire right to recover damages against the other, for loss of or damage to its property arising out of or incident to the perils required to be insured against herein. The effect of such releases and valvers is not limited by the amount of insurance carried or required, or by any reductibles applicable hereto. The Parties agree to have their respective property damage insurance carriers waive any right to subrogation that such
- deductibles applicable hereto. The Parties agree to have their respective property damage insurance carriers waive any right to subrogation that such companies may have against Lessor or Lessee, as the case may be, so long as the insurance is not invalidated thereby.
- companies may have against Lessor or Lessee, as the case may be, so long as the insurance is not invalidated thereby.

  8.7 Indemnity. Except for Lessor's gross negligence or willful misconduct, Lessee shall indemnity, protect, defend and hold harmless the Premises, Lessor and its agents, Lessor's master or ground lessor, partners and Lenders, from and against any and all claims, loss of rents and/or damages, liens, judgments, penalties, attorneys' and consultants' fees, expenses and/or liabilities arising out of, involving, or in connection with, the use and/or occupancy of the Premises by Lessee. If any action or proceeding is brought against Lessor by reason of any of the foregoing matters, Lessee shall upon notice defend the same at Lessee's expense by counsel reasonably satisfactory to Lessor and Lessor shall cooperate with Lessee in such defense. Lessor need not have first paid any such claim in order to be defended or indemnified.

  8.8 Exemption of Lessor and its Agents from Liability. Notwithstanding the negligence or breach of this Lease by Lessor or lise agents, neither Lessor nor its agents shall be liable under any circumstances for (t) injury or damage to the person or goods, water, merchandise or other procedures and the register of the control of
- neither Lessor nor its agents shall be liable under any circumstances for (i) Injury or damps to the paperty of Lessee, Lessee's employees, contractors, invitees, customers, or any other person in er about caused by or results from fire, steam, electricity, gas, water or rain, indoor air quality, the presence on or other defects of pipes, fire-sprinklers, wires, appliances, plumbing, HVAC-or lighting fixtures, or damage results from conditions arising upon the Premises or upon other notions of the industrict that it is a proper to the industrict that it is a act or neglect of any other tenant of Lessor or from the fa lease in the Project, or (iii) injury to Lesses's business or for any less of income or profit therefrom. Inclead, it is intended that Lesses's sole rece the event of such damages or injury be to file a claim on the insurance pelley(les) that Lesses is required to maintain pursuant to the provis

8.9 Failure to Provide insurance. Lessee acknowledges that any failure on its part to obtain or maintain the insurance required will expose Lessor to risks and potentially cause Lessor to incur costs not contemplated by this Lease, the extent of which will be extremely

PAGE 6 OF 14

FORM OFG-9-3/10E

difficult to ascertain. Accordingly, for any month or portion thereof that Lessee does not maintain the required insurance and/or does not provide Lessor with the required binders or certificates evidencing the existence of the required insurance, the Base Rent shall be automatically increased, without any requirement for notice to Lessee, by an amount equal to 10% of the then existing Base Rent or \$100, whichever is greater. The parties agree that such increase in Base Rent represents fair and reasonable compensation for the additional risk/costs that Lessor will incur by reason of Lessee's failure to maintain the required insurance. Such increase in Base Rent shall in no event constitute a walver of Lessee's Default or Breach with respect to the failure to maintain such insurance, prevent the exercise of any of the other rights and remedies granted hereunder, nor relieve Lessee of its obligation to maintain the insurance specified in this Lease.

Damage or Destruction.

Definitions. 9.1

(a) "Premises Partial Damage" shall mean damage or destruction to the improvements on the Premises, other than Lessee
Owned Alterations and Utility Installations, which can reasonably be repaired in 3 months or less from the date of the damage or destruction, and the cost thereof does not exceed a sum equal to 6 month's Base Rent. Lessor shall notify Lessee in writing within 30 days from the date of the damage or destruction as to whether or not the damage is Partial or Total.

(b) "Premises Total Destruction" shall mean damage or destruction to the improvements on the Premises, other than Lessee
Owned Alterations and Utility Installations and Trade Fixtures, which cannot reasonably be repaired in 3 months or less from the date of the damage or
destruction and/or the cost thereof exceeds a sum equal to 6 month's Base Rent. Lessor shall notify Lessee in writing within 30 days from the date of

the damage or destruction as to whether or not the damage is Partial or Total.

(c) "Insured Loss" shall mean damage or destruction to Improvements on the Premises, other than Lessee Owned Alterations and Utility Installations and Trade Fixtures, which was caused by an event required to be covered by the insurance described in Paragraph 8.3(a), irrespective of any deductible amounts or coverage limits involved.

(d) "Replacement Cost" shall mean the cost to repair or rebuild the improvements owned by Lessor at the time of the occurrence to their condition existing immediately prior thereto, including demolition, debris removal and upgrading required by the operation of Applicable Requirements, and without deduction for depreciation.

to their condition existing immediately prior thereto, including demolition, debns removal and upgrading required by the operation of Applicable Requirements, and without deduction for depreciation.

(e) "Hazardous Substance Condition" shall mean the occurrence or discovery of a condition involving the presence of, or a contamination by, a Hazardous Substance, in, on, or under the Premises which requires restoration.

9.2 Partial Damage - Insured Loss. If a Premises Partial Damage that is an insured Loss occurs, then Lessor shall, at Lessor's expense, repair such damage (but not Lessee's Trade Fixtures or Lessee Owned Alterations and Utility Installations) as soon as reasonably possible and this Lease shall continue in full force and effect; provided, however, that Lessor shall, at Lessor's election, make the repair of any damage or destruction the total cost to repair of which is \$5,000 or less, and, in such event, Lessor shall make any applicable insurance proceeds available to Lessee on a reasonable basis for that purpose. Notwithstanding the foregoing, if the required insurance was not in force or the insurance proceeds are not sufficient to effect such repair, the insuring Party shall promptly contribute the shortage in proceeds as and when required to complete said repairs. In the event, however, such shortage was due to the fact that, by reason of the unique nature of the improvements, full replacement cost insurance coverage was not commercially reasonable and available, Lessor shall have no obligation to pay for the shortage in insurance proceeds or to fully restore the unique aspects of the Premises unless Lessee provides Lessor with the funds to cover same, or adequate assurance thereof, within 10 days period, the party responsible for making the repairs shall complete them as soon as reasonably possible and this Lease shall remain in full force and effect, if such funds or assurance are not received, Lessor may nevertheless elect by written notice to Lessee within 10 days thereafter to: (i) make suc

9.3 Partial Damage - Uninsured Loss. If a Premises Partial Damage that is not an insured Loss occurs, unless caused by a negligent or willful act of Lessee (in which event Lessee shall make the repairs at Lesser's expense), Lessor may either: (i) repair such damage as soon as reasonably possible at Lessor's expense, in which event this Lesse shall continue in full force and effect, or (ii) terminate this Lease by giving written notice to Lessee within 30 days after receipt by Lessor of knowledge of the occurrence of such damage. Such termination shall be effective 60 days following the date of such notice. In the event Lessor elects to terminate this Lease, Lessee shall have the right within 10 days after receipt of the termination notice to give written notice to Lesseor's commitment to pay for the repair of such damage without reimbursement from Lessor. Lessee shall provide Lessor with said funds or satisfactory assurance thereof within 30 days after making such commitment. In such event this Lease shall continue in full force and effect, and Lessor shall proceed to make such repairs as soon as reasonably possible after the required funds are available. If Lessee does not make the required commitment, this Lease shall terminate as of the date specified in the termination notice.

9.4 Total Destruction. Notwithstanding any other provision hereof, if a Premises Total Destruction occurs, this Lease shall terminate 60 days following such Destruction. If the damage or destruction was caused by the gross negligence or willful misconduct of Lessee, Lessor shall have the right to recover Lessor's damages from Lessee, except as provided in Paragraph 8.6.

9.5 Damage Near End of Term. If at any time during the last 6 months of this Lease there is damage for which the cost to repair exceeds one month's Base Rent, whether or not an insured Loss, Lessor may terminate this Lease effective 60 days following the date of occurrence of exceeds one month's Base Rent, whether or not an insured Loss, Lessor may terminate his Lesse effective to days rollowing the date of occurrence or such damage. Notwithstanding the foregoing, if Lessee at that time has an exercisable option to extend this Lease or to purchase the Premises, then Lessee may preserve this Lease by, (a) exercising such option and (b) providing Lessor with any shortage in insurance proceeds (or adequate assurance thereof) needed to make the repairs on or before the earlier of (i) the date which is 10 days after Lessee's receipt of Lessor's written notice purporting to terminate this Lease, or (ii) the day prior to the date upon which such option expires. If Lessee duly exercises such option during such period and provides Lessor with funds (or adequate assurance thereof) to cover any shortage in insurance proceeds, Lessor shall, at Lessor's commercially reasonable expense, repair such funds or assurance during such period, then this Lease shall continue in full force and effect. If Lessee falls to exercise such option and provide such funds or assurance during such period, then this Lease shall terminate on the date specified in the termination notice and Lessee's option shall be expensed. extinguished.

9.6 Abatement of Rent; Lessee's Remedies.
(a) Abatement. In the event of Premises Partial Damage or Premises Total Destruction or a Hazardous Substance Condition for which Lessee is not responsible under this Lease, the Rent payable by Lessee for the period required for the repair, remediation or restoration of such damage shall be abated in proportion to the degree to which Lessee's use of the Premises is impaired, but not to exceed the proceeds received from the Rental Value insurance. All other obligations of Lessee hereunder shall be performed by Lessee, and Lessor shall have no liability for any such damage, destruction, remediation, repair or restoration except as provided herein.

(b) Remedies. If Lessor is obligated to repair or restore the Premises and does not commence, in a substantial and meaningful

way, such repair or restoration within 90 days after such obligation shall accrue, Lessee may, at any time prior to the commencement of such repair or restoration, give written notice to Lessor and to any Lenders of which Lessee has actual notice, of Lessee's election to terminate this Lesse on a date restoration, give written notice to Lessor and to any Lenders of which Lessee has actual notice, or Lessee's election to terminate this Lesse on a date not less than 60 days following the giving of such notice. If Lessee gives such notice and such repair or restoration is not commenced within 30 days thereafter, this Lesse shall terminate as of the date specified in said notice. If the repair or restoration is commenced within such 30 days, this Lesse shall continue in full force and effect. "Commence" shall mean either the unconditional authorization of the preparation of the required plans, or the beginning of the actual work on the Premises, whichever first occurs.

9.7 Termination; Advance Payments. Upon termination of this Lease pursuant to Paragraph 6.2(g) or Paragraph 9, an equitable adjustment shall be made concerning advance Base Rent and any other advance payments made by Lessee to Lessor. Lessor shall, in addition, return to Lessee so much of Lessee's Security Deposit as has not been, or is not then required to be, used by Lessor.

Real Property Taxes.

10.1 Definitions. As used herein, the term "Real Property Taxes" shall include any form of assessment; real estate, general, special, 10.1 Definitions. As used herein, the term "Real Property Taxes" shall include any form of assessment; real estate, general, special, 10.1 Definitions. ordinary or extraordinary, or rental levy or tax (other than inheritance, personal income or estate taxes); improvement bond; and/or license fee imposed upon or levied against any legal or equitable interest of Lessor in the Project, Lessor's right to other income therefrom, and/or Lessor's business of leasing, by any authority having the direct or indirect power to tax and where the funds are generated with reference to the Project address and where the proceeds so generated are to be applied by the city, county or other local taxing authority of a jurisdiction within which the Project is located. "Real Property Taxes" shall also include any tax, fee, law, assessment or charge, or any increase therein: (i) imposed by reason of events occurring during the term of this Lease, including but not limited to, a change in the ownership of the Project, (ii) a change in the improvements thereon, and/or (iii) levied

or assessed on machinery or equipment provided by Lessor to Lessee pursuant to this Lease.

10.2 Payment of Taxes. Except as otherwise provided in Paragraph 10.3, Lessor shall pay the Real Property Taxes applicable to the Project, and said payments shall be included in the calculation of Operating Expenses in accordance with the provisions of Paragraph 4.2.

10.3 Additional improvements, Operating Expenses shall not include Real Property Taxes specified in the tax assessor's records and sheets as being caused by additional improvements placed upon the Project by other lessees or by Lessor for the exclusive enjoyment of such lessees. Notwithstanding Paragraph 10.2 hereof, Lessee shall, however, pay to Lessor at the time Operating Expenses are payable under

PAGE 7 OF 14

INITIALS

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Paragraph 4.2, the entirety of any increase in Real Property Taxes if assessed solely by reason of Alterations, Trade Fixtures or Utility Installations placed upon the Premises by Lessee or at Lessee's request or by reason of any alterations or improvements to the Premises made by Lessor subsequent to the execution of this Lesse by the Parties.

