

# RUSH!

Contract #:

## CONTRACT ROUTING SHEET

Date Prepared: 4/24/17

Need Date: RUSH Please (Going to BOS 5/9/17)

### PROCESSING DEPARTMENT:

Department: AUDITOR CONTROLLER

Dept. Contact: JOE HARN

Phone #: X5456

Department: \_\_\_\_\_

Head Signature: [Signature: For Joe Harn]

### CONTRACTOR:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

### CONTRACTING DEPARTMENT: AUDITOR CONTROLLER

Service Requested: REVIEW/APPROVE RESOLUTION 076-2017

Contract Term: \_\_\_\_\_ Contract Value: \$0.00

Compliance with Human Resources requirements? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Compliance verified by: \_\_\_\_\_

### COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: X Disapproved: \_\_\_\_\_ Date: 4/24/17 By: [Signature]

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

EL PASO COUNTY COUNSEL  
2017 APR 25 AM 11:21

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

### RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Nothing For Risk

### OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_