



County of El Dorado

Chief Administrative Office

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TO: Members, Honorable Board of Supervisors

FROM: Don Ashton 
Chief Administrative Officer

SUBJECT: ELECTION STAFF SUPPORT

One of the biggest challenges for county elections offices is identifying a sufficient number of poll workers and support staff. Our Elections Department currently recruits approximately 500 volunteers to help with each election. This topic was one of the discussion items during the March 23, 2018, Department Head meeting and your executive team came up with the following proposal.

Beginning this year, all department heads and unrepresented management employees, totaling approximately 60 employees, will be required to work at least one day during each election cycle. Staff from the Elections Department will coordinate with each department head and unrepresented management employee for each election. Benefits of this process include easing the need for outside volunteers and community engagement of our County leaders in the election process.

While implementation of this decision does not require a Board action, considering many of your department heads and unrepresented employees will be working the election, I am recommending the Board be willing to adjust the Board meeting calendar so that we do not have a Board meeting on the days of the election.

Please let me know if you have any questions or concerns with this approach. If I don't hear of any concerns by April 6, 2017, we will implement this process beginning with the June election.

- c. Bill Schultz, Recorder-Clerk, Registrar of Voters & Veterans Affairs
Jim Mitrisin, Clerk of the Board of Supervisors