10.4 Joint Assessment. If the Building is not separately assessed, Real Property Taxes allocated to the Building shall be an equitable proportion of the Real Property Taxes for all of the land and improvements included within the tax parcel assessed, such proportion to be determined by Lessor from the respective valuations assigned in the assessor's work sheets or such other information as may be reasonably available. Lessor's reasonable determination thereof, in good faith, shall be conclusive. The percentage of the Building's Real Property Tax assessment

shall be equal to 85% of the assessed amount of the entire parcel.

10.5 Personal Property Taxes. Lesses shall pay prior to delinquent tions and Utility Installations, Trade Fixtures, furnishings, equipment and all pu ble, Lesses shall cause its Lesses Owned Alterations and Utility Installations, ujpment and all personal property of Lessee contained in the Fremises. When tillity installations, Trade Fishures, fumishings, equipment and all other persona Alterations and Littliby Installation operty to be assessed and billed separately from the real property of Lesser. If any of Lessee's said property shall operty, Lessee shall pay Lesser the taxes attributable to Lessee's property within 10 days after receipt of a written s

Utilities and Services.

11.1 Services Provided by Lessor. Lessor shall provide heating, ventilation, air conditioning, reasonable amounts of electricity for normal lighting and office machines, water for reasonable and normal drinking and lavatory use in connection with an office, and replacement light builbs and/or fluorescent tubes and ballasts for standard overhead fodures. Lessor shall also provide janitorial services to the Premises and Common Areas 5 times per week, excluding Building Holidays, or pursuant to the attached janitorial schedule, if any. —Lee janitorial services to kitchens or storage areas included within the Premises.

11.2 Services Exclusive to Lessee. Lessee shall pay for all water, gas , logether with any taxes thereon. If a service is deleted by for such jointly me

urs of Service. Sald services and utilities shall be provided during times set forth in Paragraph 1.12. Utilities end se be subject to advance request and reimbursement by Lessee to Lesser of the sest thereof.

11.4 Excess Usage by Lessee. Lessee shall not make connection to the utilities except by or through existing outlets and shall not install or use machinery or equipment in or about the Premises that uses excess water, lighting or power, or suffer or permit any act that causes extra burden upon the utilities or services, including but not limited to security and trash services, over standard office usage for the Project. Lessor shall require

upon the uniques of services, including but not inflined to security and trash services, over standard office usage for the Project. Lessor shall require Lessee to reimburse Lessor for any excess expenses or costs that may arise out of a breach of this subparagraph by Lessee. Lessor may, in its sole discretion, install at Lessee's expense supplemental equipment and/or separate metering applicable to Lessee's excess usage or loading.

11.5 Interruptions. There shall be no abstement of rent and Lessor shall not be liable in any respect whatsoever for the inadequacy, steppage, interruption or discontinuance of any utility or service due to riot, strike, labor dispute, breakdown, accident, repair or other cause beyond ble control or in cooperation with governmental request or directions. See Addendum Paragraph

Assignment and Subjetting. 12.

Lessor's Consent Required.

(a) Lessee shall not voluntarily or by operation of law assign, transfer, mortgage or encumber (collectively, "assign or assignment") or sublet all or any part of Lessee's interest in this Lease or in the Premises without Lessor's prior written consent.

(b) Unless Lessee is a corporation and its stock is publicly traded on a national stock exchange, a change in the control of Lessee shall constitute an assignment requiring consent. The transfer, on a cumulative basis, of 25% or more of the voting control of Lessee shall constitute a change in control for this purpose.

(c) The involvement of Lessee or its assets in any transaction, or series of transactions (by way of merger, sale, acquisition, financing, transfer, leveraged buyout or otherwise), whether or not a formal assignment or hypothecation of this Lease or Lessee's assets occurs, which results or will result in a reduction of the Net Worth of Lessee by an amount greater than 25% of such Net Worth as it was represented at the time of the execution of this Lease or at the time of the most recent assignment to which Leasor has consented, or as it exists immediately prior to said transaction or transactions constituting such reduction, whichever was or is greater, shall be considered an assignment of this Lease to which Lessor may withhold its consent. "Net Worth of Lessee" shall mean the net worth of Lessee (excluding any guarantors) established under generally accepted accounting principles

(d) An assignment or subletting without consent shall, at Lessor's option, be a Default curable after notice per Paragraph 13.1(c), or (d) An assignment or subletting without consent shall, at Lessesr's option, be a Default curable after notice per Paragraph 13.1(c), or a noncurable Breach without the necessity of any notice and grace period. If Lesser's elects to treat such unapproved assignment or subletting as a noncurable Breach, Lessor may either: (i) terminate this Lease, or (ii) upon 30 days written notice, increase the monthly Base Rent to 110% of the Base Rent then in effect. Further, in the event of such Breach and rental adjustment, (i) the purchase price of any option to purchase the Premises held by Lessee shall be subject to similar adjustment to 110% of the price previously in effect, and (ii) all fixed and non-fixed rental adjustments scheduled during the remainder of the Lease term shall be increased to 110% of the scheduled adjusted rent.

(e) Lessee's remedy for any breach of Paragraph 12.1 by Lessor shall be limited to compensatory damages and/or injunctive rellef.

(f) Lessor may reasonably withhold consent to a proposed assignment or subletting if Lessee is in Default at the time consent is

requested.

(g) Notwithstanding the foregoing, allowing a de minimis portion of the Premises, i.e. 20 square feet or less, to be used by a third party vendor in connection with the installation of a vending machine or payphone shall not constitute a subletting.

12.2 Terms and Conditions Applicable to Assignment and Subletting.

(a) Regardless of Lessor's consent, no assignment or subletting shall:
(b) be effective without the express written assumption by such assignee or sublessee of the obligations of Lessee under this Lesse, (ii) release Lessee of any obligations hereunder, or (iii) alter the primary liability of Lessee for the payment of Rent or for the performance of any other obligations to be performed by Lessee.

liability of Lessee for the payment of Rent or for the performance of any other obligations to be performed by Lessee.

(b) Lessor may accept Rent or performance of Lessee's obligations from any person other than Lessee pending approval or disapproval of an assignment. Neither a detay in the approval or disapproval of such assignment nor the acceptance of Rent or performance shall constitute a waiver or estoppel of Lessor's right to exercise its remedies for Lessee's Default or Breach.

(c) Lessor's consent to any assignment or subletting shall not constitute a consent to any subsequent assignment or subletting.

(d) In the event of any Default or Breach by Lessee, Lessor may proceed directly against Lessee, any Guarantors or anyone else responsible for the performance of Lessee's obligations under this Lesse, including any assignee or sublessee, without first exhausting Lessor's remedies against any other person or entity responsible therefore to Lessor, or any security held by Lessor.

(e) Each request for consent to an assignment or subletting shall be in writing, accompanied by information relevant to Lessor's determination as to the financial and operational responsibility and appropriateness of the proposed assignee or sublessee, including but not limited to the intended use and/or required modification of the Premises, if any, together with a fee of \$500 as consideration for Lessor's considering and processing salid request. Lessee agrees to provide Lessor with such other or additional information and/or documentation as may be reasonably requested, (See also Paragraph 36) requested, (See also Paragraph 36)

(f) Any assignee of, or sublessee under, this Lease shall, by reason of accepting such assignment, entering into such sublease, or entering into possession of the Premises or any portion thereof, be deemed to have assumed and agreed to conform and comply with each and every term, covenant, condition and obligation herein to be observed or performed by Lessee during the term of said assignment or sublease, other than such

term, covenant, condition and obligation herein to be observed or performed by Lessee during the term of said assignment or sublease, other than such obligations as are contrary to or inconsistent with provisions of an assignment or sublease to which Lessor has specifically consented to in writing.

(g) Lessor's consent to any assignment or subletting shall not transfer to the assignee or sublease any Option granted to the original Lessee by this Lease unless such transfer is specifically consented to by Lessor in writing. (See Paragraph 39.2)

12.3 Additional Terms and Conditions Applicable to Subletting. The following terms and conditions shall apply to any subletting by Lessee of all or any part of the Premises and shall be deemed included in all subleases under this Lease whether or not expressly incorporated therein:

(a) Lessee hereby assigns and transfers to Lessor all of Lessee's interest in all Rent payable on any sublease, and Lessor may collect such Rent and apply same toward Lessee's obligations under this Lease; provided, however, that until a Breach shall occur in the performance of Lessee's obligations. Lessoe may collect said Rent. In the event that the amount occletably Lessor exceeds Lessee's then outstanding obligations any such excess shall be refunded to Lessee. Lessor shall not, by reason of the foregoing or any assignment of such sublease, nor by reason of the collection of Rent, be deemed liable to the sublessee for any failure of Lessee to perform and comply with any of Lessee's obligations to such sublessee. Lessee hereby irrevocably authorizes and directs any such sublessee to perform and comply with any of Lessee's obligations that a Breach exists in the performance of Lessee's obligations under this Lease, to pay to Lessor all Rent due and to become due under the sublesse. Sublessee shall rely upon any such notice from Lessor and shall pay all Rents to Lessor without any obligation or right to inquire as to whether such Breach exists, notwithstanding any claim from Lessoe to the con

PAGE 8 OF 14

- (b) In the event of a Breach by Lessee, Lessor may, at its option, require sublessee to attorn to Lessor, in which event Lessor shall undertake the obligations of the sublessor under such sublease from the time of the exercise of said option to the expiration of such sublease; provided, however, Lessor shall not be liable for any prepaid rents or security deposit paid by such sublessee to such sublessor or for any prior Defaults or

(c) Any matter requiring the consent of the sublessor under a sublease shall also require the consent of Lessor.

(d) No sublessee shall further assign or sublet all or any part of the Premises without Lessor's prior written consent.

(e) Lessor shall deliver a copy of any notice of Default or Breach by Lessee to the sublessee, who shall have the right to cure the Default of Lessee within the grace period, if any, specified in such notice. The sublessee shall have a right of reimbursement and offset from and against Lessee for any such Defaults cured by the sublessee.

Default; Breach; Remedies.

13.1 Default; Breach. A "Default" is defined as a failure by the Lessee to comply with or perform any of the terms, covenants, conditions or Rules and Regulations under this Lease. A "Breach" is defined as the occurrence of one or more of the following Defaults, and the failure of Lessee to cure such Default within any applicable grace period:

(a) The abandonment of the Premises; or the vacating of the Premises without providing a commercially reasonable level of security, or where the coverage of the property insurance described in Paragraph 8.3 is jeopardized as a result thereof, or without providing reasonable assurances to minimize potential vandalism.

assurances to minimize potential vandalism.

(b) The failure of Lessee to make any payment of Rent or any Security Deposit required to be made by Lessee hereunder, whether to Lessor or to a third party, when due, to provide reasonable evidence of insurance or surely bond, or to fulfill any obligation under this Lease which endangers or threatens life or property, where such failure continues for a period of 3 business days following written notice to Lessee. THE ACCEPTANCE BY LESSOR OF A PARTIAL PAYMENT OF RENT OR SECURITY DEPOSIT SHALL NOT CONSTITUTE A WAIVER OF ANY OF LESSOR'S RIGHTS, INCLUDING LESSOR'S RIGHT TO RECOVER POSSESSION OF THE PREMISES.

(c) The failure of Lessee to allow Lessor and/or its agents access to the Premises or the commission of waste, act or acts constituting public or private nullsance, and/or an illegal activity on the Premises by Lessee, where such actions continue for a period of 3 business days following written nullsance.

following written notice to Lessee.

following written notice to Lessee.

(d) The failure by Lessee to provide (i) reasonable written evidence of compliance with Applicable Requirements, (ii) the service contracts, (iii) the rescission of an unauthorized assignment or subletting, (iv) an Estoppel Certificate or financial statements, (v) a requested subordination, (vi) evidence concerning any guaranty and/or Guarantor, (vii) any document requested under Paragraph 41, (viii) material data safety sheets (MSDS), or (ix) any other documentation or information which Lesson may reasonably require of Lessee under the terms of this Lease, where any such failure continues for a period of 10 days following written notice to Lessee.

any such failure continues for a period of 10 days following written notice to Lessee.

