



QUARTERLY REPORT TO COUNTY OF EL DORADO, JUNE 30, 2022 – SEPTEMBER 30, 2022

Arts Incubator

- Fiscal oversight of six projects in our Incubator program
 - Consultations with Program Manager and Executive Director
 - Bookkeeping
 - Monthly Incubator newsletter
 - Assistance with grant-writing and fundraising
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| • Expenses include Program Manager wages and bookkeeper: \$3,525 |
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Veterans' Voices Writing Workshop

- Hired new Workshop Facilitator, Jack Carman, respected local educator
 - Published anthology "*Close to Home: 22 stories by 11 writers*"
 - Conducted 8 workshop sessions in partnership with the Veterans Memorial Building
 - Began participating in Creative Forces Creative Forces/Military Healing Arts Network, an initiative of the National Endowment for the Arts in partnership with the U.S. Departments of Defense and Veterans Affairs that seeks to improve the health, well-being, and quality of life for military and veteran populations exposed to trauma, as well as their families and caregivers. Monthly meetings with other arts providers
 - Working to expand to second location
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| • Expenses include graphic design, Program Manager wages, anthology printing: \$4,625 |
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Gallery Exhibitions

- Exhibition of painter Loren Christofferson was the subject of this exhibition at Confidence Firehouse Gallery. *Dark Mountain, Deep Valley* was a series of monochromatic paintings and works on paper that dive into the artist's nebulous connection to Yosemite's remarkable landscape.
 - Artist talk with curator Marya Osucha and artist Loren Christofferson (attendance free)
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| • Expenses include curator fee, artist honorarium, exhibition costs, printing exhibition catalogue: \$4,500 |
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Poetry Out Loud

- Planning and implementation of fall roll-out of this high school poetry program: communicating with schools and teachers, developing materials for schools, marketing, graphic design.
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| • Expenses include Program Manager wages: \$940 |
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Poet Laureate and Laureate Trail

- Conducted Firehouse Sessions workshops in conjunction with exhibition *Dark Mountain, Deep Valley*
- Two stops on Laureate Trail, 7/27/22 at the Georgetown Library and 9/21/22 at the Pollock Pines Library.

• Expenses include graphic design and Program Manager wages: \$1,500

Young Artist Award

- Initial planning for this program which happens in the spring

• Expenses include Program Manager wages: \$500

Promotion of Cultural Activities Countywide

- 54 eblasts sent to 3,000 recipients on countywide cultural activities, including music and poetry events, art openings, tours, classes, arts opportunities, and many other activities
- Promotion also on Facebook and Instagram
- One issue of quarterly publication *Arts 99*, also promotes culture and the arts in El Dorado County
- Monthly Mt. Democrat column in development: Three columns have been written, still working with Mt. Democrat staff on formatting and images

• Expenses include printing of *Arts 99*, social media consultant, graphic design: \$4,725

Administration

- July Board of Directors meeting
- Ongoing work to prepare for regular financial audit
- Oversight of forms and reporting to State of California Registry of Charitable Trusts
- Finance Committee meetings
- Staff meetings and Employment reviews
- Grant management and reporting

• Expenses include Executive Director wages: \$3,585

TOTAL EXPENDITURES: \$23,900



QUARTERLY REPORT TO COUNTY OF EL DORADO, OCTOBER 1 – DECEMBER 31, 2022

Arts Incubator

- Fiscal oversight of six projects in our Incubator program
 - Green Room Artists Fund
 - Legion of Live Artists
 - One Thread
 - Placerville Friends of Tibet
 - See the Elephant
 - Studio 81
 - Consultations with Program Manager and Executive Director
 - Bookkeeping
 - Monthly Incubator newsletter
 - Assistance with grant-writing and fundraising
 - Planning and assistance with fundraising for large-scale events: Sacred Earth and Healing Arts of Tibet Tour and Green Tie Ball fundraiser for Green Room Artists Fund
- Expenses include Program Manager wages and bookkeeper: \$2,840

Veterans' Programs

- Veterans' Voices Writing Workshop: Conducted 8 workshop sessions in partnership with the Veterans Memorial Building
 - Planning and development of major event for veterans in May 2023, in collaboration with Veterans in the Arts (San Diego); will be working with other veterans groups and EDC Behavioral Health
 - Creative Forces: Two "all-hands" meetings to plan for expanded veterans services and attendance at January convening
- Expenses include graphic design, Program Manager wages, workshop facilitator compensation: \$6,425

Gallery Exhibitions

- Gallery is closed for repairs

Poetry Out Loud

- Full implementation of high school poetry program: public outreach, communicating with schools and teachers, developing materials for schools, marketing, graphic design.
- Expenses include graphic design and Program Manager wages: \$2,800

