

EL DORADO COUNTY  
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February 14, 2007

Board of Supervisors  
330 Fair Lane  
Placerville, CA 95667

**Subject:** County Counsel Department Perpetual Agreements for Services FY 06/07

Dear Board Members:

**Recommendation:**

Pursuant to Section 4.5, Contract Term of the County of El Dorado Policy C-17, Procurement Policy, County Counsel is advising the Board of Supervisors of current perpetual Agreements for Services administered by County Counsel and recommending that the Board:

1. Approve continuation of the Department's current perpetual agreements; and
2. Authorize the Purchasing Agent to establish blanket purchase orders to process the FY 06/07 payments required.

**Reason for Recommendation:**

County Counsel administers two (2) Agreements for Services requiring payments, that automatically renew from year to year (a complete detailed list is attached). These Agreements consist of a variety of services, such as licensing for software and codifying of County legislation.

We are bringing this matter before your Board pursuant to requirement of El Dorado County Policy C-17, Procurement Policy, so that you have the opportunity to be made aware of the Agreements that were approved by prior Boards and to seek authorization for the Purchasing Agent to prepare the necessary purchase orders for the FY 06/07 Agreement payments. We have also provided you with information as to termination requirements of each of these Agreements, along

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with a brief description of each service. Because each of these Agreements is of value to County Counsel and its operations, County Counsel recommends their continued use.

**Fiscal Impact & Net County Cost:**

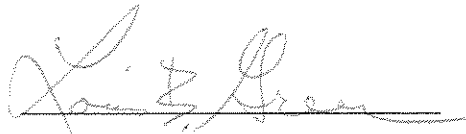
These Agreements are funded in County Counsel's FY 06/07 budget so there is no change to the Net County Cost.

Action to be taken Following Approval:

1. Purchasing Agent shall establish blanket purchase orders as necessary for FY 06/07 payment of County Counsel's perpetual Agreements for Services;
2. County Counsel shall review and approve invoices upon receipt, and forward requests to Auditor/Controller for payment.

Very truly yours,

LOUIS B. GREEN  
COUNTY COUNSEL

A handwritten signature in cursive script, appearing to read "Louis B. Green", written over a horizontal line.

LBG:kg  
Attachments

**COUNTY COUNSEL  
PERPETUAL AGREEMENTS  
FY 06/07**

NAME OF AGREEMENT	DESCRIPTION/ SERVICE	DATE AGREEMENT BEGAN	PAYMENT	DATE APPROVED BY BOARD	TERMINATION LANGUAGE
Sterling Codifiers	Codification of County legislation	5/25/1999	Variable, as invoiced per Agreement	5/25/1999	Termination in whole or part with 7 days written notice by County
Computer Works, Inc.	Annual Software Licensing; Server & Client Maintenance	7/25/2000	Variable, as invoiced per Agreement	7/25/2000	Termination in whole or part with 30 days written notice by County