



# County of El Dorado

330 Fair Ln, Building A  
Conference Room A  
Placerville, CA 95667

## Minutes - Final Community Action Council

### *Public Official Sector*

*George Turnboo, BOS Dist. II - Alternate Mark Treat*  
*Lori Parlin, BOS Dist. IV - Alternate Shelley Wiley*  
*Brian Veerkamp, BOS Dist. III - Alternate Kathy Witherow*  
*John Clerici, City of Placerville - Alternate Patty Borelli*  
*Alberto Manfredi, City of S. Lake Tahoe - Alternate Vacant*

### *Low-Income Sector*

*Susie Davies, M.O.R.E.*  
*Kelly Krohn, Chair, Individual*  
*Kimberly Peterson, Tahoe Coalition for the Homeless*  
*Misha Lee, Individual*  
*Melissa Williams, Individual*

### *Community Sector*

*Stephanie Lopez-Vasser, Salvation Army*  
*Aaron Lungren, The Church of Jesus*  
*Christ of Latter-Day Saints*  
*Kathryn Marrone, Liberty Energy*  
*Tracy Bunch, New Morning Youth Family Services*  
*Vacant*

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Wednesday, February 26, 2025

10:00 AM

<https://edcgov-us.zoom.us/j/84565404974>

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**330 Fair Lane, Building A, Conference Room A  
Placerville, CA 95667**

**3368 Lake Tahoe Blvd., Suite 102  
South Lake Tahoe, CA 96150**

**PUBLIC PARTICIPATION INSTRUCTIONS:** The Council meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Council in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 845-6540-4974. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Council meeting go to <https://edcgov-us.zoom.us/j/84565404974>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Council is to attend in person. Except for a noticed teleconference meeting, the Council reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Council meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the day before the meeting to ensure the Council has adequate time to review. Please submit your comment to the Clerk of the Board at [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us). Your comment will be placed into the record and forwarded to Council members.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Commission Chair.

Individuals will have three minutes to address the Commission. Except with the consent of the Commission, individuals shall be allowed to speak to an item only once.

Individual Commission members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Commission.

If a person providing input to the Commission creates a disruption by refusing to follow Commission guidelines, the Commission Chair may take the following actions:

Step 1. Request the person adhere to Commission guidelines. If the person refuses, the Commission Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Commission Chair may order a recess of the Commission meeting.

Step 3. If the disruption continues, the Commission Chair may order the removal of the person from the Commission meeting.

**1. CALLED TO ORDER AND ROLL CALL AT 10:03 A.M.**

- Present:** 10 - Alternate Wiley, Member Marrone, Member Lee, Member Borelli, Member Krohn, Member Lopez-Vasser, Member Lungren, Member Manfredi, Member Williams and Alternate Treat
- Absent:** 3 - Member Peterson, Member Davies and Member Bunch

**2. ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR**

The Council may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Council member may request an item be removed from the Consent Calendar for discussion and separate Council action. At the appropriate time as called by the Council Chair, members of the public may make a comment on matters on the Consent Calendar prior to Council action.

**Council member Treat made a motion and seconded by council member Borellie to adopt the agenda and approve the minutes.**

- Yes:** 10 - Alternate Wiley, Member Marrone, Member Lee, Member Borelli, Member Krohn, Member Lopez-Vasser, Member Lungren, Manfredi, Williams and Alternate Treat
- Absent:** 3 - Member Peterson, Member Davies and Member Bunch

**3. CONSENT CALENDAR**

[25-0397](#) January Community Action Council Minutes

**Attachments:** [January CAC Minutes](#)

**END OF CONSENT CALENDAR**

**4. OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Council on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Council Chair may limit public comment during Open Forum.

*Council member Treat introduced Kim McPherson from the El Dorado Food Bank.*

*Community member Caleb Armstrong made comment.*

*Council member Manfredi and council member Witherow introduced themselves.*

**5. COMMUNITY SERVICES REPORT OUT**

*Deputy Director of Community Services reported out on the Agency and EARS reports.*

[25-0396](#) Community Services Agency Report

**Attachments:** [Agency Report -February](#)

[25-0398](#) Expenditure Reporting Activity System (EARS) for Community Service Block Grant (CSBG)

**Attachments:** [EARS 2024 CSBG Grant funding status](#)

**6. ACTION AND DISCUSSION ITEMS**

**A. Community Action Council Goals**

- 1. Council to discuss and make recommendations for updated goals for the 2025 year.

*The council reviewed and made changes to the goals for the year.*

*Caleb Armstrong made a comment.*

**Council member Treat made a motion and council member Borellie seconded to approve the changes to the goals.**

**Yes:** 10 - Alternate Wiley, Member Marrone, Member Lee, Member Borelli, Member Krohn, Member Lopez-Vasser, Member Lungren, Manfredi, Williams and Alternate Treat

**Absent:** 3 - Member Peterson, Member Davies and Member Bunch

**B. Membership Committee**

- 1. Committee to report out and make an recommendations.

*Council member Wiley shared update on the membership committee and discussed reaching out to member Bunch to see if he needs to be removed due to lack of attendance.*

*Public comments were made by Caleb Armstrong and Kim McPherson.*

**C. Outreach Committee**

- 1. Committee to report out.

*Council member Treat shared that there was no update.*

**D. Committee to discuss and select annual presentation date for the year.**

*Health and Human Services staff will bring this item back to the agenda next month.*

**E. Health and Human Services Staff to review and discuss status of the Community Action Plan (CAP) and the Community Needs Assessment (CNA).**

*Health and Human Services shared the status of the CAP/CNA.*

*There was no public comment made.*

**7. UPDATE BY MEMBERS:**

Announcements, Information Sharing, Proposed Activities

*Council member Lopez Vaser shared an update on Easter Meal Boxes, going out*

*through the Salvation Army.*

*Council member Borellie shared that the Empty Bowls dinner event through Hands 4 Hope on March 8th need volunteer support.*

*Council member Treat shared that they are trying to get FEMA funding for Grizzly Flat residents.*

*Council member Marrone shared that on March 28th , Public Safety Shut Offs (PSPS) program worked with Senior Nutrition to deliver emergency food boxes to seniors and Tahoe residents.*

*Public comment was made by Kim McPherson and shared the news about the Elder Outreach food distribution program. Caleb Armstrong made a comment.*

**8. ADJOURNMENT AT 11:33 A.M.**

Next CAC Meeting