

CONTRACT ROUTING SHEET

Date Prepared: 2/25/07

Need Date: If Possible, need

PROCESSING DEPARTMENT:

Department: CAO/Proc. & Contracts
Dept. Contact: Dustin Bailey

CONTRACTOR:

Name: Avaya, Inc.
Address: 1033 McCarthy Blvd,
Building 2 1st Floor
Milpitas, CA 95035
Phone: (408) 456-4929

Phone #: 5833
Department: _____
Head Signature: Bonnie H. Rich
Bonnie H. Rich

CONTRACTING DEPARTMENT:

Information Technologies

Service Requested: Installation and right-to-use for Avaya equipment

Contract Term: 1 year Contract Value: \$72,500.00

Compliance with Human Resources requirements? Yes: _____ No: _____

Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: as to form Disapproved: _____ Date: 3/20/07 By: Justin Kern
Approved: _____ Disapproved: _____ Date: _____ By: _____
See attached memo

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: AM 7:58 Disapproved: _____ Date: 3/21/07 By: J Costello
Approved: _____ Disapproved: _____ Date: _____ By: _____

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OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____