California Creative Corps

- Partnering with Sacramento Office of Arts and Culture, outreach and development for major cultural initiative, a media, outreach and engagement campaign to increase public awareness around climate, public health, civic engagement and social justice issues; \$4.5 million to be awarded to organizations in the Capital Region (Solano, Yolo, Sacramento, El Dorado and Alpine Counties)

- Expenses include Executive Director and Special Initiatives Coordinator wages: \$3,200

Poet Laureate and Laureate Trail

- One stops on Laureate Trail, 11/30/22 at Cameron Park Library

- Expenses include graphic design and Program Manager wages: \$1,000

Young Artist Awards

- Further planning for this program which happens in the spring: Interaction with high school teachers throughout the County

- Expenses include Program Manager wages: \$850

Promotion of Cultural Activities Countywide

- 43 eblasts sent to 3,000 recipients on countywide cultural activities, including music and poetry events, art openings, tours, classes, arts opportunities, and many other activities
- Promotion also on Facebook and Instagram
- One issue of quarterly publication *Arts 99*, also promotes culture and the arts in El Dorado County
- Monthly Mt. Democrat column in development: Three columns submitted to Mt. Democrat, planned publication in early 2023

- Expenses include writing, editing and printing of *Arts 99*, social media consultant, graphic design: \$3,200

Administration

- October Board of Directors meeting
- Ongoing work to prepare for regular financial audit
- Working with bookkeeper
- Finance Committee meetings
- Staff meetings
- Grant management and reporting

- Expenses include Executive Director wages: \$3,585

TOTAL EXPENDITURES: \$23,900



QUARTERLY REPORT TO COUNTY OF EL DORADO, JANUARY – MARCH 2023

Arts Incubator

- Fiscal oversight of six projects in our Incubator program
 - Green Room Artists Fund
 - Legion of Live Artists
 - One Thread
 - Placerville Friends of Tibet
 - See the Elephant
 - Studio 81
- Consultations with Program Manager and Executive Director
- Bookkeeping
- Monthly Incubator newsletter
- Assistance with grant-writing and fundraising
- Assistance with Sacred Arts of Tibet tour 1/2/23 – 1/15/23
- Expenses include Program Manager wages and bookkeeper: \$1,902

Veterans' Programs

- Veterans' Voices Writing Workshop: Conducted 8 workshop sessions in partnership with the Veterans Memorial Building
- Planning and development of major event for veterans in May 2023, in collaboration with Veterans in the Arts (San Diego); will be working with other veterans groups and EDC Behavioral Health
- Creative Forces: Attendance at national convening in Washington, D.C., attended by program staff of veterans' initiatives from all over the country
- Expenses include graphic design, Program Manager wages, workshop facilitator compensation: \$6,700

Gallery Exhibitions

- Moved into new Switchboard Gallery at 525 Main Street in partnership with City of Placerville, 3/16/23
- Began planning for first exhibition, to open 5/5/23
- Expenses include staff time, especially curator and graphic designer: \$1,663

Poetry Out Loud

- Final implementation of high school poetry program: public outreach, communicating with schools and teachers, developing materials for schools, marketing, graphic design
- Due to winter storms, competition finals were held virtually on 2/24/23: first place Alison Lee from Oak Ridge High School; second place Summer Smith from Charter University Prep; third place Gabrielle Garlick from Union Mine High School

- Expenses include graphic design and Program Manager wages: \$1,800

California Creative Corps

- Partnering with Sacramento Office of Arts and Culture, outreach and development for major cultural initiative, a media, outreach and engagement campaign to increase public awareness around climate, public health, civic engagement and social justice issues; \$4.5 million to be awarded to organizations in the Capital Region (Solano, Yolo, Sacramento, El Dorado and Alpine Counties).
- Conducted three grant application workshops for potential applicants from El Dorado County: 3/9/23 in Placerville, 3/14/23 in Georgetown, and 3/21/23 in South Lake Tahoe

- Expenses include Executive Director and Special Initiatives Coordinator wages: \$5,200

Poet Laureate and Laureate Trail

- One stops on Laureate Trail, 2/1/23 at El Dorado Hills Library

- Expenses include graphic design and Program Manager wages: \$1,000

Young Artist Awards

- Further planning for this program which happens in the spring: Interaction with high school teachers throughout the County

- Expenses include Program Manager wages: \$850

Promotion of Cultural Activities Countywide

- 37 eblasts sent to 3,000 recipients on countywide cultural activities, including music and poetry events, art openings, tours, classes, arts opportunities, and many other activities
- Promotion also on Facebook and Instagram
- Creative Currents -- monthly Mt. Democrat column; 2/13/23 featuring Kim Medici and Andy Tannehill, 3/8/23 featuring Peter Wolfe

