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COUNTY COUNSEL
EDWARD L. KNAPP

CHIEF ASS'T. COUNTY COUNSEL
PATRICIA E. BECK

PRINCIPAL ASS'T COUNTY COUNSEL

**EL DORADO COUNTY
OFFICE OF
THE COUNTY COUNSEL**



COUNTY GOVERNMENT
CENTER
330 FAIR LANE
PLACERVILLE, CA
95667
(530) 621-5770
FAX# (530) 621-2937

DEPUTY COUNTY COUNSEL
JUDITH M. KERR
PAULA F. FRANTZ
MICHAEL J. CICOZZI
DAVID A. LIVINGSTON

DEPUTY COUNTY COUNSEL
SCOTT C. STARR
TERI M. MONTEROSSO
LESLEY B. GOMES
KATHLEEN A. MARKHAM

December 10, 2012

Members of the Board of Supervisors
330 Fair Lane
Placerville, CA 95667

Re: Agenda Item #24 on the Board's Agenda for December 11, 2012.

Dear Chair and Members:

In Item 24, the request for an additional Legal Secretary I/II should be changed to note that the position will be a Legal Secretary – Confidential. All legal secretaries in the County Counsel department are assigned to the Confidential Unit due to the nature of the duties assigned. Thank you.

Sincerely,

EDWARD L. KNAPP
County Counsel

cc: CAO
Human Resources
Local #1

2012 DEC 10 PM 3:41
BOARD OF SUPERVISORS
EL DORADO COUNTY