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#14  
2/28/12

**RESOLUTION NO. 022-2012**  
**OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO**

**Classifications and Stipends for Precinct Board Members**

**WHEREAS**, pursuant to the California Elections Code §12310, each member of a precinct board shall receive a stipend for services set by the Board of Supervisors; and

**WHEREAS**, the County may assign 3 or more voting precincts with associated precinct boards to a single polling location to serve voters during a consolidated or special election, known as Super Precinct Voting Centers; and

**WHEREAS**, the use of Super Precinct Voting Centers saves rental and drayage costs while continuing to serve voters in a central location; and

**WHEREAS**, duties of precinct board members have increased since the enactment of the Help America Vote Act (HAVA) of 2002 and use of direct record electronic voting units at precincts for disabled voters; and

**WHEREAS**, all precinct board members are required to attend a 2 hour training class to serve; and

**WHEREAS**, the current classifications and stipends for precinct board members were set in 1999;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of El Dorado establish classifications and per diem stipends as follows:

Super Precinct Voting Center Specific Positions

Supervisor	\$120
Greeter	\$ 95
Reception	\$ 95

Regular and Super Precinct Voting Center Positions

Inspector	\$120
Clerk	\$ 95
Provisonal Station Officer	\$105
Locator (up to 8 countywide)	\$105

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the office of the County Auditor-Controller.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the 28 day of February, 2012 by the following vote of said Board:

Attest:

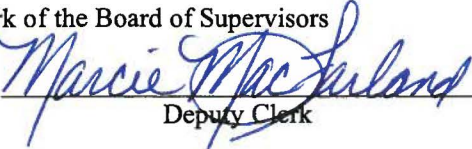
Suzanne Allen de Sanchez  
Clerk of the Board of Supervisors

Ayes: Sweeney, Briggs, Knight, Nutting, Santiago

Noes: None

Absent: None

By:

  
Deputy Clerk

  
Chair, Board of Supervisors  
John R. Knight

I CERTIFY THAT:

THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

Attest: Suzanne Allen de Sanchez, Clerk of the Board of Supervisors of the County of El Dorado, State of California.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Deputy Clerk

## **Precinct Board Member Duties**

A Super Precinct Voting Center is defined as 3 or more voting precincts with associated precinct boards located at a single polling location for voting activity; or up to 6 precincts consolidated into a single voting precinct and voting at a single polling location for consolidated and/or special election purposes.

### **Super Precinct Voting Center Specific Positions**

#### **Supervisor: \$120.00**

Ensures that all precincts in the Super Precinct Voting Center are functioning at the optimum level and all voters are being processed in a timely manner. Supervises and assists all Inspectors and their precinct boards. Class attendance is required.

#### **Greeter: \$95.00**

Welcomes and greets voters in the Super Precinct Voting Center, and 1) accepts Vote by Mail ballots dropped off at precinct; 2) directs voters to Reception for determination of correct precinct; or 3) directs voter to Provisional Station, if Vote by Mail voter and does not have ballot to turn in or surrender. Facilitates flow and efficiency of precinct operations. Class attendance is required.

#### **Reception: \$95.00**

Uses Master Roster-Index to look up voters and direct them to their correct Precinct Sign in Table. If voter is not found in the Master Roster-Index, the voter is sent to the Provisional Station. Class attendance is required.

### **Regular and Super Precinct Voting Center Required Positions**

#### **Inspector: \$120.00**

Oversees precinct board and all functions within the precinct. Resolves issues occurring in the precinct. Picks up all equipment for precinct. Class attendance is required.

#### **Clerk: \$95.00**

Processes voters using the Roster-Index, updates Index, issues ballots, provides voting instructions, etc. Class attendance is required.

#### **Provisional Station Officer: \$105.00**

The Provisional Station Officer processes all voters requiring a provisional ballot to vote, due to unverified registration status, unable to surrender Vote by Mail ballot, etc. May also perform Locator duties in light elections. Class attendance required.

#### **Locator (up to 8 Countywide): \$105.00**

The Locator uses remote access to the verify voter eligibility and locate the voter's precinct. Directs voter to correct precinct and/or explains option to vote a provisional ballot at the current polling location. Class attendance required.