

County of El Dorado

Probation Department
3974 Durock Road, 205
Shingle Springs, CA
530-621-5625
www.edcgov.us/probation

Minutes - Draft

Community Corrections Partnership

*Chief Probation Officer, Chair **

*Presiding Judge of Superior Court for El Dorado County **

*Sheriff **

*District Attorney **

*Chief Public Defender **

*Chief of Police, City of Placerville **

*Director of the Health and Human Services Agency**

Chief Administrative Officer

Chief of Police, City of South Lake Tahoe

Superintendent of Schools EDC

** CCP Executive Committee*

Thursday, March 4, 2021

1:30 PM

3974 Durock Rd. Suite 205, Shingle Springs, CA

PUBLIC PARTICIPATION INSTRUCTIONS: To comply with social distancing requirements from the Governor, the Community Corrections Partnership (CCP) has turned to remote attendance (ZOOM) for its meetings.

Members of the public who are interested in attending remotely by phone can call 877-853-5247 a few minutes prior to the start of the meeting. The meeting will be locked 10 minutes after the start time and there will be no late admittance. The Meeting ID is: 982 3017 2672 and the Pass Code is: 796950724.

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PROTOCOLS FOR PUBLIC COMMENT: Public comment will be received at the designated period as called by the CCP Chair. Individuals will have 3 minutes to address the CCP regarding specific items appearing on the meeting agenda.

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If you need any assistance with the above directions to access the meeting, please call 530-621-6510.

1:33 PM CALL TO ORDER AND ROLL CALL

Present: 6 - Don Semon, Brian Richart, Teri Monterosso, John D'Agostini, Joseph Wren and Shelby Wineinger
Absent: 1 - Vern R. Pierson

PUBLIC COMMENT

None

ADOPTION OF THE AGENDA

A motion was made by John D'Agostini and seconded by Don Semon to Adopt the agenda.

Yes: 6 - Don Semon, Brian Richart, Teri Monterosso, John D'Agostini, Joseph Wren and Shelby Wineinger

POLICY MATTERS

1. **21-0363** Approval of the Minutes from the Meeting of January 21, 2021.

Attachments: [CCP Minutes from 1-21-2021 with Attachments \(DRAFT\)](#)

A motion was made by Don Semon and seconded by Shelby Wineinger to Approve the minutes with the changes requested by Teri Monterosso to correct the title of Timothy Pappas from Deputy Chief Public Defender to Assistant Public Defender.

Yes: 6 - Don Semon, Brian Richart, Teri Monterosso, John D'Agostini, Joseph Wren and Shelby Wineinger

FUNDING MATTERS

2. **21-0361** Recommending the Executive Committee;
 1. Receive Departments Fiscal Year 2021/2022 Community Corrections (AB109) Budget presentations;
 2. Review, modify if needed, and approve the recommended Fiscal Year 2021/2022 Community Corrections (AB109) Budget;
 - a. Authorize the Chair to modify the Implementation Plan narrative based on approved budget.
 - b. Approve Chair to submit the recommended Fiscal Year 2021/2022 Community Corrections (AB109) Budget and related Implementation Plan to the Board of Supervisors.

Attachments: [A. 21-0361 CCP Budget Documents](#)

A motion was made by Don Semon and seconded by John D'Agostini to Approve this matter.

Yes: 6 - Don Semon, Brian Richart, Teri Monterosso, John D'Agostini, Joseph Wren and Shelby Wineinger

- 3. 21-0362** Recommending the Executive Committee;
1. Review, modify if needed and approve the recommended Fiscal Year 2021/2022 Community Corrections (AB109) Planning & Implementation Budget.
 2. Approve the Chair to submit the final recommended Fiscal Year 2021/2022 Community Corrections (AB109) Planning & Implementation Budget to the Board of Supervisors for approval.

Attachments: [A. 21-0362 CCP Planning and Implementation Budget](#)

A motion was made by John D'Agostini and seconded by Don Semon to Approve this matter.