(e) A Default by Lessee as to the terms, covenants, conditions or provisions of this Lease, or of the rules adopted under Paragraph 2.9 hereof, other than those described in subparagraphs 13.1(a), (b) or (c), above, where such Default continues for a period of 30 days after written notice; provided, however, that if the nature of Lessee's Default is such that more than 30 days are reasonably required for its cure, then it shall not be deemed to be a Breach if Lessee commences such cure within sald 30 day period and thereafter diligently prosecutes such cure to completion.

(f) The occurrence of any of the following events: (i) the making of any general arrangement or assignment for the benefit of creditors; (ii) becoming a "debtor" as defined in 11 U.S.C. § 101 or any successor statute thereto (unless, in the case of a putition filed against Lessee, the same is dismissed within 60 days); (iii) the appointment of a trustee or receiver to take possession of substantially all of Lessee's assets located at the Premises or of Lessee's interest in this Lease, where possession is not restored to Lessee within 30 days; or (iv) the attachment, execution or other judicial seizure of substantially all of Lessee's assets located at the Premises or of Lessee's interest in this Lease, where such seizure is not discharged within 30 days; provided, however, in the event that any provision of this subparagraph is contrary to any applicable law, such provision shall be of no force or effect, and not affect the validity of the remaining provisions.

(b) The discovery that any financial statement of Lessee or of any Guarantor given to Lesser was materially false.

rorce or enect, and not anect me validity or the remaining provisions.

(g) The discovery that any financial statement of Lessee or of any Guarantor given to Lessor was materially false.

(h) if the performance of Lessee's obligations under this Lesse is guaranteed: (i) the death of a Guarantor, (ii) the termination of a Guarantor's liability with respect to this Lesse other than in accordance with the terms of such guaranty, (iii) a Guarantor's becoming insolvent or the subject of a bankruptor filling, (iv) a Guarantor's refusal to honor the guaranty, or (v) a Guarantor's breach of its guaranty obligation on an anticipatory basis, and Lessee's failure, within 60 days following written notice of any such event, to provide written alternative assurance or security, which, when coupled with the then existing resources of Lessee, equals or exceeds the combined financial resources of Lessee and the Guarantors that existed at the time of execution of this Lesse.

the time of execution of this Lease.

13.2 Remedies.. If Lessee falls to perform any of its affirmative dutiles or obligations, within 10 days after written notice (or in case of an emergency, without notice), Lessor may, at its option, perform such duty or obligation on Lessee's behalf, including but not limited to the obtaining of reasonably required bonds, insurance policies, or governmental licenses, permits or approvals. Lessee shall pay to Lessor an amount equal to 115% of the costs and expenses incurred by Lessor in such performance upon receipt of an invoice therefor. In the event of a Breach, Lessor may, with or without further notice or demand, and without limiting Lessor in the exercise of any right or remedy which Lessor may have by reason of such Breach:

(a) Terminate Lessee's right to possession of the Premises by any lawful means, in which case this Lesse shall terminate and Lessee shall immediately surrender possession to Lessor. In such event Lessor shall be entitled to recover from Lessee; (i) the unpaid Rent which had been earned at the time of termination; (ii) the worth at the time of award of the amount by which the unpaid rent which would have been earned after termination until the time of award exceeds the amount of such rental loss that the Lessee proves could have been reasonably avoided; (iii) the worth at the time of award of the amount by which the unpaid rent for the balance of the term after the time of award exceeds the amount of such rental loss that the Lessee proves could be reasonably avoided; and (iv) any other amount necessary to compensate Lessor for all the detriment proximately caused by the Lessee's failure to perform its obligations under this Lesse or which in the ordinary course of things would be likely to result therefrom, including but not limited to the cost of recovering possession of the Premises, expenses of reletting, including necessary renovation and alteration of the Premises, reasonable attomeys' fees, and that portion of any leasing commission paid by discounting such amount at the discount rate of the Federal Reserve Bank of the District within which the Premises are located at the time of award plus one percent. Efforts by Lessor to mitigate damages caused by Lessee's Breach of this Lease shall not waive Lessor's right to recover damages under Paragraph 12. If termination of this Lease is obtained through the provisional remedy of unlawful detainer, Lessor shall have the right to recover in such proceeding any unpaid Rent and damages as are recoverable therein, or Lessor may reserve the right to recover all or any part thereof in a separate suit. If a notice and grace period required under Paragraph 13.1 was not previously given, a notice to pay rent or quit, or to perform or quit given to Lessee under the unlawful detainer statute shall also constitute the notice required by Paragraph 13.1. In such case, the applicable grace period required by Paragraph 13.1 and the unlawful detainer statute shall run concurrently, and the failure of Lessee to cure the Default within the creater of the two such grace periods shall constitute both an unlawful detainer state a Breach of this Lesse antifiling Lesser to the remediac provided for r of the two such grace periods shall constitute both an unlawful detainer and a Breach of this Lease entitling Lessor to the remedies provided for in this Lease and/or by said statute.

in this Lease and/or by said statute.

(b) Continue the Lease and Lessee's right to possession and recover the Rent as it becomes due, in which event Lessee may sublet or assign, subject only to reasonable limitations. Acts of maintenance, efforts to relet, and/or the appointment of a receiver to protect the Lesser's interests, shall not constitute a termination of the Lessee's right to possession.

(c) Pursue any other remedy now or hereafter available under the laws or judicial decisions of the state wherein the Premises are located. The expiration or termination of this Lease and/or the termination of Lessee's right to possession shall not relieve Lessee from liability under any indemnity provisions of this Lease as to matters occurring or accruing during the term hereof or by reason of Lessee's occupancy of the Premises.

13.3 inducement Recapture. Any agreement for free or abated rent or other charges, or for the giving or paying by Lessor to or for the state of the premise of the charges, or the privilet concessions are hereignafter referred.

Lessee of any cash or other bonus, inducement or consideration for the or assets et and of the concessions are hereinafter referred to as "Inducement Provisions", shall be deemed conditioned upon Lessee's entering into this Lease, all of which concessions are hereinafter referred to as "Inducement Provisions", shall be deemed conditioned upon Lessee's full and faithful performance of all of the terms, covenants and conditions of this Lease. Upon Breach of this Lease by Lessee, any such Inducement Provision shall automatically be deemed deleted from this Lease and of no further force or effect, and any rent, other charge, bonus, Inducement Provision shall so juven or paid by Lesser under such an Inducement Provision shall be immediately due and payable by Lessee to Lessor, notwithstanding any subsequent cure of said Breach by Lessee. The acceptance by Lessor of rent or the cure of the Breach which initiated the operation of this paragraph shall not be deemed a waiver by Lessor of the provisions of this paragraph unless specifically so stated in writing by Lessor at the time of such acceptance.

13.4 Late Charges. Lessee hereby acknowledges that late payment by Lessee of Rent will cause Lesser to incur costs no nelated by this Lease, the exact amount of which will be extremely difficult to assertain. Such costs include, but are not limited to, processing a TUN of each such everdue amount or \$100, whichever is greater. The parties hereby agree that such late char imate of the costs Lessor will incur by reason of such late payment. Acceptance of such late charge by Less of Lessor's Default or Breach with respect to such everdue amount, nor prevent the exercise of any of the other. In the event that a late charge is payable hereunder, whether or not collected, for 3 consecutive installments providion of this Lease to the contract. 10% of each such everdue amount or \$100, whichever is greater limate of the costs Lessor will incur by reason of such late payme on of this Lease to the contrary, Base Rent shall, at Lesser's option, because

**PAGE 9 OF 14** 

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echoduled payments (such as Base Rent) or within 30 days following the date on which it was du scheduled payments

Breach by Lessor.

(a) Notice of Breach. Lessor shall not be deemed in breach of this Lease unless Lessor fails within a reasonable time to perform an obligation required to be performed by Lessor. For purposes of this Paragraph, a reasonable time shall in no event be less than 30 days after receipt by Lessor, and any Lender whose name and address shall have been furnished Lessee in writing for such purpose, of written notice specifying wherein such obligation of Lessor has not been performed; provided, however, that if the nature of Lessor's obligation is such that more than 30 days are reasonably required for its performance, then Lessor shall not be in breach if performance is commenced within such 30 day period and thereafter diligently pursued to completion.

(b) Performance by Lessee on Behalf of Lessor. In the event that neither Lessor nor Lender cures said breach within 30 days after receipt of said notice, or if having commenced said cure they do not diligently pursue it to completion, then Lessee may elect to cure said breach at Lessee's expense and offset from Rent the actual and reasonable cost to perform such cure, provided however, that such offset shall not exceed an amount equal to the grea ter of one month's Base Rent or the Security Deposit, reserving Lessee's right to seek reimbursement from Lessor for any

- amount equal to the greater in the inclinate base chart of the security department of the security dep of said power (collectively "Condemnation"), this Lease shall terminate as to the part taken as of the date the condemning authority takes title or possession, whichever first occurs. If more than 10% of the rentable floor area of the Premises, or more than 25% of Lessee's Reserved Parking possession, whichever first occurs. If more than 10% of the rentable floor area of the Premises, or more than 25% of Lessee's Reserved Parking Spaces, if any, are taken by Condemnation, Lessee may, at Lessee's option, to be exercised in writing within 10 days after Lessor shall have given Lessee written notice of such taking (or in the absence of such notice, within 10 days after the condemning authority shall have taken possession) terminate this Lease as of the date the condemning authority takes such possession. If Lessee does not terminate this Lease in accordance with the foregoing, this Lease shall remain in full force and effect as to the portion of the Premises remaining, except that the Base Rent shall be reduced in proportion to the reduction in utility of the Premises caused by such Condemnation. Condemnation awards and/or payments shall be made as compensation for diminution in value of the leasehold, the value of the part taken, or for severance damages; provided, however, that Lessee shall be entitled to any compensation paid by the condemnor for Lessee's relocation expenses, loss of business goodwill and/or Trade Fixtures, without regard to whether or not this Lease is terminated pursuant to the provisions of this Paragraph. All terrations and Utility Installations made to the Premises by Lessee, for purposes of Condemnation only, shall be considered the property of the Lessee and Lessee shall be entitled to any and all compensation which is payable therefor. In the event that this Lease is not terminated by reason of the Condemnation, Lessor shall repair any damage to the Premises caused by such Condemnation.

  Brokerage Fees.
- Additional Commission. 15.1 ph 1.10 above, and unless Lesser and the Brokers etherwise agree in writing, Lesser agrees that: (a) if Lessee exercises any Or or enyone affiliated with Lesses acquires from Lesser any rights to the Promises or other premises ewned by Lesser and lessed (c) If Lessee remains in possession of the Premises, with the consent of Lesser, after the expiration of this Lease, or (d) if Ber of Lossor, after the expiration of this Lease, or (d) if Base Rent is
- attached to such protesting for agreement.

  15.2 Assumption of Obligations. Any buyer or transferee of Lessor's interest in this Lease shall be deemed to have assumed Lessor's obligation hereunder. Brokers shall be third party beneficiaries of the provisions of Paragraphs 1.10, 15, 22 and 31. If Lessor falls to pay to Brokers any amounts due as and for brokerage fees partaining to this Lease when due, then such amounts shall accrue interest. In addition, it Lessor falls to pay any amounts to Lessee's Broker when due, Lessee's Broker may send written note to Lessor and Lessee of such failure and it Lessor falls to pay such amounts within 10 days after said notice, Lessee's Broker may said monies to its Broker and offset such amounts against Rent. In addition, Lessee's Broker shall be deemed to be a third party beneficiary of any commission agreement entered into by and/or between Lessor and Lessor's Broker for the limited purpose of collection any brokerage fee over limited purpose of collecting any brokerage fee owed.

  15.3 Representations and indemnities of Broker Relationships. Lessee and Lessor each represent and warrant to the other that it
- has had no dealings with any person, firm, broker or finder (other than the Brokers, if any) in connection with this Lease, and that no one other than said named Brokers is entitled to any commission or finder's fee in connection herewith. Lessee and Lessor do each hereby agree to indemnify, protect, defend and hold the other harmless from and against liability for compensation or charges which may be claimed by any such unnamed broker, finder or other similar party by reason of any dealings or actions of the indemnifying Party, including any costs, expenses, attorneys' fees reasonably incurred with respect there

Estoppei Certificates.

(a) Each Party (as "Responding Party") shall within 10 days after written notice from the other Party (the "Requesting Party") execute, acknowledge and deliver to the Requesting Party a statement in writing in form similar to the then most current "Estoppel Certificate" form published by the AIRCommercial Real Estate Association, plus such additional information, confirmation and/or statements as may be reasonably

- requested by the Requesting Party.

