### Jontract #: 024-A-06/07-BOS

ZNN. AMND.

## CONTRACT ROUTING SHEET

Date Prepared: 12/02/2008 **Need Date:** ASAP PROCESSING DEPARTMENT: CONTRACTOR: **Environmental Mgmt** Department: Name: Field Solutions, Inc Dept. Contact: Kevin Gilliland Address: 6276 San Ignacio, Suite A Phone #: 6664 San Jose, CA 95119 Department Phone: COUN Head Signature: CONTRACTING DEPARTMENT: Environmental Management-CHARGE TO 424200 Service Requested: Groundwater and landfill gas monitoring Contract Term: Adding 2 yrs & \$25k Contract/Amendment Value: 194,000 Compliance with Human Resources requirements? Yes: No: Compliance verified by: **Email from original contract** COUNTY COUNSEL: (Must approve all contracts and MOU's) Approved: Disapproved: Date: Approved: Disapproved: Date: RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: 08 By: Date: Approved: Disapproved: Date: By: က္ဆ OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract). Departments: Approved: Disapproved: Date: By: Approved: Disapproved: Date: By:

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# OFFICE OF COUNTY COUNSEL INTER-DEPARTMENT MEMORANDUM

TO:

Kevin Gilliland, Environmental Management Department

FROM:

Mike Ciccozzi, Deputy County Counsel

DATE:

December 4, 2008

RE:

Field Solution contract

### Kevin,

As requested, I reviewed the proposed amendment to the Field Solutions contract. I am conditionally approving the Amendment subject to the following comments.

The original contract provided in article III, Term that the contract "may be extended for one additional year if mutually agreed between the parties hereto in writing..." The original contract had a term of one year from January 23, 2007 to January 23, 2008.

On January 15, 2008 by agreement of the parties, the contract term was extended for one additional year to January 23, 2009.

It is now being proposed that the contract term be extended for an additional two years. In order to accomplish this extension of the term, I would suggest that the Second Amendment read as follows:

#### Article III

Term: This Agreement shall become effective when fully executed by both parties hereto and shall expire on January 23, 2011.

It is essential that the Board approve and sign the Amendment before January 23, 2009. If the Board chair does not sign the Amendment prior to the January 23, 2009 date, the agreement expires and cannot be amended. This would then require a new contract be executed by the parties.

Field Solutions contract April 4, 2006 Page 2

As a final note, the Board has a policy that contracts not exceed three years in term. With this extension the contract will have a four year term. The Board should be made aware of the four year term by advising them the Agreement was original entered into in 2007.

If you have any questions, please feel free to call. Mike.