

# CONTRACT ROUTING SHEET

Date Prepared: May 10, 2016

Need Date: May 24, 2016

**PROCESSING DEPARTMENT:**

Department: CDA/Development Services  
Dept. Contact: Char Tim  
Phone #: X5351  
Department  
Head Signature: *Roger Trout* 5369  
*5-10-16*

**CONTRACTOR:**

Name: Not Applicable  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** CDA/Development Services Division

Service Requested: Review of Resolution designating City of South Lake Tahoe Planning Commission as the Airport Land Use Commission for Lake Tahoe Airport

Contract Term: NA Contract Value: \$0.00

Compliance with Human Resources requirements? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Compliance verified by: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 5/19/16 By: *D. Johnston*  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

EL DORADO COUNTY COUNSEL  
2016 MAY 11 PM 3:49

*SEE REVISED VERSION*

*Changes incorporated into Resolution.  
5/20/16  
Roger Trout*

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: N/A Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**NOT APPLICABLE**

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: N/A Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_