  (b) If the Responding Party shall fall to execute or deliver the Estoppel Certificate within such 10 day period, the Requesting Party may execute an Estoppel Certificate stating that: (i) the Lease is in full force and effect without modification except as may be represented by the Requesting Party. (ii) there are no uncured defaults in the Requesting Party's performance, and (iii) if Lessor is the Requesting Party, not more than one month's rent has been paid in advance. Prospective purchasers and encumbrancers may rely upon the Requesting Party's Estoppel Certificate, and the Responding Party shall be estopped from denying the truth of the facts contained in said Certificate.

  (c) If Lessor desires to finance, refinance, or sell the Premises, or any part thereof, Lessee and all Guarantors shall within 10 days after written notice from Lessor deliver to any potential lender or purchaser designated by Lessor such financial statements as may be reasonably required by such lender or purchaser, including but not limited to Lessee's financial statements for the past 3 years. All such financial statements shall be received by Lessor and such lender or purchaser in confidence and shall be used only for the purposes herein set forth.

  17. Definition of Lessor. The term "Lessor" as used herein shall mean the owner or owners at the time in question of the fee title to the Premises, or, if this is a sublease, of the Lessee's interest in the prior lesse. In the event of a transfer of Lessor's title or interest in the Premises or this Lease, Lessor shall deliver to the transferee or assignee (in cash or by credit) any unused Security Deposit held by Lessor. Upon such transfer or covenants under this Lease thereafter to be performed by the Lessor. Subject to the foregoing, the obligations and/or covenants in this Lease to be performed by the Lessor shall be infaling only upon the Lessor as hereinabove defined.

  18. Severability. The invalidity of any provision of this Lease, as determined
- Days. Unless otherwise specifically indicated to the contrary, the word "days" as used in this Lease shall mean and refer to calendar days igations of Lessor under this Lease shall not constitute personal obligations of Lessor or its partir and Lessoe shall look to the Project, and to no other assets of Lessor, for the satisfaction of any liabili-Lesser with respect to this Lease, and shall not seek recourse against Lesser's partners, members, directors, efficers or shareholders,

- Time of Essence. Time is of the essence with respect to the performance of all obligations to be performed or observed by the Pariles under this Lease
- No Prior or Other Agreements; Broker Disclaimer. This Lease contains all agreements between the Parties with respect to any matter mentioned herein, and no other prior or contemporaneous agreement or understanding shall be effective. Lessor and Lessee each represents and warrants to the Brokers that it has made, and is relying solely upon, its own investigation as to the nature, quality, character and financial responsibility of the other Party to this Lease and as to the use, nature, quality and character of the Premises. Brokers have no responsibility with respect thereto or with respect to any default or breach hereof by either Party

Notices

MITTALS

23.1 Notice Requirements. All notices required or permitted by this Lease or applicable law shall be in writing and may be delivered in person (by hand or by courier) or may be sent by regular, certified or registered mail or U.S. Postal Service Express Mall, with postage prepaid, or by facsimile transmission, and shall be deemed sufficiently given if served in a manner specified in this Paragraph 23. The addresses noted adjacent to a Party's signature on this Lease shall be that Party's address for delivery or mailing of notices. Either Party may by written notice to the other specify a different address for notice, except that upon Lessee's taking possession of the Premises, the Premises shall constitute Lessee's address for notice. A copy of all notices to Lessor shall be concurrently transmitted to such party or parties at such addresses as Lessor may from time to time hereafter designate in writing. spate in writing.

**PAGE 10 OF 14** 

INITIALS

1999 - AIR COMMERCIAL REAL ESTATE ASSOCIATION

23.2 Date of Notice. Any notice sent by registered or certified mail, return receipt requested, shall be deemed given on the date of delivery shown on the receipt card, or if no delivery date is shown, the postmark thereon. If sent by regular mail the notice shall be deemed given 72 hours after the same is addressed as required herein and mailed with postage prepaid. Notices delivered by United States Express Mail or overnight courier that guarantees next day delivery shall be deemed given 24 hours after delivery of the same to the Postal Service or counter. Notices transmitted by facsimile transmission or similar means shall be deemed delivered upon telephone confirmation of receipt (confirmation report from fax machine is sufficient), provided a copy is also delivered via delivery or mail. If notice is received on a Saturday, Sunday or legal holiday, it shall be deemed received on the next business day.

Walvers.

(a) No walver by Lessor of the Default or Breach of any term, covenant or condition hereof by Lessee, shall be deemed a walver of any other term, covenant or condition hereof, or of any subsequent Default or Breach by Lessee of the same or of any other term, covenant or condition hereof. Lessor's consent to, or approval of, any act shall not be deemed to render unnecessary the obtaining of Lessor's consent to, or approval of, any subsequent or similar act by Lessee, or be construed as the basis of an estoppel to enforce the provision or provisions of this Lesse requiring such consent,

(b) The acceptance of Rent by Lessor shall not be a waiver of any Default or Breach by Lessee. Any payment by Lessee may be accepted by Lessor on account of moneys or damages due Lessor, notwithstanding any qualifying statements or conditions made by Lessee in connection therewith, which such statements and/or conditions shall be of no force or effect whatsoever unless specifically agreed to in writing by

Lessor at or before the time of deposit of such payment.

(c) THE PARTIES AGREE THAT THE TERMS OF THIS LEASE SHALL GOVERN WITH REGARD TO ALL MATTERS RELATED THERETO AND HEREBY WAIVE THE PROVISIONS OF ANY PRESENT OR FUTURE STATUTE TO THE EXTENT THAT SUCH STATUTE IS INCONSISTENT WITH THIS LEAS

25. Disclosures Regarding The Nature of a Real Estate Agency Relationship.

(a) When entering into a discussion with a real estate agent regarding a real estate transaction, a Lessor or Lessee should from the outset understand what type of agency relationship or representation it has with the agent or agents in the transaction. Lessor and Lessee acknowledge being advised by the Brokers in this transaction, as follows:

acknowledge being advised by the brokers in this transaction, as follows:

(I)

Lessor's Agent, A Lessor's agent under a listing agreement with the Lessor acts as the agent for the Lessor only. A Lessor's agent or subagent has the following affirmative obligations: To the Lessor. A fiduciary duty of utmost care, integrity, honesty, and loyalty in dealings with the Lessor. To the Lessor. The Lessor. The Lessor and the Lessor. The Lessor that the second is the second to the s

duties, b, A duty of honest and fair dealing and good fairth. C. A duty to disclose all facts known to the agent materially anexum to, or within the diligent attention and observation of, the Parties. An agent is not obligated to reveal to either Party any confidential information obtained from the other Party which does not involve the affirmative duties set forth above.

(ii) Lessee's Agent, An agent can agree to act as agent for the Lessee only, in these situations, the agent is not the Lessor's agent, even if by agreement the agent may receive compensation for services rendered, either in full or in part from the Lessor. An agent acting only for a Lessee has the following affirmative obligations. To the Lessee: A fiduciary duty of utmost care, integrity, honesty, and loyalty in dealings with the Lessee. To the Lessee and the Lessor, a. Diligent exercise of reasonable skills and care in performance of the agent's duties. b. A duty of honest and fair dealing and good faith. c. A duty to disclose all facts known to the agent materially affecting the value or desirability of the property that are not known to, or within the diligent attention and observation of, the Parties. An agent is not obligated to reveal to either Party any confidential information obtained from the other Party which does not involve the affirmative duties set forth above.

(iii) Agent Representing 80th Lessee and tessee, A real estate agent, either acting directly or through one or more associate licenses, can legally be the agent of both the Lessor and the Lessee in a transaction, but only with the knowledge and consent of both the Lessor and the Lessee. In a dual agency situation, the agent has the following affirmative obligations to both the Lessor and the Lessee as stated above in subparagraphs (i) or (ii). In representing both Lessor and Lessee, the agent may not without the express permission of the respective Party, disclose to the other Party that the Lessor will accept rent in an amount less than that indicated in the listing o

liability shall not be applicable to any gross negligence or wilful misconduct of such Broker.

(c) Lessor and Lessee agree to Identify to Brokers as "Confidential" any communication or information given Brokers that is

considered by such Party to be confidential. 25. Ne Right To Holdover. Lesses has no that Lesses holds ever, then the Base Rent shall it

Cumulative Remediles. No remedy or election heraunder shall be deemed exclusive but shall, wherever possible, be cumulative with all other remedies at law or in equity

28. Covenants and Conditions; Construction of Agreement. All provisions of this Lease to be observed or performed by Lessee are both covenants and bonditions. In construing this Lease, all headings and titles are for the convenience of the Parties only and shall not be considered a part of this Lease. Whenever required by the context, the singular shall include the plural and vice versa. This Lease shall not be construed as if prepared by one of the Parties, but rather according to its fair meaning as a whole, as if both Parties had prepared it.

29. Binding Effect; Choice of Law. This Lease shall be binding upon the Parties, their personal representatives, successors and assigns and be governed by the laws of the State in which the Premises are located. Any illigation between the Parties hereto concerning this Lease shall be initiated in the county in which the Premises are located.

Subordination; Attornment; Non-Disturbance.

- 30.1 Subordination. This Lease and any Option granted hereby shall be subject and subordinate to any ground lease, mortgage, deed of trust, or other hypothecation or security device (collectively, "Security Device"), now or hereafter placed upon the Premises, to any and all advances made on the security thereof, and to all renewals, modifications, and extensions thereof. Leasee agrees that the holders of any such Security Devices (in this Lease together referred to as "Lender") shall have no llability or or obligation to perform any of the obligations of Leasor under this Lease. Any Lender may elect to have this Lease and/or any Option granted hereby superior to the lien of its Security Device by giving written notice thereof to Lessee, whereupon this Lease and such Options shall be deemed prior to such Security Device, notwithstanding the relative dates of the documentation or recordation thereof.
- 30.2 Attornment. In the event that Lessor transfers title to the Premises, or the Premises are acquired by another upon the foreclosure or termination of a Security Devise to which this Lesse is subordinated (i) Lessee shall, subject to the non-disturbance provisions of Paragraph 30.3, attom to such new owner, and upon request, enter into a new lesse, containing all of the terms and provisions of this Lesse, with such new owner for the remainder of the term hereof, or, at the election of the new owner, this Lesse will automatically become a new lesse between Lessee and such new the remainder of the term hereof, or, at the election of the new owner, this Lease will automatically become a new lease between Lessee and such new owner, and (ii) Lessor shall thereafter be relieved of any further obligations hereunder and such new owner shall assume all of Lessor's obligations, except that such new owner shall not: (a) be liable for any act or omission of any prior lessor or with respect to events occurring prior to acquisition of ownership; (b) be subject to any offsets or defenses which Lessee might have against any prior lessor, (c) be bound by prepayment of more than one month's rent, or (d) be liable for the return of any security deposit paid to any prior lessor which was not paid or credited to such new owner.

  30.3 Non-Disturbance. With respect to Security Devices entered into by Lessor after the execution of this Lease, Lessee's subordination of this Lease shall be subject to receiving a commercially reasonable non-disturbance agreement (a "Non-Disturbance Agreement provides that Lessee's possession of the Premises, and this Lease, including any options to extend the teach will not be delicited to a local section.
- the term hereof, will not be disturbed so long as Lessee is not in Breach hereof and attorns to the record owner of the Premises. Further, within 60 days after the execution of this Lease, Lessor shall, if requested by Lessee, use its commercially reasonable efforts to obtain a Non-Disturbance Agreement from the holder of any pre-existing Security Device which is secured by the Premises. In the event that Lessor is unable to provide the Non-Disturbance Agreement within said 60 days, then Lessee may, at Lessee's option, directly contact Lender and attempt to negotiate for the execution and delivery of a Non-Disturbance Agreement.

30.4 Self-Executing. The agreements contained in this Paragraph 30 shall be effective without the execution of any further documents; provided, however, that, upon written request from Lessor or a Lender in connection with a sale, financing or refinancing of the Premises, Lessee and Lessor shall execute such further writings as may be reasonably required to separately document any subordination, attemment and/or Non-Disturbance Agreement provided for herein.