Yes: 6 - Don Semon, Brian Richart, Teri Monterosso, John D'Agostini, Joseph Wren and Shelby Wineinger

STAFF REPORTS

None

ADJOURNMENT

A motion was made by Don Semon to adjourn the meeting. Meeting was adjourned at 2:03 pm.

| | | | FY 2020/2021 Appropriations | FY 2020/2021 Year End Projections | | FY 2021/2022 Proposed Budget |
|--|---|-------------|--------------------------------|---|--------|---------------------------------|
| <i>Previous State Estimate</i> | | | | | | |
| State Revenue | | | 3,830,932 | 4,391,535 | | 4,596,269.00 |
| State Growth Funding | | | - | - | | 145,262.00 |
| State Growth Funding 10% to Innovation Fund, eff 15/16 | | | - | - | | (14,526.20) |
| CY Innovation Fund Appropriated to CCP (4 Accts) | | | - | - | | 14,526.00 |
| Transfer-In PY Innovation Fund (15/16,16/17,17/18,18/19) | | | 122,821 | 122,821 | | - |
| Fund Balance | | | 3,590,027 | 3,590,027 | | 3,343,540.66 |
| Prior FY Fund Balance Adjustment (EDCOE) CCP MTG TO BE SCHEDULED | | | | | | (99,079.78) |
| Total Funding Available | | | 7,543,780 | 8,104,383 | | 7,985,992 |
| PROBATION DEPARTMENT | | | | | | |
| Salaries & Benefits: | | FTE | | | | |
| Overhead | Approved 13% for budgeted | | 127,486 | 127,486 | 13% | 173,308 |
| CCP Coordinator | Administrative Analyst FTE | 1.0 | | | | 135,825 |
| AB 109 Probation Services | Deputy Probation Staff | 9.0 | 980,658 | 980,658 | | 1,152,610 |
| CCC & Adult Services | Probation Transportation Officer (PT Perm) | 0.5 | - | - | | 44,706 |
| Subtotal Salaries & Benefits | | | 1,108,144 | 1,108,144 | | 1,506,449 |
| Services & Supplies: | | | | | | |
| AB 109 | Transitional Treatment Bed Contracts (from HHSA Tx) | | 30,000 | - | | - |
| AB 109 | Emergency Housing | | 100,000 | 50,000 | | 85,000 |
| AB 109 | Transportation Services | | 5,000 | 1,500 | | 3,000 |
| AB 109 | Professional Services (Moved From CAO - Sr. DA) | | 125,000 | 125,000 | | - |
| EMP | EMP Contracted Services | | 160,000 | 265,000 | | 275,000 |
| NCCT | Apprenticeship training | | 139,800 | 120,000 | | 135,000 |
| CCC | Meals for Clients | | 1,500 | - | | 1,000 |
| CCC | Facility Lease / Facility Costs | | 81,234 | 81,234 | | 75,400 |
| CCC | Utilities/Data/Communication | | 21,034 | 21,034 | | 21,100 |
| CCC | FA/Minor Equipment/Supplies CCC Program | | 22,778 | 22,578 | | 20,000 |
| Subtotal Services & Supplies & Fixed Assets | | | 686,346 | 686,346 | | 615,500 |
| **CY Full Indirect Cost Recovery Rate For FY 20/21 is 49.75%, which calculates at | | \$ | | 487,877 | | |
| Total Probation AB 109 Budget | | 9.5 | 1,794,490 | 1,794,490 | | 2,121,949 |
| HEALTH & HUMAN SERVICES AGENCY | | | | | | |
| Salaries & Benefits: | | FTE | | | | |
| Overhead | Overhead | | 125,557 | 173,385 | 25.53% | 125,557 |
| HHSA Manager | HHSA Manager | 0.2 | 20,470 | 20,470 | | 20,470 |
| Behavioral Health | SUDS and MH Coordinator | 1.5 | - | - | | - |
| Behavioral Health | Substance Use Disorder Staffing | 5.0 | 385,800 | 385,800 | | 385,800 |
| Behavioral Health | Mental Health Staffing | 1.0 | 111,280 | 111,280 | | 111,280 |
| Behavioral Health | Psychiatry | | 15,000 | 15,000 | | 15,000 |
| Human Services | Human Services Staff | 1.5 | 120,235 | 120,235 | | 120,235 |
| Public Health | Public Health Nursing | 0.8 | 92,975 | 92,975 | | 92,975 |
| Subtotal Salaries & Benefits | | | 871,317 | 919,145 | | 871,317 |
| Services & Supplies: | | | | | | |
| Treatment/Assessments/Residential | Treatment Contracts (20/21 30K to Probation) | | 170,000 | 119,400 | | 170,000 |
| CFMG Medical Costs | Annual cost | | 250,000 | 250,000 | | 250,000 |
| Travel | Travel/mileage expense | | 5,000 | - | | 5,000 |
| Subtotal Services & Supplies | | | 425,000 | 369,400 | | 425,000 |
| Total Health & Human Services Agency AB 109 Budget | | 10.0 | 1,296,317 | 1,288,545 | | 1,296,317 |
| SHERIFF'S DEPARTMENT | | | | | | |
| Program | Position | FTE | | | | |
| Salaries & Benefits: | | | | | | |
| Overhead | Approved 13% for budgeted | | 166,683 | 166,683 | 13% | 166,683 |
| Jail | Correctional Staff | 10.0 | 1,282,175 | 1,282,175 | | 1,282,175 |
| Subtotal Salaries & Benefits | | | 1,448,858 | 1,448,858 | | 1,448,858 |
| **CY Full Indirect Cost Recovery Rate For FY 20/21 is 29.46%, which calculates at | | \$ | | 377,729 | | |
| Total Sheriff AB 109 Budget | | 10.0 | 1,448,858 | 1,448,858 | | 1,448,858 |
| OTHER CCP BUDGET CONSIDERATIONS: | | | | | | |
| AB 109 Budget Reserve | Established FY 15/16, Requesting Removal 20/21 | | - | - | | - |
| Local Law Enforcement Enhancement Contract | Placerville/SLT Police Department | | - | - | | - |
| EDC Office of Education | Admin. Staff, Salary & Supplies | | 228,949 | 228,949 | | 228,949 |
| Public Defender | Social Worker Contract Services | | - | - | | - |
| Total Other CCP Budget Considerations | | | 228,949 | 228,949 | | 228,949 |
| TOTALS | | 29.5 | 4,768,614 | 4,760,842 | | 5,096,073 |
| Projected Year End Fund Balance | | | 2,775,166.52 | 3,343,540.66 | | 2,889,918.81 |

