

# CONTRACT ROUTING SHEET

Date Prepared: December 9, 2015

Need Date: December 23, 2015

**PROCESSING DEPARTMENT:**

Department: Procurement & Contracts  
Dept. Contact: Ashley Wells  
Phone #: x5804  
Department  
Head Signature: *AWells FOR Sue Hennitte*

**CONTRACTOR:**

Name: Amazon.com  
Address: 440 Terry Avenue N  
Seattle, WA 98109  
Phone: 206-266-1000

**CONTRACTING DEPARTMENT:** Information Technologies

Service Requested: Nondisclosure Agreement  
Contract Term: Perpetual Contract Value: \$0.00  
Compliance with Human Resources requirements? Yes: N/A No: N/A  
Compliance verified by: N/A

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: as to form Disapproved: \_\_\_\_\_ Date: 1/5/2016 By: *J. S. [Signature]*  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

EL DORA DO COUNTY COUNSEL  
2015 DEC -9 AM 9:54

Vendor's contract template. Governing law is state of WA  
nondisclosure requirements may potentially conflict  
with CA Public Records Act, but IT needs to  
sign as a prerequisite to discussing with  
Amazon potential cloud services.

PLEASE FORWARD TO RISK MANAGEMENT. PLEASE CALL ASHLEY FOR PICK UP @X5804 THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

N/A

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: IT.  
Approved: *[Signature]* Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: *[Signature]*  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

IT UNDERSTANDS CC REQUEST AND WILL ENSURE AMAZON IS AWARE  
AND WILL OBIDE BY CA PUBLIC RECORD ACT.