Attorneys' Fees. If any Party or Broker brings an action or proceeding involving the Premises whether founded in tort, contract or equity, or

INITIALS

**PAGE 11 OF 14** 

81999 - AIR COMMERCIAL REAL ESTATE ASSOCIATION

to declare rights hereunder, the Prevailing Party (as hereafter defined) in any such proceeding, action, or appeal thereon, shall be entitled to reasonable attorneys' fees. Such fees may be awarded in the same suit or recovered in a separate suit, whether or not such action or proceeding is pursued to decision or judgment. The term, "Prevailing Party" shall include, without limitation, a Party or Broker who substantially obtains or defeats the relief sought, as the case may be, whether by compromise, settlement, judgment, or the abandonment by the other Party or Broker of its claim or defeats. The attorneys' fees award shall not be computed in accordance with any court fee schedule, but shall be such as to fully reimburse all attorneys' fees reasonably incurred. In addition, Lesser shall be entitled to attorneys' fees, costs and expenses incurred in the preparation and service of notices of Default and consultations in connection therewith, whether or not a legal action is subsequently commenced in connection with such Default or resulting

32. Lessor's Access; Showing Premises; Repairs. Lessor and Lessor's agents shall have the right to enter the Premises at any time, in the case of an emergency, and otherwise at reasonable times after reasonable prior notice for the purpose of showing the same to prospective purchasers, lenders, or tenents, and making such alterations, repairs, improvements or additions to the Premises as Lessor may deem necessary or desirable and the erecting, using and maintaining of utilities, services, pipes and conduits through the Premises and/or other premises as long as there is no material adverse effect on Lessee's use of the Premises. All such activities shall be without abatement of rent or liability to Lessee.

Auctions. Lessee shall not conduct, nor permit to be conducted, any auction upon the Premises without Lessor's prior written consent.

Lessor shall not be obligated to exercise any standard of reasonableness in determining whether to permit an auction.

34. Signs. Lessor may place on the Premises ordinary "For Sale" signs at any time and ordinary "For Lease" signs during the last 6 months of the term hereof. Lessor may not place any sign on the exterior of the Building that covers any of the windows of the Premises. Except for ordinary "For Sublease" signs which may be placed only on the Premises, Lessee shall not place any sign upon the Project without Lessor's prior written consent. All signs must comply with all Applicable Requirements. Lessee may, at Lessee's expense, install a sign identifying Lessee at the entrance to the Premises, provided that the design, size, color and location of the sign shall be subject to Lessor's prior written reasonable approval.

Termination; Merger. Unless specifically stated otherwise in writing by Lessor, the voluntary or other surrender of this Lease by Lessee, the at termination or cancellation hereof, or a termination hereof by Lessor for Breach by Lessee, shall automatically terminate any sublease or lesser estate in the Premises; provided, however, that Lessor may elect to continue any one or all existing subtenancies. Lessor's failure within 10 days following any such event to elect to the contrary by written notice to the holder of any such lesser interest, shall constitute Lessor's election to have such event constitute the termination of such interest.

Consents. Except as otherwise provided herein, wherever in this Lease the consent of a Party is required to an act by or for the other Party, 35. Consents. Except as otherwise provided netrein, wherever in this Lease the consent of a Party is required to an act by or for the other Party, such consent shall not be unreasonably withheld or delayed, Lessor's actual reasonable costs and expenses (including but not limited to architects', attorneys', engineers' and other consultants' fees) incurred in the consideration of, or response to, a request by Lessee for any Lessor consent, including but not limited to consents to an assignment, a subletting or the presence or use of a Hazardous Substance, shall be paid by Lessee upon receipt of an invoice and supporting documentation therefor. Lessor's consent to any act, assignment or subletting shall not constitute an acknowledgment that no Default or Breach by Lessee of this Lease exists, nor shall such consent be deemed a waiver of any then existing Default or Breach, except as may be otherwise specifically stated in writing by Lessor at the time of such consent. The failure to specify herein any particular condition to Lessor's consent shall not preclude the imposition by Lessor at the time of consent of such further or other conditions as are then reasonable with reference to the particular matter for which consent is being given. In the event that either Party disagrees with any determination made by the other hereunder and reasonably requests the reasons for such determination, the determining party shall furnish its reasons in writing and in reasonable detail within 10 business days following such request.

Guarantor.

- Execution. The Guarantors, if any, shall each execute a guaranty in the form most recently published by the AIR Commercial Real Estate Association.
- Default. It shall constitute a Default of the Lessee if any Guarantor falls or refuses, upon request to provide: (a) evidence of the execution of the guaranty, including the authority of the party signing on Guarantor's behalf to obligate Guarantor, and in the case of a corporate Guarantor, a certified copy of a resolution of its board of directors authorizing the making of such guaranty, (b) current financial statements, (c) an
- Estoppel Certificate, or (d) written confirmation that the guaranty is still in effect.

  38. Quiet Possession. Subject to payment by Lessee of the Rent and performance of all of the covenants, conditions and provisions on Lessee's part to be observed and performed under this Lease, Lessee shall have quiet possession and quiet enjoyment of the Premises during the term hereof.

- 39. Options. If Lessee is granted an Option, as defined below, then the following provisions shall apply.

  39.1 Definition. "Option" shall mean: (a) the right to extend or reduce the term of or renew this Lease or to extend or reduce the term of or renew any lease that Lessee has on other property of Lessor, (b) the right of first refusal or first offer to lease either the Premises or other property of Lessor, (c) the right to purchase, the right of first offer to purchase or the right of first refusal to purchase the Premises or other property of Lessor.

  39.2 Options Personal To Original Lessee. Any Option granted to Lessee in this Lesse is personal to the original Lessee, and cannot be assigned or exercised by anyone other than said original Lessee and only while the original Lessee is in full possession of the Premises and, if requested by Lessor, with Lessee certifying that Lessee has no intention of thereafter assigning or subletting.
- 39.3 Multiple Options. In the event that Lessee has any multiple Options to extend or renew this Lease, a later Option cannot be exercised unless the prior Options have been validly exercised.
  - Effect of Default on Options.
- (a) Lessee shall have no right to exercise an Option: (i) during the period commencing with the giving of any notice of Default and continuing until said Default is curred, (ii) during the period of time any Rent is unpaid (without regard to whether notice thereof is given Lessee), (iii) during the time Lessee is in Breach of this Lease, or (iv) in the event that Lessee has been given 3 or more notices of separate Default, whether or not the Defaults are curred, during the 12 months period immediately preceding the exercise of the Option.
- (b) The period of time within which an Option may be exercised shall not be extended or enlarged by reason of Lessee's inability to because of the provisions of Paragraph 39.4(a).

(c) An Option shall terminate and be of no further force or effect, notwithstanding Lessee's due and timely exercise of the Option, if, after such exercise and prior to the commencement of the extended term or completion of the purchase, (i) Lessee falls to pay Rent for a period of 30 days after such Rent becomes due (without any necessity of Lessor to give notice thereof), or (ii) if Lessee commits a Breach of this Lesse.

40. Security Measures. Lessee hereby acknowledges that the Rent payable to Lessor hereunder does not include the cost of guard service or

other security measures, and that Lessor shall have no obligation whatsoever to provide same. Lessee assumes all responsibility for the protection of the Premises, Lessee, its agents and invitees and their property from the acts of third parties. In the event, however, that Lessor should elect to provide security services, then the cost thereof shall be an Operating Expense.

Reservations.

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(a) Lessor reserves the right: (i) to grant, without the consent or joinder of Lessee, such easements, rights and dedications that Lessor deems necessary, (ii) to cause the recordation of parcet maps and restrictions, (iii) to create and/or install new utility raceways, so long as such easements, rights, dedications, maps, restrictions, and utility raceways do not unreasonably interfere with the use of the Premises by Lessee. Lessor may also:-change the name, address or title of the Building or Project upon at least 90 days prior written notice; provide and install, at Lessee's expense. Building standard graphics on the door of the Premises and such portions of the Common Areas as Lessor shell reasonably deem appropriate; grant to any lessee the exclusive right to conduct any business as long as such exclusive right does not conflict with any rights expressly given herein; and to place such signs, notices or displays as Lessor reasonably deems necessary or advisable upon the roof, exterior of the Building or the Project or on signs in the Common Areas. Lessee agrees to sign any documents reasonably requested by Lessor to effectuate such rights. The obstruction of Lessee's view, air, or light by any structure erected in the vicinity of the Building, whether by Lessor or third parties, shall in no way affect this Lease or impose any liability upon Lessor.

(b) Lessor also reserves the

provide at least 45 days prior written notice of such move, and the new space mu within the Premises. Lessor shall pay the reasonable out of pocket costs that Less quality to those including the ex

(c) Lessee shall not: (i) use a representation (photographic or otherwise) of the Building or Project or their name(s) in connection

with Lessee's business; or (ii) suffer or permit anyone, except in emergency, to go upon the roof of the Building.

42. Performance Under Protest. If at any time a dispute shall arise as to any amount or sum of money to be paid by one Party to the other under the provisions hereof, the Party against whom the obligation to pay the money is asserted shall have the right to make payment "under protest" and such payment shall not be regarded as a voluntary payment and there shall survive the right on the part of said Party to institute suit for recovery of such sum. If it shall be adjudged that there was no legal obligation on the part of said Party to pay such sum or any part thereof, said Party shall be efficiently required to pay. A Party who does not initiate suit for the recovery of sums paid

PAGE 12 OF 14

"under protest" within 6 months shall be deemed to have waived its right to protest such payment. Authority; Multiple Parties; Execution 43. (a) If either Party hereto is a corporation, trust, limited liability company, partnership, or similar entity, each individual executing this Lease on behalf of such entity represents and warrants that he or she is duly authorized to execute and deliver this Lease on its behalf. Each Party shall, within 30 days after request, deliver to the other Party satisfactory evidence of such authority.

(b) If this Lease is executed by more than one person or entity as "Lessee", each such person or entity shall be jointly and severally liable hereunder. It is agreed that any one of the named Lessees shall be empowered to execute any amendment to this Lease, or other document andilary thereto and bind all of the named Lessees, and Lessor may rely on the same as if all of the named Lessees had executed such (c) This Lease may be executed by the Parties in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. Conflict. Any conflict between the printed provisions of this Lease and the typewritten or handwritten provisions shall be controlled by the tten or handwritten provisions. typev 45. Offer. Preparation of this Lease by either party or their agent and submission of same to the other Party shall not be deemed an offer to lease to the other Party. This Lease is not intended to be binding until executed and delivered by all Parties hereto. 46. Amendments. This Lease may be modified only in writing, signed by the Parties in interest at the time of the modification. As long as they do not materially change Lessee's obligations hereunder, Lessee agrees to make such reasonable nonmonetary modifications to this Lease as may be reasonably required by a Lender in connection with the obtaining of normal financing or refinancing of the Premises.

47. Waiver of Jury Trial. THE PARTIES HEREBY WAIVE THEIR RESPECTIVE RIGHTS TO TRIAL BY JURY IN ANY ACTION OR PROCEEDING INVOLVING THE PROPERTY OR ARISING OUT OF THIS AGREEMENT. Arbitration of Disputes. An Addendum requiring the Arbitration of all disputes between the Parties and/or Brokers arising out of this Lease Americans with Disabilities Act. Since compliance with the Americans with Disabilities Act (ADA) is dependent upon Lessee's specific use Premises, Lesser-makes no warranty or representation as to whether or not the Premises comply with ADA or any similar legislation. In the let Lessee's use of the Premises requires modifications or additions to the Premises in order to be in ADA compliance, Lessee agrees to make th necessary modifications and/or additions at Lessee's expense. ☐ is ☐ is not attached to this Lease. LESSOR AND LESSEE HAVE CAREFULLY READ AND REVIEWED THIS LEASE AND EACH TERM AND PROVISION CONTAINED HEREIN, AND BY THE EXECUTION OF THIS LEASE SHOW THEIR INFORMED AND VOLUNTARY CONSENT THERETO. THE PARTIES HEREBY AGREE THAT, AT THE TIME THIS LEASE IS EXECUTED, THE TERMS OF THIS LEASE ARE COMMERCIALLY REASONABLE AND EFFECTUATE THE INTENT AND PURPOSE OF LESSOR AND LESSEE WITH RESPECT TO THE PREMISES. ATTENTION: NO REPRESENTATION OR RECOMMENDATION IS MADE BY THE AIR COMMERCIAL REAL ESTATE ASSOCIATION OR BY ANY BROKER AS TO THE LEGAL SUFFICIENCY, LEGAL EFFECT, OR TAX CONSEQUENCES OF THIS LEASE OR THE TRANSACTION TO WHICH IT RELATES. THE PARTIES ARE URGED TO: 1. SEEK ADVICE OF COUNSEL AS TO THE LEGAL AND TAX CONSEQUENCES OF THIS LEASE,
2. RETAIN APPROPRIATE CONSULTANTS TO REVIEW AND INVESTIGATE THE CONDITION OF THE PREMISES. SAID INVESTIGATION SHOULD INCLUDE
BUT NOT BE LIMITED TO: THE POSSIBLE PRESENCE OF HAZARDOUS SUBSTANCES, THE ZONING AND SIZE OF THE PREMISES, THE STRUCTURAL
INTEGRITY, THE CONDITION OF THE ROOF AND OPERATING SYSTEMS, COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND THE SUITABILITY
OF THE PREMISES FOR LESSEE'S INTENDED USE.
WARNING: IF THE PREMISES ARE LOCATED IN A STATE OTHER THAN CALIFORNIA, CERTAIN PROVISIONS OF THE LEASE MAY NEED TO BE REVISED TO
COMPLY WITH THE LAWS OF THE STATE IN WHICH THE PREMISES ARE LOCATED. The parties hereto paye executed this Lease at the place and on the dates specified above their respective signature Executed at: Standard Standard Executed at: Standard Executed at: Standard Executed at: Standard Executed Execu など、ころ、子 Executed at: 7/2012 On: By LESSOR: By LESSEE: Carlton Commercial Properties, LLC County of By By: Name Printed: ohn amman Title Title: By: By: Name Printed: Name Printed: MANAGER Title: Title: Address: 3702 Whispering Pines Lane Address: Shingle Springs, CA 95682 Telephone:( Telephone:(530) 409-1595 Facsimile:(530) 677-6645 Facsimile: Email: Email: acarlton@carlton-engineering.com Email: Emai: Federal ID No. Federai iD No. LESSOR'S BROKER: LESSEE'S BROKER: Colliers International Attn: Scott Kingston Address: 301 University Ave., #100 Sacramento, CA 95825 Telephone:(916) 929-5999 Facsimile:( Email: scott.kingston@colliers.com Broker/Agent DRE License #: 01485640 **PAGE 13 OF 14** 