Community Corrections (AB109) Fund Balance Projection as of March 4, 2021

| Community Corrections: Programming | Based on YE Projections @ Midyear | | | | | Proposed |
|---|--------------------------------------|---------------------|---------------------|---------------------|---------------------|----------|
| | 2017/2018 | 2018/2019 | 2019/2020 | 2020/2021 | 2021/2022 | |
| Estimated Ending Fund Balance PY | | | | 3,590,028 | 3,343,541 | |
| Actual Fund Balance PY | 3,887,059 | 3,731,750 | 3,530,578 | | | |
| Annual Allocation | 4,050,456 | 4,279,341 | 4,391,535 | | | |
| Annual Growth (Includes REDUCTION of 10% for Innovation EFF 15/16 Growth) | 200,027 | 155,621 | 231,785 | 0 \$ | 130,736 | |
| Innovation Fund Appropriated to CCP Programs | 0 | 0 | 0 | 122,821 | 0 | |
| Estimated Allocation | | | | 4,391,535 | 4,596,269 | |
| Estimated Growth | | | | 0 | 0 | |
| Prior Year Adjustment (EDCOE) | | | | | -99,080 | |
| ANNUAL FUNDING AVAILABLE | \$ 8,137,542 | \$ 8,166,712 | \$ 8,153,898 | \$ 8,104,383 | \$ 7,971,466 | |
| Budgeted Appropriations Actual | 4,405,792 | 4,636,133 | 4,563,870 | | | |
| Budgeted Appropriations Estimated | | | | 4,760,842 | 5,096,073 | |
| Estimated Rollover Fund Balance | \$ 3,731,750 | \$ 3,530,578 | \$ 3,590,028 | \$ 3,343,541 | \$ 2,875,393 | |

FB Increase

FB Decrease

-4%

-5%

2%

-7%

-14%

June 16, 2020 CCP Budget Item#20-0815 Fund Balance Projections

\$ 2,357,557 \$ 1,270,457 \$ 1,270,457

Community Corrections: Planning/Training Implementation Funds

| Community Corrections: Planning/Training Implementation Funds | Based on YE Projections @ Midyear | | | | | Proposed |
|---|--------------------------------------|-------------------|-------------------|-------------------|-------------------|----------|
| | 2017/2018 | 2018/2019 | 2019/2020 | 2020/2021 | 2021/2022 | |
| Estimated Ending Fund Balance PY | 379,979 | 288,781 | 316,901 | 390,387 | 367,069 | |
| Annual Allocation | 100,000 | 100,000 | 100,000 | 100,000 | | |
| Estimated Allocation | | | | | 100,000 | |
| ANNUAL FUNDING AVAILABLE | \$ 479,979 | \$ 388,781 | \$ 416,901 | \$ 490,387 | \$ 467,069 | |
| Budgeted Appropriations Actual | 191,198 | 71,880 | 26,514 | | | |
| Budgeted Appropriations Estimated | | | | 123,318 | 148,909 | |
| Estimated Rollover Fund Balance | \$ 288,781 | \$ 316,901 | \$ 390,387 | \$ 367,069 | \$ 318,160 | |

