

**FY 2012-13  
FIXED ASSET REQUEST JUSTIFICATION**

Dept: Child Support Services

PINK

**Instructions:** This form is intended for use with sub-objects 6040 thru 6045 only.  
Subtotal by sub-object and Fund Type.

Fund Type	Index Code	Sub Object	Qty	Item Description	Unit Cost	Total Cost	Check One:		Justification
							New	Replace	
	791100	6042	1	POE (Power Over Ethernet) Network Switch	\$ 7,500	\$ 7,500	x		Needed for phones and networking at new leased facility.
	791100	6040	1	UPS (Uninterruptible Power Supply)	\$ 2,000	\$ 2,000	x		Needed for power back-up at new leased facility.
				<b>Total</b>		\$ 9,500			

Dept. Head Signature: Laura S Roth

Date: 8/30/12