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NOTICE: These forms are often modified to meet changing requirements of law and industry needs. Always write or call to make sure you are utilizing the most current form: AIR Commercial Real Estate Association, 800 W 6th Street, Suite 800, Los Angeles, CA 90017. Telephone No. (213) 687-8777. Fax No.: (213) 687-8816.

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PAGE 14 OF 14

# ADDENDUM TO STANDARD MULTI-TENANT OFFICE LEASE-GROSS Dated July 24th, 2012

wherein Carlton Commercial Properties, LLC is referred to as "Lessor" and the County of El Dorado is referred to as "Lessee" with reference to the Premises located at 3883 Ponderosa Road City of Shingle Springs, County of El Dorado, State of California

This Addendum shall, in the event of a conflict, supersede that provision set forth in the Lease.

#### **ADDITIONAL PROVISIONS:**

#### 50. LESSOR SUPPLIED SERVICES

Lessor shall be solely responsible for the cost of providing the following services to the Building and Premises:

- i. Janitorial Service and supplies during the work week (as detailed in Exhibit D)
- ii. Propane
- iii. Building and liability insurance
- iv. Property taxes
- v. Snow removal
- vi. Natural gas
- vii. Water
- viii. Sewer
- ix. Landscaping
- x. Trash / Disposal Services
- xi. Pest control / extermination

#### 51. MONTHLY BASE RENT SCHEDULE

Months 1 through 2	\$13,800.00
Months 3 through 12	\$27,600.00
Months 13 through 14	\$14,068.80
Months 15 through 24	\$28,137.60
Months 25 through 26	\$14,342.98
Months 27 through 36	\$28,685.95
Months 37 through 38	\$14,622.64
Months 39 through 48	\$29,245.27
Months 49 through 60	\$29,815.78
Months 61 through 72	\$30,397.69
Months 73 through 84	\$30,991.25
Months 85 through 96	\$31,596.67
Months 97 through 108	\$32,214.20
Months 109 through 120	\$32,844.09
Months 121 through 130	\$33,486.57

Tenant's monthly base rent is calculated as follows:

\$.40 per square foot per month for the 1,800 square foot 2<sup>nd</sup> floor space with no annual increases and \$1.60 per square foot for the 16,800 square foot 1<sup>st</sup> floor space with 2.0% annual increases. Months one (1), two (2), thirteen (13), fourteen (14), twenty-five (25), twenty-six (26), thirty-seven (37), and thirty-eight (38) shall be half rent.



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### 52. <u>DELIVERY OF THE PREMISES</u>

Lessee and Lessor will work cooperatively towards an October 1<sup>st</sup>, 2012 commencement, with three (3) weeks early access to the Premises for installation of Lessee's furniture, fixtures and equipment.

In no event shall the lease commence prior to substantial completion of all Lessee improvement work.

#### **53. TERMINATION OPTION**

Lessee shall have the ongoing right to terminate this lease ("Termination Option") upon one-hundred eighty (180) days written notice in the event the United States of America, the State of California, the County of El Dorado and/or private foundations reduce, eliminate, withhold or make unavailable to Lessee the necessary funding to meet the obligations of the lease. Lessee shall include in said written notice a copy of the notification of reduction, elimination, withholding, or unavailability of said funding by the funding source. Said written notice shall be mailed to Lessor by registered mail, return receipt requested.

The Termination Option can only be exercised after the eighteenth (18<sup>th</sup>) month of the initial Lease term.

In the event that Lessee exercises the termination option during the first sixty (60) months of the lease, Lessee shall pay to Lessor a penalty equal to Lessor's unamortized out-of-pocket costs for free rent, tenant improvements and Lessee's Broker's leasing commissions, straight lined over the first sixty (60) months of the initial lease, as outlined on Exhibit C.

In the event that Lessee exercises the Termination Option after the first sixty (60) months of the lease, there shall be no penalty or further financial obligation.

#### **54. OPERATING EXPENSES & REAL ESTATE TAXES**

Notwithstanding anything to the contrary in the Lease, during the Term, in no event shall Lessee's Proportionate Share of the increases of Operating Expenses increase by more than four percent (4%) on an annual, non-cumulative basis, from the preceding Lease Year (including the Base Year). Only Operating Expenses associated with Building A shall be applicable and allocable to the calculation of Operating Expenses.

"Operating Expenses" means all costs incurred by Landlord in owning, maintaining, repairing, replacing, altering, managing and operating the Project (including the Building and the Parking Structure) during or allocable to the term of the Lease, including, but not limited to, all costs for (a) utilities, (b) supplies, (c) insurance maintained by or for Landlord (including but not limited to, public liability and property damage, earthquake, rent continuation, and/or fire and extended coverage insurance for up to the full replacement cost of the Project), (d) services of independent contractors, (e) compensation (including employment taxes and fringe benefits) of all persons who perform regular duties connected with the day-to-day management, operation, maintenance, repair and overhaul of the Project, including, without limitation, office personnel for the office of the Building, engineers, janitors, painters, floor waxers, window washers, parking attendants, watchmen, and gardeners, (f) management of the Project or any portion of it, and the rent or rental value of the management office for the Building to the extent used to manage the Building, (g) rental expenses for, or a reasonable allowance for depreciation of, personal property used in the

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Page 2 of 14

management, maintenance, operation and repair of the Project, (h) any costs or expenses allocated to the Project in connection with any REA that may now exist or may hereafter affect the Project, (i) the cost of any capital improvements made to the Project after the date of the Lease which improvements are either intended to reduce other Operating Costs, or are required by any Law enacted after the date of this Lease, in any such case such cost to be amortized over the useful life of the improvement ("Permitted Capital Items") (j) Taxes, (k) the cost of providing Basic Services, and (l) any other costs and expenses incurred by Landlord relating to the Project or under or relating to the Lease and not reimbursed separately by tenants of the Project. Landlord may designate other land and improvements outside the boundaries of the Project to be a part of the common areas, provided that such other land and improvements have a reasonable and functional relationship to the Project. The Operating Costs during the Base Year and in each successive year shall be adjusted to reflect the Operating Cost and Taxes at a 95% occupancy level. Landlord may, as necessary, establish different cost pools to allocate Operating Expenses among tenants that should equitably pay a portion of such expenses and to avoid inequitably allocating expenses to tenants.

- a. "REA" " means any reciprocal easement and/or operating agreement, and any covenants, conditions and restrictions, now existing or hereafter entered into between the owner or ground lessee of the Project, with or for the benefit of any other party who is the owner or ground lessee of any land adjacent to or in the vicinity of the Project, including land separated from the Project by a public right-of-way. Landlord shall be entitled to enter into any REA(s) at any time during the Term, and Tenant agrees that this Lease shall be subordinate and subject to all REAs now existing or so entered into by Landlord.
  - b. "REA Parties" means the parties to any REA now or hereafter affecting the Project.

The following list of items shall be excluded in the computation of Operating Expenses and Taxes:

## **OPERATING EXPENSES – EXCLUSIONS**

Notwithstanding anything to the contrary in the definition of Operating Expenses in the Lease, Operating Expenses shall not include the following, except to the extent specifically permitted by a specific exception to the following:

- (1) the cost of providing any service directly to and paid directly by any lessee (outside of such lessee's Excess Expense payments);
- (2) costs of any items (including, but not limited to, costs incurred by Lessor for the repair or damage to the Building) to the extent Lessor receives reimbursement from insurance proceeds or other third parties;
- (3) any real estate brokerage commissions or other costs incurred in procuring lessees, or any fee in lieu of commission;
- (4) depreciation, amortization of principal and interest on Mortgages or ground lease payments (if any);
- (5) costs of items considered capital repairs, replacements, improvements and equipment under generally accepted accounting principles consistently applied, except for Permitted Capital Items;
- (6) Lessor's general corporate overhead and general and administrative expenses;
- (7) costs incurred to (i) comply with Laws relating to the removal of any Hazardous Material requiring removal which were in existence on the Building as of the Commencement Date, and (ii) to remove, remedy, contain, or treat any Hazardous Material, which Hazardous Material is brought onto the Building after the date hereof by Lessor, Lessor's Agents or any other lessees of the Project;

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- (8) marketing costs, legal fees, space planners' fees and advertising and promotional expenses incurred in connection with the original development, subsequent improvement, or original or future leasing or subleasing or assignment of the Building;
- (9) any bad debt loss, rent loss, or reserves for bad debts or rent loss or any reserves of any kind;
- (10) costs associated with the operation of the business of the partnership or entity which constitutes the Lessor, as the same are distinguished from the costs of operation of the Building,
- (11) costs of defending any lawsuits with any Lender, costs of selling, syndicating, financing, mortgaging or hypothecating any of Lessor's interest in the Building, and costs incurred in connection with any disputes between Lessor and its employees, between Lessor and Building management, or between Lessor and other lessees or occupants;
- (12) penalties and interest, except to the extent cause by the failure of Lessee to comply with its obligations under this Lease;
- (13) amounts paid as ground rental or as rental for the Building by the Lessor;
- (14) costs, including permit, license and inspection costs, incurred with respect to the installation of tenant improvements made for new lessees in the Building or incurred in renovating or otherwise improving, decorating, painting or redecorating vacant space for lessees or other occupants of the Project (excluding, however, such costs relating to any Common Areas of the Building or parking Facilities);
- (15) overhead and profit increment paid to Lessor or to subsidiaries or affiliates of Lessor for services in the Building to the extent the same exceeds the costs of such services rendered by qualified, unaffiliated third parties on a competitive basis;
- (16) electric power costs or other utility costs for which any lessee directly contracts with the local utility provider;
- (17) costs, other than those incurred in ordinary maintenance and repair, for sculpture, paintings, fountains or other objects of art;
- (18) tax penalties incurred as a result of Lessor's failure, negligence, inability or unwillingness to make payments when due;
- (19) fees and reimbursements payable to Lessor (including its parent organization, subsidiaries and/or affiliates) or by Lessor for, management of the Building, which materially exceed the amount which would normally be paid to a company, in connection with the management of comparable buildings, with a general reputation for excellence and integrity used at "arm's length" and which is not, directly or indirectly, affiliated with Lessor;
- (20) any costs expressly excluded from Operating Costs elsewhere in the Lease;
- (21) rent for any office space occupied by Building management personnel to the extent the size or rental rate of such office space materially exceeds the size or fair market rental value of office space occupied by management personnel of the comparable buildings in the vicinity of the Building, with adjustment where appropriate for the size of the applicable project; and
- (22) costs arising from Lessor's charitable or political contributions;
- (23) depreciation, amortization and interest payments, except as specifically included in the Operating Costs pursuant to the terms of this Lease and except on materials, tools, supplies and vendor-type equipment purchased by Lessor to enable Lessor to supply services Lessor might otherwise contract for with a third party, where such depreciation, amortization and interest payments would otherwise have been included in the charge for such third party's services, all as determined in accordance with generally accepted accounting principles, consistently applied, and when depreciation or amortization is permitted or required, the item shall be amortized over its reasonably anticipated useful life;
- (24) advertising and promotional expenditures, and costs of signs in or on the Building identifying the owner of the Building or other lessees' signs, except for Building directories or Building standard signage;
- (25) costs reimbursed to Lessor under any warranty carried by Lessor for the Building;

TIALS

INITIALS

20-0492 B 18 of 28

- (26) any compensation paid to persons who are at or above the Building Manager;
- (27) franchise taxes, income taxes, gross receipts taxes and transfer and gains taxes of Lessor and other taxes excluded from Taxes;
- (28) the cost of correcting defects in the original construction of the Project and parking garage;
- (29) costs incurred as a result of the negligent or otherwise tortious acts or omissions of Lessor and Lessor's Agents;
- (30) costs incurred (including attorneys' fees, interest and penalties) due to any violation by Lessor or any lessee of the terms and conditions of any lease, ground or underlying lease, mortgage or other agreement affecting the Building or property, including increases in the costs of insurance policies; and
- (31) repairs or other work occasioned by fire, windstorm or other casualty or by condemnation to the extent insurance coverage is required.

