

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	Agriculture for Fish & Wildlife	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Myrna Tow	Document total*	\$ 60,000
Contact phone*	X 6647		

BUDGET TRANSFER HEADER

Prepared date*	01/00/00	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)
Fiscal year		
Short Description* <small>(10 characters)</small>		
		Legislar Item Number* 24-0053 01/30/2024

* REQUIRED FIELDS Project Strings Required: No

By signing this memo I hereby certify that:
1 information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*


BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)


The attached document amends the Fiscal Year 2023-24 budget for the Fish & Wildlife Commission as follows:

Lines 1-2 appropriate a transfer from the General Fund contingency to the Fish & Wildlife Commission in the amount of \$15,000. for fund operations as approved for the annual budget for FY 23/24.

Lines 3-4 increase appropriations and expenditures in the Fish & Wildlife FY 23/24 budget.

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____

AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)			
TRANSFER #		BUDGET TRANSFER REQUEST		DOCUMENT TOTAL	\$60,000.00
JOURNAL #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL		NUMBER OF LINES	4
DATE		BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL		NET TOTAL	\$0.00
INPUT BY					
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:	Transfer 1: BoS Approval		
DEPT NAME	Agriculture for Fish & Wildlife Commission	Legistar Number & Date:	24-0053 01/30/2024		
DEPT CONTACT & EXT.	Myrna Tow x6647	 DEPARTMENT AUTHORIZATION SIGNATURE AND DATE		DATE	PAGE 1 OF 1

DIRECTIONS:

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1	15V00	1530300	7700			DEC	\$ 15,000	DEC GENERAL FUND CONTINGENCY
2	15O00	1550500	7000			INC	\$ 15,000	INC OP TFR OUT GENFUND CONTRIB
3	03200	3200000	2020			INC	\$ 15,000	INC OP TFR IN GENFUND CONTRIB
4	03200	3200000	4500			INC	\$ 15,000	INC SPECIAL DEPT EXPENSE
5								
6								
7								
8								
9								
10								
11								
12								

<p>_____ JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICER DATE</p>	<p>APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____ SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE</p> <p>_____ ATTEST: CLERK, BOARD OF SUPERVISORS DATE</p>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

S:\APFORMS\BUDGET TRANSFER 2.XLS

DISTRIBUTION: WHITE - BOS / YELLOW - AUDITOR / PINK - CHIEF ADMINISTRATIVE OFFICE / GOLD - DEPARTMENT

24-0053 A 2 of 4

<u>SUB FUND NUMBER</u>	<u>SUB FUND</u>	<u>ORG</u>	<u>Budgeted Use of Fund Balance</u>	<u>Ending Fund Balances</u>	<u>Variances</u>	<u>ORG</u>
11060001	11060001 - FISH AND GAME PRESERVATION	3200000 - FG: FISH AND GAME PRESERVATION	(18,000.00)	2,215.55	20,215.55	3200000
						3200000
12310300	12310300 - VITICULTURAL	3170700 - AG: CWSR - VITICULTURE	-	(47,244.36)	(47,244.36)	3170700
						3170700
12320300	12320300 - SAWMILL POND RESTOCKING PROJ	3270700 - FG: CWSR - SAWMILL POND RESTCK	-	(0.67)	(0.67)	3270700
						3270700

<u>OBJ</u>	<u>Gross</u>	<u>INC or DEC</u>	<u>Debit Credit</u>
0001	\$ 20,215	DEC	D
	\$ 20,215	DEC	C
0001	\$ 47,245	INC	C
7700	\$ 47,245	INC	D
0001	\$ 1	INC	C
7700	\$ 1	INC	D