

CONTRACT ROUTING SHEET

Date Prepared: _____

Need Date: ~~Please Rush need by~~
12/06/04

PROCESSING DEPARTMENT:

Department: CAO/Procurement & Contracts

Dept. Contact: Bonnie H. Rich

Phone #: 5940

Department Head Signature: Bonnie H. Rich

CONTRACTOR:

Name: Computrust Software Corp

Address: 18525 Sutter Boulevard
Suite 280

Phone: 408-782-7470

CONTRACTING DEPARTMENT: Human Services/Public Guardian

Service Requested: Software, License, and Installation

Contract Term: One year, auto renewal Contract Value: \$31,091

Compliance with Human Resources requirements? Yes: _____ No: _____

Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ✓ on condition matters as outlined below are followed Disapproved: _____ Date: 1/11/05 By: Justin Kern

Approved: _____ Disapproved: _____ Date: _____ By: _____

Comp Advance payment of usage fees (delete) ^{travel}

Per diem fees for on site training etc. attach copy of Bd Policy D1

CTSC reserves the right to require prepayment or advance deposit for

services and/or expenses (delete)

Fees may be adjusted 1x per year w 60 days notice - notify Bd

Liability limited to amount of annual license fees - notify Bd

FRANKED Exhibit B

Please Forward to Risk Management Thank You!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved: _____ Date: 1/12/05 By: D. [Signature]

Approved: _____ Disapproved: _____ Date: _____ By: _____

Please Call for Pick-up. Thank you!

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).
Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

See attached previously submitted blue route with Information Technologies' approval.

JAN 12 2005

**EL DORADO COUNTY BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

Meeting of
February 1, 2005

AGENDA TITLE: El Dorado County Public Guardian Usage License Agreement with CompuTrust Software Corporation

DEPARTMENT: Human Services (CS)
CONTACT: John Litwinovich
DATE: 1/19/2005 **PHONE:** 6163

DEPT SIGNOFF:
John Litwinovich

CAO USE ONLY: 1/24/05
C Laura Schwartz

DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:

Human Services recommends that the Board:

1. Make findings that independent Contractor can more economically and feasibly perform work in accordance with County Ordinance Chapter 3.13.
2. Approve and authorize the Chairman to execute El Dorado County Public Guardian Usage License Agreement with CompuTrust Software Corporation for software usage, implementation, database conversion and services of CompuTrust and Universe for the Public Guardian Office in an amount not to exceed \$39,861.21 for the Initial Term (first year) implementation and Usage Fees, with ongoing annual usage fees not to exceed \$12,624.00, exclusive of a potential annual noticed and indexed COLA.

** Vendor liability is limited to amount of the annual license fees.
* Department proposes that the contract become perpetual in nature.*

CAO RECOMMENDATIONS: *Recommend approval. Laura S. Gell 1/24/05*

Financial impact? () Yes (X) No	
BUDGET SUMMARY:	
Total Est. Cost	\$39,861.21
Funding	
Budgeted	\$39,861.21
New Funding	_____
Savings*	_____
Other	_____
Total Funding	\$39,861.21
Change in Net County Cost	\$0.00

Funding Source: (X) Gen Fund (X) Other
Other: Federal MAA Earned Revenues

CAO Office Use Only:
4/5's Vote Required () Yes (X) No
Change in Policy () Yes (X) No
New Personnel () Yes (X) No

CONCURRENCES:
Risk Management
County Counsel
Other *IT - Gary Coverdale - 3/30/04*

***Explain**

BOARD ACTIONS: *FEB 01 2005* - APPROVE, NOTING VENDOR LIABILITY IS LIMITED TO AMOUNT OF THE ANNUAL LICENSE FEES AND SAID DEPARTMENT A PERPETUAL AGREEMENT

Vote: Unanimous _____ Or _____
Ayes: SUPERVISORS: SWEENEY, BAUMANN, DUPRAY, PAINE, SOLARO
Noes: NONE
Abstentions: NONE
Absent: NONE

I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors

Date: _____

Attest: Cindy Keck, Board of Supervisors Clerk

By: _____

RECEIVED
 BOARD OF SUPERVISORS
 EL DORADO COUNTY
 05 JAN 25 AM 11:01