-24%

10%

23%

-6%

-13%

LOCAL INNOVATION SUBACCOUNT FUND

Established with 2015/2016 Growth

Government Code 30025-30029

[Read Code Here](#)

GRAND TOTAL (all years) \$ 122,820.66

| 10% | Juvenile Justice | Community Corrections | DA/PD | Trial Court | TOTAL | | | | | |
|----------------|------------------|-----------------------|---------------|----------------------|---------------|--------------------|---------------|--------------------|---------------|---------------------|
| Growth Years | Total Growth | 10% Innovation | Total Growth2 | 10% Innovation Fund3 | Total Growth4 | 10% Innovation | Total Growth6 | 10% Innovation | TOTAL GROWTH3 | TOTAL INNOVATION |
| FY 2015/2016 | \$ 26,101.00 | \$ 2,610.10 | \$ 234,812.58 | \$ 23,481.26 | \$ 12,570.88 | \$ 1,257.09 | \$ 35,307.29 | \$ 3,530.73 | \$ 308,791.75 | \$ 30,879.18 |
| FY 2016/2017 | \$ 34,367.53 | \$ 3,436.75 | \$ 222,252.16 | \$ 22,225.22 | \$ 18,465.54 | \$ 1,846.55 | \$ 51,863.37 | \$ 5,186.34 | \$ 326,948.60 | \$ 32,694.86 |
| FY 2017/2018 | \$ 28,937.45 | \$ 2,893.75 | \$ 172,911.75 | \$ 17,291.18 | \$ 16,300.01 | \$ 1,630.00 | \$ 45,781.16 | \$ 4,578.12 | \$ 263,930.37 | \$ 26,393.04 |
| FY 2018/2019 | \$ 22,514.29 | \$ 2,251.43 | \$ 257,538.82 | \$ 25,753.88 | \$ 12,729.61 | \$ 1,272.96 | \$ 35,753.12 | \$ 3,575.31 | \$ 328,535.84 | \$ 32,853.58 |
| FY 2019/2020* | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| FY 2020/2021** | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

* No Growth received for 19/20 -- no transfers to Innovation Account

**No Information as of 3/3/21 - Firm Up at Midyear

*Transfer numbers from this column
into the AB109 Budget Projection
Worksheet*

Community Corrections (AB109) Planning/Implementation Budget

| DEPARTMENT/PROGRAM | NOTES | Budget 20/21 | Year End Projection FY 20/21 | 21/22 Proposed Budget |
|--|-----------|--------------|------------------------------------|-----------------------------|
| PROBATION DEPARTMENT | | | | |
| Staff Training and Development | (1) | 40,909 | 26,818 | 40,909 |
| Training mats | 4461 | 5,000 | 5,000 | - |
| Moral Reconciliation Therapy curriculum costs | 4264/4600 | 15,000 | 15,000 | 15,000 |
| Change Companies adult curriculum costs | 4264 | 10,000 | 10,000 | 10,000 |
| CCC Programming Incentives | 4500 | 10,000 | 10,000 | 10,000 |
| Adult Offender Incentives | 4500 | 10,000 | 10,000 | 10,000 |
| 2 Additional Program Vehicles (fully equipped) | * | | - | - |
| | * | | | - |
| Total Probation Plan and Impl Funds | | \$ 90,909 | \$ 76,818 | \$ 85,909 |
| HEALTH & HUMAN SERVICES AGENCY | | | | |
| Staff Training and Development | (1) | 10,000 | 5,000 | 10,000 |
| Materials & Supplies for CCC Programs | | | - | |
| Total HHSA Plan and Impl Funds | | \$ 10,000 | \$ 5,000 | \$ 10,000 |
| SHERIFF'S DEPARTMENT | | | | |
| Staff Training and Development | (1) | 6,000 | 1,250 | 6,000 |
| Crisis Intervention Team (CIT) Training | | 8,000 | 1,250 | 8,000 |
| Total Sheriff Plan and Impl Funds | | \$ 14,000 | \$ 2,500 | \$ 14,000 |
| DISTRICT ATTORNEY | | | | |
| Staff Training and Development | (1) | 6,000 | 6,000 | 6,000 |
| Total DA Plan and Impl Funds | | \$ 6,000 | \$ 6,000 | \$ 6,000 |
| PUBLIC DEFENDER | | | | |
| Staff Training and Development | (1) | 6,000 | 6,000 | 6,000 |
| Total PD Plan and Impl Funds | | \$ 6,000 | \$ 6,000 | \$ 6,000 |
| COURTS | | | | |
| Staff Training and Development | (1) | 6,000 | 6,000 | 6,000 |
| Total Courts Plan and Impl Funds | | \$ 6,000 | \$ 6,000 | \$ 6,000 |
| CHIEF ADMINISTRATIVE OFFICE | | | | |
| Staff Training and Development | (1) | 1,000 | 1,000 | 1,000 |
| Total CAO Plan and Impl Funds | | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| OTHER | | | | |
| Professional Services - San Joaquin Data Co-Op | (2) | - | - | |
| Professional Services - Kayce Rane | | 10,000 | 10,000 | 10,000 |
| Professional Services - Kevin O'Connell | | 10,000 | 10,000 | 10,000 |
| Total Other Plan and Impl Fund Requests | | \$ 20,000 | \$ 20,000 | \$ 20,000 |
| Total Planning/Implementation Budget Appropriations | | \$ 153,909 | \$ 123,318 | \$ 148,909 |
| Estimated Fund Balance | | \$ 318,160 | | |

