

REVIEW AND APPROVAL REQUESTED FOR:

☐ Contract ☒ Amendment ☐ Resolution ☐ Ordinance ☐ Policy ☐ Other

**County Counsel
REVIEW ROUTING SHEET**

Date Prepared: 9/29/25Need Date: 10/1/25**PROCESSING DEPARTMENT**

Department: CAO - P&C
Dept Contact: Ross Garner
Phone: 530-621-6539
Dept. Signature: Tyler Prince
Title: Sr. Administrative Analyst

Org Code: 0640400
Funding Source: general
PL String: N/A
Legistar #: 25-1393

CONTRACT INFORMATIONCONTRACT #: 997CONTRACT AMENDMENT #: IIIContracting Department: CAO - FacilitiesContractor/Vendor Name: Steve's Christmas Trees, Inc.Contract Term: extended to 5/31/34Contract Value: \$5,534,341.77

Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.

ORDINANCE/RESOLUTION/POLICY INFORMATION

TITLE / SUBJECT: _____

NUMBER (If Assigned): _____

DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSELReview and ApproveMental Health Lease at 768 Pleasant Valley RoadReal Estate Lease**COUNTY COUNSEL**

Approved ☒ Disapproved ☐ Date: 10/1/25 By: Ted Wood
Approved ☐ Disapproved ☐ Date: _____ By: _____

Digitally signed by Ted Wood
Date: 2025.10.01 10:08:52 -07'00'

COMMENTS Approved as to form with minor edits - TDWedits incorporated - Ross**CONTRACT AMENDMENT ONLY****HR APPROVAL**Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: _____

RISK APPROVAL

Approved ☐ Disapproved ☐ Date: _____ By: _____
Approved ☐ Disapproved ☐ Date: _____ By: _____

COMMENTS HR approval not required as this is a Lease and Risk approval not required as there were no major changes that would require additional review from Risk.