



DEPARTMENT OF TRANSPORTATION

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October 8, 2019

TO: Board of Supervisors

FROM: Natalie K. Porter, P.E., T.E., Senior Civil Engineer

Subject: Major Update to the Traffic Impact Mitigation Fee Program and the Capital Improvement Program Proposed Schedule

PURPOSE

On September 17, 2010 the Board of Supervisors (Board) directed the Department of Transportation to expedite the Major Update to the Traffic Impact Mitigation (TIM) Fee Program and Capital Improvement Program (CIP) as required by the General Plan and in compliance with state law.

The following proposed schedule will allow the adoption of an updated TIM and CIP prior to 2021. The schedule is extremely constricted and any delay in responses for requested Board direction, any general plan amendments, or the requirement of additional environmental work will delay the project and push the schedule beyond the end of the 2020 calendar year.

Transportation staff and their consultants will be presenting to the Board various policy issues that can affect the TIM Fee Program. Most issues will have an accompanying Technical Memorandum. Each technical memorandum covers a specific policy subject as it relates to implementation of the TIM Fee Program. Other projects that could affect the schedule include completion of the Master Circulation and Financing Plan for the Missouri Flat Area (MC&FP) Phase II. The MC&FP Phase II is an integral part of funding of the TIM and CIP in the Missouri Flat area.

Next Steps

DOT is requesting the Board receive the proposed schedule and direct staff to coordinate with the CAO's office, the Clerk of the Board, Planning and Building Department, Auditor's office and County Counsel to implement the schedule.

Proposed Schedule for the 2020 Major Update to the TIM and CIP	
Board Date	Subject
October 8, 2019; 10:00 am	1) Vehicle Miles Traveled (VMT) based Equivalent Dwelling Units (EDU) Rates 2) Fee Rates by Size of Single-Family Dwelling Unit 3) Age-Restricted Fee Category
November 19, 2019; 10:00 am	1) Growth Projections 2) Regional Housing Needs Assessment
December 10, 2019; 10:00 am	Growth Projections (if needed)
December 17, 2019: 11:00 am	1) Daily vs. Peak Hour Trip Rates 2) Splitting of Zones 2 and 3; other zone configurations
January 2020	1) Grant Funding 2) Local serving commercial growth
January 2020 – Planning Commission	Receive and file presentation on Memo of Findings of the Growth Projections to Planning Commission
February 2020	Board adopt Memo of Findings of the Growth Projections
February 2020	1) Wineries 2) Cannabis 3) Agribusiness
April thru September 2020	Workshops on methodology, project lists, status, 2020 CIP Book, environmental documentation
May 2020	Annual Update to TIM Fee Program for Costs
July 2020	Implementation of Annual Update to TIM Fee Program
October 2020 – Planning Commission	1) Planning Commission make a finding of consistency of the CIP 2) Receive and file presentation of the update to the TIM Fee Program 3) Planning Commission recommendation on Environmental Document (if needed)
November/December 2020	1) Adoption of TIM Fee Program Roadway list 2) Adoption of the TIM Fee Program Nexus Study 3) Adoption of the 2020 CIP Book 4) Adoption of the TIM Fee Program Schedule Resolution 5) Adoption of Environmental Document
January 2021	1) Update the TIM Fee Ordinance (if needed) 2) Update of the TIM Fee Administrative Manual

CONTACT

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 Department of Transportation