#### 55. <u>LESSEE'S AUDIT RIGHTS</u>

Lessee shall have the right to review and/or audit Lessor's books and records regarding Lessee's Proportionate Share of Operating Costs at Lessor's offices during normal business hours on ten (10) business days' prior notice given one hundred eight (180) days after receipt of the Annual Statement (the "Review Period"). At the time Lessee conducts its first such audit, Lessee may also audit Operating Costs for the Base Year. Any audit shall be conducted by a reputable firm of certified public accountants ("Lessee's CPA") which, along with Lessee, agrees to be bound by a confidentiality agreement in a commercially reasonable form, on a noncontingent fee basis. Lessee shall have no right to contest. review or audit such statement if a Default has occurred, or if Lessee fails to give such written notice during the Review Period. Lessor may elect to contest the conclusion of Lessee's auditor by giving a written contest notice (the "Contest Notice") to Lessee within sixty (60) days after receipt of the audit. such Contest Notice containing the name of a firm of certified public accountants appointed by Lessor ("Lessor's CPA"). Lessor's CPA and Lessee's CPA shall meet and confer within 30 days after the Contest Notice is given in an attempt to agree on any disputed items. If Lessor's CPA and Lessee's CPA are unable to agree on all disputed items within 45 days after the Contest Notice, then each of Lessor's CPA and Lessee's CPA shall propose and deliver to each other in writing an amount to be paid by Lessee to Lessor or Lessor to Lessee relating to the Operating Costs being audited. Lessee's CPA and Lessor's CPA shall agree on a third CPA experienced in real estate accounting unaffiliated with Lessor, Lessee and their respective CPA's and who has not worked for Lessor, Lessee or their respective CPA's in the last ten (10) years. Such third CPA (the "Deciding CPA") shall meet for one day or less with Lessor's CPA and Lessee's CPA within 15 days after the appointment of such Deciding CPA, and at the end of such meeting the Deciding CPA shall choose in writing either Lessee's CPA's proposal or Lessor's CPA's proposal, and such decision shall be final, binding and nonappealable. Lessor shall pay for Lessor's CPA, Lessee shall pay for Lessee's CPA and the cost of the Deciding CPA shall be divided equally among the parties. No books and records may be removed from Lessor's office. Notwithstanding the foregoing, if it is determined that Operating Costs reflected in the Annual Statement have been overstated by five percent (5%) or more, than Lessor shall pay for the reasonable cost of Lessee's CPA and the Deciding CPA. Lessor shall be required to maintain records of all Operating Costs for three (3) years following Lessor's delivery of the applicable Annual Statement. The provisions of this Section 54 shall survive the expiration or earlier termination of the Term (as the same may be extended).

#### **56. OPTIONS TO RENEW**

Provided Lessee is not in Default as of the date of exercise or the commencement of the renewal term, Lessee shall be entitled to two (2) options (each, an "Option") to extend the term of the Lease for a period

TALS

of five (5) years (each, an "<u>Option Term</u>"), on the same terms and conditions of the Lease, except that (a) the Base Rent at the beginning of each Option Term shall be the lesser of the rental rate then being paid or 95% of the current fair market rate for the premises. Such Option shall be exercised (if at all) by Lessee giving irrevocable written notice to Lessor nine (9) months prior to the expiration of the Term, or the first Option Term, as applicable. The Options shall be not be personal to the Lessee signing this Lease ("<u>Original Lessee</u>").

The prevailing market rental rate for the first year of each Option shall be determined in the following manner, which shall reflect the prevailing market rent for comparable space within the Project and comparable first-class office buildings in Placer County and El Dorado County as of the date of commencement of the relevant Option. Prevailing market rental rate shall be determined taking into account all relevant factors, including (to the extent relevant) number of months of free rent, if any (which shall be part of the determination of the rental rate), tenant improvement obligations, moving allowances, and leasing commissions and costs. The term "comparable leases" shall not include leases entered into under special circumstances affecting the economics of the tenancies, including following the exercise of options to lease space at other than then current prevailing market rate, or the sublease of space by a sublessor not primarily in the business of leasing space similar to the Premises. Prior to the date which is five (5) months before the expiration of the Term, and assuming that Lessee has properly exercised its option to renew. Lessor shall give Lessee notice of Lessor's proposed prevailing market rental value for the Premises. Lessee shall give Lessor written notice within thirty (30) days thereafter as to whether or not Lessee agrees with Lessor's proposed prevailing market rental value. If Lessee disagrees with Lessor's proposed prevailing market rental value, the parties shall negotiate in good faith to resolve their differences for a period of thirty (30) days. Upon the expiration of such thirty day period, if the parties are not in agreement as to such fair market rental value, then either party may initiate appraisal to determine the fair market rental value by giving written notice to the other party, such notice containing the name of an appraiser appointed by such initiating party. Within fifteen (15) days thereafter, the party receiving such notice shall appoint its own appraiser and give written notice thereof to the initiating party. If the second appraiser is not appointed within such fifteen day period, then the appraiser selected by the initiating party shall determine the fair market rental value of the Premises, and such appraisal shall be binding upon the parties. If the second appraiser is timely appointed, then the two appraisers shall confer and attempt to agree on the prevailing market rental value. If the two appraisers are unable to agree, but the higher appraisal is no more than ten percent (10%) higher than the lower appraisal, then the prevailing market rental value shall be the average of the two appraisals. If the higher appraisal is more than ten percent (10%) greater than the lower appraisal, the two appraisers shall together select a third appraiser who shall also determine the prevailing market rental value. If three appraisers are ultimately appointed and any two appraisers agree on the prevailing market rental value, the value agreed upon by the two appraisers shall be the prevailing market rental value. If the three appraisers all determine different prevailing market rental values, then the prevailing market rental value shall be the average of the two closest appraisals.

All appraisers shall be members of the MAI and shall have at least ten (10) years' experience appraising similar property in the CBD sub-market of Sacramento. Each party shall bear the cost of the appraiser appointed by such party, and the parties shall share equally in the cost of the third appraiser, if appointed. If the two appraisers initially appointed are unable to agree on a third appraiser, then either party shall have the right to apply to the presiding judge of the Superior Court having jurisdiction over the Building for the appointment of a third appraiser.

**57. ARCHITECTURAL & WORKING DRAWINGS** 

TALS

INITIALS

20-0492 B 20 of 28

Lessee shall have the right to select its architects and engineers for the purpose of producing its construction documents.

In addition to the Tenant Improvement Allowance, Lessor shall provide an allowance of \$7,000.00, ("Working Drawing Allowance") for space planning and construction drawings ("Working Drawings"), and that such payment shall be made to Lessee's architects and engineers within thirty (30) days of receipt of an outstanding invoice.

#### **58. TENANT IMPROVEMENT ALLOWANCE**

Lessor shall construct improvements in the Premises (the "Tenant Improvements") pursuant to a mutually agreed upon plan and specifications (collectively, the "Plans") pursuant to this Section 57, at a cost not to exceed \$37,200, based upon \$2.00 per rentable square foot (the "Initial Tenant Improvement Allowance"); provided, however, that the cost to complete the Tenant Improvements may exceed the Initial Tenant Improvement Allowance. In the event the Tenant Improvements exceed the Initial Tenant Improvement allowance, any additional costs in excess which arise in connection with the Tenant Improvements shall be considered to be an "Over-Allowance Amount." The Over-Allowance Amount shall be paid by Tenant to Lessor, as Additional Rent, within thirty (30) days after Tenant's receipt of an invoice therefor.

Lessee shall approve or reasonable disapprove any draft of the Plans within five (5) business days after Lessee's receipt thereof.

Once the Plans have been approved or are deemed to have been approved, Lessor shall cause the architect employed by Lessee (the "Architect") to prepare detailed plans and specifications for the Tenant Improvements. The cost of preparing the Working Drawings and the Plans shall be deducted from the Working Drawing Allowance. Lessor shall then forward the Working Drawings to Lessee for Lessee's approval. Lessee shall approve or reasonable disapprove any draft of the Working Drawings within five (5) business days after Lessee's receipt thereof.

The parties agree that the Initial Tenant Improvement Allowance shall apply to all hard and soft costs associated with the Tenant Improvements, including all construction, architectural, engineering, and consultant fees, and furniture moving costs, Lessee's security system, wiring costs, telephony costs, project management costs, building and/or monument signage and/or rental abatement.

Demolition work shall be included in the tenant improvement allowance.

In the event the Initial Tenant Improvement Allowance is exceeded, Lessee is responsible for paying for those additional costs directly to Lessor within thirty (30) days of receipt of an outstanding invoice.

Tenant shall be responsible for ensuring that all Tenant Improvement work will be constructed to then current ADA standards.

After the sixtieth (60<sup>th</sup>) month of paid rent, Lessor shall provide an additional \$7.00 per rentable square foot (\$130,200.00) tenant improvement allowance, ("the Additional Tenant Improvement Allowance"). Any unused portion of the Additional Tenant Improvement Allowance can be applied to additional rent abatement.

ITIALS

Per California Labor Code section 1720.2, Lessor shall require all tenant improvement work to be performed at prevailing wage.

#### 59. RETENTION OF CONTRACTOR

Lessor hereby assigns to Lessee all warranties and guaranties by the contractor who constructs the Tenant Improvements (the "Contractor") relating to the Tenant Improvements, and Lessee hereby waives all claims against Lessor relating to, or arising out of the construction of, the Tenant Improvements. The Contractor shall be selected pursuant to a competitive bidding process. Lessor shall select three (3) qualified, licensed and reputable general contractors to participate in the process, which contractors shall have no direct or indirect financial ties to Lessor. Additionally, Lessor shall require at least three (3) bids from any subcontractors providing work in excess of \$10,000 as part of the Tenant Improvement construction. Each such contractor shall be notified in the bidding package of the time schedule for construction of the Tenant Improvements and that, unless Lessor otherwise requires, such contractors shall be required to use the fire, lifesafety subcontractor reasonably designated by Lessor. Once Lessor adjusts the bids to correct any inconsistent or incorrect assumptions, Lessor and Lessee shall mutually agree upon the Contractor from among the three (3) bids. Lessor shall enter into a contract with Contractor for completion of the Tenant Improvements.

To the extent the Lessee fails to bring an action against the contractor regarding a breach of warranty or guarantee within the term of the Lease all rights associated with such an action shall lapse on the expiration of the term of the Lease.

#### **60. LESSEE'S COVENANTS**

Lessee shall, at no cost to Lessee, cooperate with Lessor and the space planner or architect to cause a Notice of Completion to be recorded in the office of the Recorder of the County in accordance with Section 3093 of the Civil Code of the State of California or any successor statue upon completion of construction of the Tenant Improvements.

#### 61. SUBSTANTIAL COMPLETION

For purposed of this Lease, "Substantial Completion" of the Tenant Improvements in the Premises shall occur upon the completion of construction of the Tenant Improvements pursuant to the approved working drawings, with the exception of any punch list items and any tenant fixtures, work-stations, built-in furniture, or equipment to be installed by Lessee.

