

ORIGINAL

THE CENTER FOR VIOLENCE-FREE RELATIONSHIPS
AND
EL DORADO COUNTY
DEPARTMENT OF HUMAN SERVICES
(Including Child Protective Services, Adult Protective Services, and Connections)

OPERATIONAL AGREEMENT
April 1, 2010 – March 31, 2013

This Operational Agreement (OA) stands as evidence that The Center for Violence-free Relationships (The Center) and the El Dorado County Department of Human Services (DHS) intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing on the western slope of El Dorado County. Both agencies believe that cooperative provision of services for domestic violence and sexual assault victims and their families, including the Latino and/or Spanish-speaking population, as described herein, will further this goal. To this end, each agency agrees to participate in the program by coordinating/providing the following services:

The Center will coordinate the following services with DHS through:

1. Project staff being readily available to DHS for service provisions through in-person and telephone contact; and
2. Executive Director and Department Head meeting on an annual basis to discuss services and review OA.

Specifically, The Center agrees to the following:

1. Accept referrals and provide 24-hour crisis line, individual and group counseling, legal assistance, emergency food, and clothing and shelter to domestic violence and sexual assault victims and their children who seek assistance from the Center.
2. Refer domestic violence and sexual assault victims and their families to DHS as appropriate;
3. Work with DHS on program-specific problems/questions through contract persons;
4. Engage in cross-training with DHS staff as needed;
5. Immediately report by telephone cases of suspected child abuse/neglect to Child Protective Services and, as required by law, provide written reports regarding these cases;
6. Provide DHS with English and Spanish language brochures about the services available at The Center;
7. Work with the bilingual service provider at DHS to ensure that the needs of Spanish-speaking victims of domestic violence and sexual assault and their families are being met;
8. Maintain membership in the Community Action Council working towards affordable and low income housing for area residents and victims of domestic violence and sexual assault;
9. Work with DHS to meet the needs of the elderly citizens of the County.

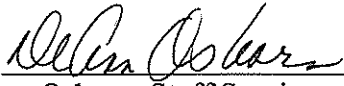
El Dorado County MOU #421-S1010
DHS/The Center for Violence-free Relationships

Specifically, DHS agrees to the following;

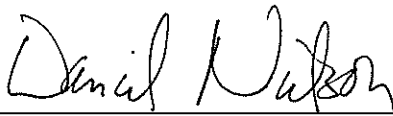
1. Refer, as appropriate, domestic violence and sexual assault victims to the Center;
2. Accept referrals to the following DHS programs;
 - a Child Protective Services (CPS)
 - b Adult Protective Services (APS)
 - c Connections (formerly CalWORKS)
 - d Medi-Cal and County Medical Services Program (CMSP)
 - e General Assistance Relief (GA)
 - f Food Stamps
 - g Housing Authority
3. Work with The Center on program-specific problems/questions through contact persons;
4. Engage in cross-trainings with The Center staff as needed;
5. Provide English and Spanish-language brochures to DHS clients regarding the services and programs available at The Center;
6. Work with The Center Latina Outreach Advocate to ensure that the needs of Spanish-speaking victims of domestic violence and sexual assault are being met;
7. Continue to support the efforts of the Community Action Council in securing housing for area residents and supportive services for the elderly.

Administrator: The County Officer or employee with responsibility for administering this Agreement is DeAnn Osborn, Staff Services Analyst II, Department of Human Services, or successor.

Requesting Contract Administrator Concurrence:

By:  Dated: March 24, 2010
DeAnn Osborn, Staff Services Analyst II
Department of Human Services
3057 Briw Road, Suite A
Placerville, CA 95667

Requesting Department Head Concurrence:

By:  Dated: 3-25-2010
Daniel Nielson, M.P.A., Director
Department of Human Services
3057 Briw Road, Suite A
Placerville, CA 95667

El Dorado County MOU #421-S1010
DHS/The Center for Violence-free Relationships

We, the undersigned, as authorized representatives of The Center for Violence-free Relationships and the Department of Human Services hereby approve this document.

Signed: Matt Huckabay Dated: 3.25.10
Matt Huckabay, Executive Director
The Center for Violence-free Relationships
344 Placerville Drive, Ste. 11
Placerville, CA 95667

~~Signed: _____ Dated: _____
Gayle-Erbe Hamlin, Purchasing Agent
El Dorado County Chief Administrative Office
330 Fair Lane
Placerville, CA 95667~~

COUNTY OF EL DORADO

Dated: _____

By: _____ Chair
Board of Supervisors
"County"

ATTEST
Suzanne Allen de Sanchez
Clerk of the Board of Supervisors

By: _____ Date: _____
Deputy Clerk