



# City of South Lake Tahoe

*"making a positive difference now"*

## MINOR DESIGN REVIEW APPLICATION

### PURPOSE

To provide a streamlined process to approve minor improvements to property. To accomplish this, the Planning Department has created a class of projects called "MINOR DESIGN REVIEW" where the staff review is not as extensive, and often quicker, than Major Design Review applications.

### GENERAL INFORMATION

Project Name: Tahoe PD

Site Address: 1352 and 1360 Johnson Blvd

Assessor's Parcel Number: 025-010-211

Cellco Patnership dba Verizon Wireless

Applicant Name: c/o Jerome Wade, CWC Inc Applicant Phone #: 916-588-0810

Applicant Mailing Address: 2009 V st.

City: Sacramento State: CA Zip Code: 95818

Email Address: jwade@completewireless.net

The applicant will be considered the primary point for correspondence and contact from the City unless requested in writing.

Property Owner Name: City of South Lake Tahoe Owner Phone #: \_\_\_\_\_

Owner Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Property Restrictions/Easements (List any deed restrictions, easements or other restrictions):

None

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**PROJECT DESCRIPTION**

Provide a detailed description of the proposed project. Attach additional pages if necessary.

Remove and replace three (3) existing panel antennas for  
three (3) new panel antennas along with associated equipment.

See attached description.

**Declaration:** I hereby declare under penalty of perjury that this application and all information submitted as part of this application are true and accurate to the best of my knowledge. I am the owner(s) of the subject property or have been authorized to represent this application as the applicant. I understand that should any information or representation be submitted in connection with this application be incorrect or untrue, the City may rescind any approval or take other appropriate action.

Applicant Signature: *James Wade* Date: 7-15-14  
Property Owner Signature: *Norma Santiago* *Ed. date: 7/15/14*  
Norma Santiago, Chair Date: 9/16/14

Fees  
Amount Paid: \_\_\_\_\_ Received By: \_\_\_\_\_ Date: \_\_\_\_\_

ATTEST: James S. Mitrisin  
Clerk of the Board of Supervisors  
By *Marcie MacFarland*  
Marcie MacFarland, Deputy Clerk

## INFORMATION ON SUBMITTING A COMPLETE APPLICATION

Each application shall contain the following information. Some applications may require additional information. Consult with the counter planner (542-6020) to determine whether additional materials are required. If any required information is not provided, the application will not be accepted.

- A completed MINOR DESIGN REVIEW APPLICATION containing the applicant(s) and property owner(s) signature(s) and a detailed description of the proposed project.
- Minor Design Review application fee.
- Five sets of plans including a site plan, elevations, and landscape plan where relevant to the project.
- Samples of exterior colors and materials related to the project.
- Environmental Information Form.

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## REVIEW PROCESS

A project may only qualify as a Minor Design Review where the following findings can be made. If the findings cannot be made a Major Design Review application is required.

- The project does not directly impact the public right of way, such as requiring an encroachment permit for a new drive way or curb, gutter or sidewalk, and
  - The project does not require the paving of land to create new coverage, and
  - The building division (Building Official) determined that the project does not require the addition of a new parking lot or expansion of the existing parking lot to provide for handicapped parking, and
  - The project is a remodel of an existing building, not a new building, and
  - The project is not a result of a mandated Lahontan or TRPA 208 BMP retrofit project, or
  - The engineering division (Engineering Manager) determined that although the project is a mandated Lahontan or TRPA 208 BMP retrofit, the project is minor and does not warrant a major design review, and
  - The project is categorically exempt from CEQA.
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