#### 62. <u>LESSEE'S ENTRY PRIOR TO SUBSTANTIAL COMPLETION</u>

Provided that Lessee and its agents do not interfere with Contractor's work in the Building and the Premises, Contractor shall allow Lessee and Lessee's contractors, subcontractors, laborers, materialmen and suppliers access to the Premises for a period of two (2) weeks prior to Substantial Completion of the Tenant Improvements for the purpose of Lessee installing communication lines, moveable work stations and other personal property. Prior to Lessee's entry, Lessee shall submit a schedule to Lessor and Contractor, for their reasonable approval, which schedule shall detail the timing and purpose of Lessee's entry.

**63. FURNITURE** 

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PINITIALS

8 of 14

Lessee shall have the right to use all existing furniture (with inventory outlined on Exhibit E) in the Premises for the initial and extended term(s) of the lease, at no charge.

Lessor shall retain some of the existing file cabinets for Lessor's use in their new space.

Attached to the lease shall be an exhibit of the furniture inventory available for Lessee's use during the initial and extended term(s) of the Lease.

Lessor shall accept normal wear and tear on the Furniture.

Lessor has received no consideration for the use of the furniture.

#### 64. MAINTENANCE

Lessor shall keep and maintain: (a) the foundation, exterior, windows, walls, elevators, stairs, structural components and roof of the Building; (b) all Land and Building common areas; (c) all Land and Building parking areas; (d) all Land and Building landscaping; and, (e) all Land and Building plumbing, HVAC, mechanical, fire safety, security and electrical systems, and any other Land and Building systems, in good order, repair and condition.

Lessor and Lessee shall mutually agree on janitorial specifications that will be attached to the Lease as an exhibit.

The Building's security system is provided by Bay Alarm and is a monitored system. If Lessee elects to have this service provided by another vendor (such as Sonitrol), it would be the Lessee's responsibility to have that work done and to pay for the additional expenses.

Lessor shall also provide snow removal for the initial and extended term(s) of the lease.

#### 65. LOAN

Lessor shall provide detailed information on the status of any existing or future debt on the Building.

The information will detail loan-to-value, current and future interest rates, remaining principal balance, existing and future amortization schedule(s) and available funds for tenant improvements and leasing commissions.

#### 66. NON-DISTURBANCE AGREEMENT

Notwithstanding anything to the contrary contained herein, Lessee's obligations to subordinate its rights hereunder to any future Mortgage or to attorn to any future lender shall be conditioned upon Lessor's obtaining from the Lender (upon request from Lessee) a non-disturbance agreement in such other commercially reasonable form as may be acceptable to Lessor's lender ("Non-Disturbance Agreement") providing in substance that: (i) so long as Lessee is not in Default under this Lease, Lessee's tenancy will not be disturbed, nor its rights under this Lease affected by, any default under such Mortgage nor shall Lessee be named as a defendant in any foreclosure proceeding (unless the Lender is legally required to

THALS

INITIALS

9 of 14

do so), (ii) any Successor Lessor shall, subject to this Lease, assume the obligations of Lessor under this Lease accruing thereafter, and (iii) the Non-Disturbance Agreement shall be binding upon and inure to the benefit of the successors or assigns of the parties thereto.

#### 67. PARKING

The property has eighty-one (81) parking spaces. None are covered. Lessor shall reserve the sixteen (16) spaces that are between the two buildings to serve Building B. The sixty-five (65) spaces required by the Lessee will be serve Building A.

In the event Building B is unoccupied, Tenant shall have the right to use eighty-one (81) stalls. In the event Building B is occupied, Tenant shall only be allowed to use sixty-five (65) stalls.

Parking shall be free for the initial and extended term(s) of the lease.

#### **68. TELECOMMUNICATIONS**

Lessor shall provide Lessee and/or its telecommunications companies, including but not limited to local exchange telecommunications companies and alternative access vendor service companies, with the right of access to, from and within the Building (including a pathway to the Premises) for the installation and operation of Lessee's telecommunications systems, including but not limited to voice, video, data, and any other telecommunications services provided over wire, fiber optic, microwave, wireless, and any other transmission systems, for part or all of Lessee's telecommunications to, from and within the Building and Premises.

Comcast fiber will be available to the building prior to Lease commencement. (DSL and T1 has been the connection prior to this date). The cost of fiber service shall be the responsibility of Lessee.

#### 69. PREMISES ACCESS

Lessee shall have access 24 hours per day, 7 days per week, 52 weeks per year to the Premises, the building and the parking facilities.

Lessor shall have access to the Premises in case of emergencies only or required maintenance and/or repairs of the Premises all coordinated through Lessee's management.

#### 70. SIGNAGE AND IDENTIFICATION

Lessee shall have the following sign identity rights, to be installed at Lessee's sole cost and expense.

- 1) in a mutually acceptable location on the Property
- 2) in the most prominent position or "top billing" on the Building's monument sign(s),

The size, design, color and other physical aspects of any and all permitted sign(s) will be subject to (i) Lessor's written approval prior to installation, which approval shall not be unreasonably withheld or

TIALS

INITIALS

10 of 14

20-0492 B 24 of 28

delayed, (ii) any recorded covenants, conditions or restrictions governing the Premises, and (iii) any applicable municipal or governmental permits and approvals.

#### 71. ASBESTOS

Lessor represents and warrants that there is no asbestos on the premises.

#### 72. SATELLITE ANTENNA & CABLE TELEVISION

Lessee shall have the option, at its sole cost and expense, to install and operate a satellite antenna dish and cables thereto on the roof of Lessor's building at no charge. Lessor shall provide local Cable TV to the Premises. At Lessee's option and sole cost, Lessee may contract with the local provider Cable TV services for their use.

#### 73. HOLDOVER

Lessee shall have the right, at then Base Rent in effect as of the last day of the Term, for a period of six (6) months, with or without Lessor's consent. If Lessee holds over after the expiration of or after the earlier termination of the Term with or without the express written consent of Lessor, such Tenancy shall be from month-to-month only, at a rental rate equal to one hundred ten percent (110%) of the Base Rent in effect upon the date of such expiration or termination, and otherwise subject to the terms, covenants and conditions herein specified. Such holdover tenancy shall be terminable by Lessee upon thirty (30) days' advance written notice, notwithstanding that such tenancy is month-to-month.

#### 74. RELOCATION

Lessor shall not have the right to relocate Lessee under any circumstances.

#### 75. RESTORATION

Lessee shall not be obligated to restore the premises.

#### 76. COMPLIANCE WITH LAWS

Lessor shall be responsible for the performance and cost of all existing federal, state and local statutes, codes and ordinances, including ADA and Title 24 requirements in the construction of the Tenant Improvements, common areas of the Building and Project in effect at the time of Lease commencement.

Each party represents and warrants that it shall obey and conform at its sole cost and expense and in every manner of its business related to this Lease to any Law, including, without limitation, the Americans With Disabilities Act ("ADA"). During the Term and any extension, Lessor shall be responsible for any repairs, improvements, or upgrades to the Project, required to comply with such laws, regulations and directives, except for such repairs, improvements or upgrades required in the interior of or access to the Premises or as a result of Lessee's particular use of or improvement to the Premises, which shall be Lessee's responsibility.

7. INSURANCE

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INITIALS

11 of 14

20-0492 B 25 of 28

Lessee shall have the right to self-insure the insurance coverages and limits required of Lessee, in whole or in part, in lieu of any other Lessee insurance requirement.

#### 78. LESSEE EXCLUSIONS

Lessor shall not lease Building B to the following types of Lessees: marijuana dispensaries, tattoo parlors, and/or any business that serves alcoholic beverages.

#### 79. BUILDING SERVCES DEFAULTS

In the event Building Services (including but not limited to water, propane and sewer) are discontinued due to Lessor's failure to pay, Lessee shall have the option to assume payment for the Building Services, in which event Lessee will be entitled to a rent credit equal to the amount thus paid by Lessee, plus 15% annual interest, which shall be applied against the first installments of rent due under the Lease until the obligation is fully satisfied.

#### 80. INSURANCE

Lessor shall provide proof

#### 81. COMMISSION

Both Lessor and Lessee acknowledge that Colliers International ("Lessee's Broker") represents the Lessee in this transaction and that all brokerage fees shall be the obligation of the Lessor. Lessee's Broker shall be paid a fee equal one hundred eleven thousand seven hundred ten and 67/100 dollars (\$111,710.67).

Lessee's Broker's commission shall be paid twenty percent (20%) upon lease execution, twenty percent (20%) upon lease commencement and ten percent (10%) in monthly installments beginning thirty (30) days after lease commencement. Lessee's broker shall direct bill Lessor for all commissions due.

In the event Lessor fails to pay the commission due to Lessee's Broker as and when such commission is due and payable (within 30 days of receiving an electronic and/or written invoice), Lessee shall pay the commission to Lessee's Broker (Scott Kingston with Colliers International) that Lessor fails to pay, in which event Lessee will be entitled to a rent credit equal to the commission thus paid by Lessee, plus 15% annual interest, which shall be applied against the first installments of rent due under the Lease until the obligation is fully satisfied.

#### 82. UTILITIES

Lessor's obligation to provide utilities and services for the Premises are subject to the Rules and Regulations of the Building, applicable legal requirements (including the rules or actions of the public utility company furnishing the utility or service), and shutdowns for maintenance and repairs, for security purposes, or due to strikes, lockouts, labor disputes, fire or other casualty, acts of God, or other causes beyond the control of Lessor. In the event of an interruption in, or failure or inability to provide any service or utility for the Premises for any reason, such interruption, failure or inability shall not constitute an eviction of Lessee, constructive or otherwise, or impose upon Lessor any liability whatsoever, including, but not limited to, liability for consequential damages or loss by Lessee, or entitle Lessee to any

INITIALS

12 of 14

abatement or offset of Rent, Operating Expenses or any other amounts due from Lessee under this Lease. Lessee hereby waives the provisions of California Civil Code Section 1932(1) or any other applicable existing or future legal requirement permitting the termination of this Lease due to such interruption, failure or inability.

#### 83. TEMPERATURE BALANCE

If the temperature otherwise maintained in any portion of the Premises by heating, air conditioning or ventilation system is affected as a result of (I) the type or quantity of any lights, machines or equipment (including without limitation typical office equipment) used by Lessee in the Premises, (ii) the occupancy of such portion of the Premises by more than one person per two hundred (200) square feet of rentable area therein, (iii) an electrical load for lighting or power, or (iv) any rearrangement of partitioning or other improvements, then at Lessee's sole cost, Lessor may install any equipment, or modify any existing equipment (including the standard air conditioning equipment) Lessor deems necessary to restore the temperature balance (such new equipment or modifications to existing equipment termed herein "Temperature Balance Equipment"). Lessee agrees to keep closed, when necessary, draperies and/or window treatments which, because of the sun's position, must be closed to provide for the efficient operation of the air conditioning system, and Lessee agrees to cooperate with the Lessor and to abide by the regulations and requirements which Lessor may prescribe for the proper functioning and protection of the hearing, ventilating and air conditioning system. Lessor makes no representation to Lessee regarding the adequacy or fitness of the heating, air conditioning or ventilation equipment in the Building to maintain temperatures that may be required for, or because of, any computer or communications rooms, machine rooms, or other areas of high concentration of personnel or electric usage, or any other uses other than or in excess of the fractional horsepower normally required for office equipment, and Lessor shall have no liability for loss or damage suffered by Lessee or others in connection therewith.

#### 84. LESSORS'S LIABILITY: SALE OF BUILDING

Lessor's Liability: Sale of Building. The term "Lessor" as used in this Lease, shall mean only the owner or owners of the Real Property at the time in question. In addition, in the event of any conveyance of title to the Real Property, then the grantor or transferor shall be relieved of all liability with respect to Lessor's obligations to be performed under this Lease after the date of such conveyance. In no event shall Lessor be deemed to be in default under this Lease unless Lessor fails to perform its obligations under this Lease, Lessee delivers to Lessor written notice specifying the nature of Lessor's alleged default, and Lessor fails to cure such default within thirty (30) days following receipt of such notice (or, if the default cannot reasonably be cured within such period, to commence action within such thirty (30) day period and proceed diligently thereafter to cure such default). Upon any conveyance of title to the Real Property, the grantee or transferee shall be deemed to have assumed Lessor's obligations to be performed under this Lease from and after the date of such conveyance.

AGREED TO AND ACCEPTED BY LESSOR:

Its: Manager

Its: Chairman

Date: \_\_\_

ATTEST: Terri Daly, Acting Clerk of the Board of Supervisors

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