



County of El Dorado

Chief Administrative Office

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July 14, 2017

TO: Members, Honorable Board of Supervisors
FROM: FENIX Executive Sponsors and Project Manager
SUBJECT: July 18, 2017 BOARD OF SUPERVISORS UPDATE

This is to provide you with an update on the implementation efforts of FENIX through July 18, 2017.

UPDATES

An incredible amount of work has gone into this project since the last board update. As fast as Tyler Technologies has been delivering modifications and hot fixes, our team has been doing their due diligence to test, provide feedback, and work with Tyler developers to ensure the success of the project. Along with testing system modifications, our staff has been setting up roles, users, and workflows, developing guidelines and training plans.

Major Milestones:

- Core Super User training started in May with testing of training documentation. As with all new training material, we spent a lot of time fine tuning the training sessions. Training and testing was done extensively in PO, Contracts, AP & GL.
- Through June, the Financial team worked extremely hard to complete all guides and training material prior to Super User training scheduled for July 10. Core User training was expanded to some CAO, Auditor and Purchasing staff to assist in the testing of these guides and training materials.
- Super users from CAO, CDA, Probation, HHSA, and the Sheriff are going through two weeks of training boot camp style. At the end of their training, these users will be able to assist with training other users throughout their departments as well as assist the team in testing the system. We have received positive enthusiastic responses from the users that are going through the training.
- The delivery and testing of modifications from May to July has been constant. Tyler Technologies has continued to deliver modifications that function per specifications. Tyler Technologies delivered Major modifications for testing the week of July 5. Testing of these modifications continues but has been successful through July 14.

The HR/PR Team completed the setup of payroll control setting, salary tables, and pays in FENIX. The Payroll Team is running payrolls for 40 employees to test pay code setup. The HR Team is working on NeoGov updates for the interface to FENIX and Personnel Action setup. The HR/PR team completed

their first Workshop with Kronos. Most of the setup tasks in Kronos have been completed and interface development will occur in July.

CRITICAL ISSUES

Financial System

Through our testing of the system, we have identified three new areas of concern, which we are working with Tyler development to find a solution. At this time, we do not see these issues holding up our go live of October 2, and we will continue to keep the Board apprised as things progress in this regard.

PROJECT TIMELINE

<u>Module</u>	<u>Scheduled Go-Live Date</u>	<u>Target Go-Live Date</u>
Finance	October 2017	October 2017
HR/Payroll	January 2018	To Be Determined

If you have any questions or need additional information, please let Don Ashton know.

cc: Jim Mitrisin, Clerk of the Board