

CONTRACT ROUTING SHEET

Date Prepared: 09/06/2011

Need Date: 09/16/2011

(FYI: BOS 10/11/11 meeting; Due to CAO 9/22/11)

PROCESSING DEPARTMENT:

Department: Probation Department

CONTRACTOR:

Name: Nicole P. Eslinger, sole proprietor dba M.L. Eslinger & Associates

Dept. Contact: Diane Hofsommer

Address: 3581 Mikki Beau Lane

Phone #: x5957

Shingle Springs, CA 95682

Department: _____

Phone: 530-677-1386

Head Signature: 

CONTRACTING DEPARTMENT: Probation Department

Service Requested: Contractor to provide training classes, training materials and books, to employees of the Probation Department on an "as requested" basis.

Contract Term: 10/18/2011 - 10/18/2014 10/17/2014 Contract Value: \$80,000.00

Compliance with Human Resources requirements? DA Yes: X No: _____

Compliance verified by: Cheryl Dorosh, HR (see attached)

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: X Disapproved: _____ Date: 9/7/11 By: 

Approved: _____ Disapproved: _____ Date: _____ By: _____

See proposed changes - contract approved, but recommend changes be made.
Changes made as suggested. DA

EL DORADO COUNTY COUNSEL
2011 SEP - 6 PM 3:07

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved: _____ Date: 9/2/11 By: KKen

Approved: _____ Disapproved: _____ Date: _____ By: _____

Need workers comp waiver signed if no employees.
Also need Auto liability coverage certificate or modification to contract.
DA KKen

HUMAN RESOURCES DEPT.
11 SEP - 4:42 PM

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____