

Contract #: New Ordinance – HHS 2.17

Index Code: 450000

CONTRACT ROUTING SHEET

Date Prepared: 7/29/14

Need Date: _____

PROCESSING DEPARTMENT:

Department: Health & Human Services

Dept. Contact: Amy Higdon

Phone #: x4836

Department _____

Head Signature: 
Don Ashton, M.P.A., Director

FUNDING AGENCY:

Name: _____

Address: _____

Phone: _____

CONTRACTING DEPARTMENT: HHS

Service Requested: Ordinance to formalize the creation of the Health & Human Services Agency

Contract Term: N/A Contract/Grant Value: N/A

Compliance with Human Resources requirements? N/A Yes _____ No: _____

Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: X Disapproved: _____ Date: 8/5/14 By: 

Approved: _____ Disapproved: _____ Date: _____ By: _____

See comments
Comments addressed. AA

EL DORADO COUNTY COUNSEL
4001 30th Ave
Aurora, CO 80013
303-681-5133
FAX: 303-681-5133

PLEASE CONTACT AMY HIGDON FOR PICK-UP. THANK YOU!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: 8/5/14 By: 

Approved: _____ Disapproved: _____ Date: _____ By: _____

Nothing for Risk to approve

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

NOTE: Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____