- Expenses include writing, social media consultant, graphic design: \$1,200

Administration

- January Board of Directors meeting
- Ongoing work to prepare for regular financial audit
- Working with bookkeeper and Treasurer
- Finance Committee meetings
- Staff meetings
- Grant management and reporting

- Expenses include Executive Director wages: \$3,585

TOTAL EXPENDITURES: \$23,900



QUARTERLY REPORT TO COUNTY OF EL DORADO, APRIL – JUNE 2023

Arts Incubator

- Fiscal oversight of six projects in our Incubator program
 - Green Room Artists Fund
 - Legion of Live Artists
 - One Thread
 - Placerville Friends of Tibet
 - See the Elephant
 - Studio 81
- Consultations with Program Manager and Executive Director
- Bookkeeping
- Monthly Incubator newsletter
- Assistance with grant-writing and fundraising
- Initial meetings and development of new Incubator project – Sugar Skull Artwalk
- Expenses include Program Manager wages and bookkeeper: \$1,650

Veterans' Programs

- Veterans' Voices Writing Workshop: Conducted 8 workshop sessions in partnership with the Veterans Memorial Building
- Presentation of Arts HQ: Mobilizing Veterans in the Arts – major event for veterans on 5/20/23 (Armed Services Day) at the Veterans Memorial Building, in collaboration with Veterans in the Arts (San Diego), EDC Behavioral Health and EDC Veterans Services
- Expenses include graphic design, Program Manager wages, workshop facilitator compensation: \$5,970

Gallery Exhibitions

- First exhibition in new Switchboard Gallery: *Antepasados: Those Unseen* – 5/5/23 – 6/4/23; explored the complexity of human relationships, kinship and the invisible presence of those who have come before us; opening reception 5/5/23
- *Antepasados* artist talk 5/25/23
- Second exhibition: *FIRE/LAND* – 6/8/23 – 8/6/23; explores wildfire and climate grief, vulnerability, and responsibility; opening reception 6/8/23
- Switchboard Connections: Poetry workshop 5/24/23, poetry reading 6/1/23
- Planning and development for next two exhibitions: *Details and Materials: The Work of Claudine Granthem* (summer 2023) and *Sending It: Climbing El Dorado* (fall 2023)
- Expenses include staff time, especially curator and graphic designer: \$6,750

Poetry Out Loud

- Planning for fall launch of Poetry Out Loud 2023
- No appreciable expenses

California Creative Corps

- Partnering with Sacramento Office of Arts and Culture, outreach and development for major cultural initiative, a media, outreach and engagement campaign to increase public awareness around climate, public health, civic engagement and social justice issues; \$4.5 million to be awarded to organizations in the Capital Region (Solano, Yolo, Sacramento, El Dorado and Alpine Counties).
- Worked with/mentored artist groups in El Dorado County, resulting in four grants of \$117,000 each and one grant of \$300,000; projects will take place August 2023 – September 2024
- Expenses include Executive Director and Special Initiatives Coordinator wages: \$2,900

Poet Laureate and Laureate Trail

- Final stop of Laureate Trail at Placerville Library 4/29/23
- Identification of new Poet Laureate for 2023-2025, Stephen Meadows (Georgetown)
- Expenses include graphic design and Program Manager wages: \$850

Young Artist Awards

- Young Artist Awards presented on 4/27/23 in ceremony at Switchboard Gallery: Audrey Ewing (Oak Ridge HS), Richard H. Bush Award in Music; Anandita Gupta (Oak Ridge HS), Joey Cattone Award in Visual Art; Jayce Kaldunski (El Dorado HS), Lanny Langston Award in Theater; Macie Douglas (El Dorado HS) Jane Van Camp Award for Nature-Inspired Art
- Expenses include Program Manager wages: \$1,000

Promotion of Cultural Activities Countywide

- 49 eblasts sent to 3,000 recipients on countywide cultural activities, including music and poetry events, art openings, tours, classes, arts opportunities, and many other activities
- Promotion also on Facebook and Instagram
- Creative Currents -- monthly Mt. Democrat column; 4/13/23 featuring Heather Freer, 5/16/23 featuring Brian Mayes and Sarah Murray
- Expenses include writing, social media consultant, graphic design: \$1,200

Administration

- April Board of Directors meeting
- Ongoing work to prepare for regular financial audit and Board Retreat
- Working with bookkeeper and Treasurer
- Finance Committee meetings

- Staff meetings
- Grant management and reporting
- Expenses include Executive Director wages: \$3,580

TOTAL EXPENDITURES: \$23,900