

**FALLEN LEAF LAKE  
COMMUNITY SERVICES DISTRICT**

P.O. BOX 9415  
SOUTH LAKE TAHOE, CALIFORNIA 96158

September 10, 2010

RECEIVED  
SEP 10 2010  
ELECTIONS  
DEPARTMENT

William E. Schultz  
Recorder-Clerk-Registrar of Voters  
2850 Fairlane Court  
P.O. Box 678001  
Placerville, CA 95667

Hand Delivered

Re: Conflict of Interest Code Review for the Year 2010

Mr. Schultz:

Attached is the revised Conflict of Interest Code for the Fallen Leaf Lake Community Services District, as approved at their Board of Directors meeting on September 4, 2010.

Sincerely,



Patsy Miller  
Secretary / Treasurer  
Fallen Leaf Lake CSD

**CONFLICT OF INTEREST CODE  
FOR  
FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT**

The Political Reform Act (Government Code Section 81000, et.seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal Code of Regulation Section 18730) which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure category shall constitute the conflict of interest code of Fallen Leaf Lake Community Services District.

Designated employees shall file their statements with Fallen Leaf Lake Community Services District which will make the statements available for public inspection and reproduction. (Government Code Section 81008). Statements for all designated employees will be retained by Fallen Leaf Lake Community Services District.

**CONFLICT OF INTEREST CODE  
FOR  
FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT**

**APPENDIX**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
*Members, Board of Directors	1
General Manager	1
Secretary	1
Fire Chief	1
Assistant Fire Chief	1
** Consultants	

Disclosure Categories

Category 1

Investments, business positions in business entities and sources of income of the type which:

- Are engaged in building construction, design or repair utilized by the District;
- Are engaged in investment of District funds;
- Are engaged in the business of insurance including but not limited to insurance companies, carriers, holding companies, underwriters, brokers, solicitors, agents, adjusters, claims managers, and actuaries;
- Perform work or services utilized by the District or which manufacture or sell supplies books, machinery or equipment utilized by the District. The public will be notified at an open meeting of the Board when direct family members are involved in any business aspect of the District, including as an employee with concessionaires of the District.
- \*The following positions are NOT covered by the code because they must file under section 87200 and, therefore, are listed for informational purposes only. However, within 60 days of assuming office Directors of the Fallen Leaf Lake Community Service District must take a conflict of interest class.
- Board of Directors

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Section 87200. \*\*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject under the following limitation:

The Chairperson of the Board of Directors has determined in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Chairperson's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

This is the last page of the conflict of interest code for the **Fallen Leaf Lake Community Services District**.

Pursuant to Government Code Section 87303, the conflict of interest code for the Fallen Leaf Lake Community Services District was approved on September 4, 2010. The code will be effective on September 4, 2010.

#### CERTIFICATION OF FFPC APPROVAL

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