NOTES:

(1) For training and development relating to AB109 related activities.

(2) For data analysis consulting services, as approved by the Board on 10/8/13 under 13-1035, with the specific contract recommended by the CCP Executive Committee on 3/31/14 under item 14-0482 and approved by the CAO.

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Minutes - Draft

Community Corrections Partnership

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*Presiding Judge of Superior Court for El Dorado County **
*Sheriff **
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*Chief Public Defender **
*Chief of Police, City of Placerville **
*Director of the Health and Human Services Agency**
Chief Administrative Officer
Chief of Police, City of South Lake Tahoe
Superintendent of Schools EDC

** CCP Executive Committee*

Thursday, January 21, 2021

1:30 PM

3974 Durock Rd. Suite 205, Shingle Springs, CA

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CALL TO ORDER AND ROLL CALL

- Present:** 7 - Don Semon, James Clinchard, Brian Richart, Teri Monterosso, Joseph Wren, Bryan Golmitz and Shelby Wineinger
- Absent:** 2 - Vern R. Pierson and John D'Agostini

PUBLIC COMMENT

None

ADOPTION OF THE AGENDA

A motion was made by Don Semon and seconded by James Clinchard to Adopt the agenda.

Yes: 6 - Don Semon, James Clinchard, Brian Richart, Teri Monterosso, Joseph Wren, and Shelby Wineinger

OLD BUSINESS

1. **21-0127** Approval of the Minutes from the Meeting of June 16, 2020

Attachments: [A. 21-0127 Draft Minutes 6.16.20 Mtg](#)

A motion was made by Joseph Wren and seconded by Don Semon to Approve the minutes from the June 16, 2020 meeting.

Yes: 6 - Don Semon, James Clinchard, Brian Richart, Teri Monterosso, Joseph Wren and Shelby Wineinger

POLICY MATTERS

2. **21-0117** Recommending the Executive Committee update, as needed, and approve appointed designee for each voting member as requested.
- 1.) Health and Human Services, blank
 - 2.) District Attorney, James "Jim" Clinchard, Assistant District Attorney
 - 3.) Placerville Police Department, John Meuser, Operations Division Commander
 - 4.) Probation, Gary Romanko, Deputy Chief Probation Officer
 - 5.) Public Defender, Timothy Pappas, Deputy Chief Public Defender
 - 6.) Sheriff, Bryan Golmitz, Undersheriff
 - 7.) Superior Court, Shelby Wineinger, Assistant Court Executive Officer

Appointed designee's were approved by their respective Department Heads. Don Semon indicated that Daniel Del Monte will be his designee for the Health and Human Services Department.

STAFF REPORTS

3. **21-0128** Recommending the Executive Committee:
1. Receive an presentation from Grant Consultants, Kayce Rane and

- Kevin O'Connell on the Justice and Mental Health Collaboration Program;
and
2. Approve the El Dorado County Stepping Up Initiative Strategic Plan, December 2020; and
 3. Discuss and approve formation of a CCP Ad hoc committee as needed; and
 4. Receive fiscal report on the JMHCP grant.

Attachments: [A. 21-0128 Presentation from Grant Consultants](#)

[B. 21-0128 Strategic Plan](#)

[C. 21-0128 JMHCP Grant Report](#)

Chair requested agenda items be reordered so that Item #4 is heard after Item #1, Item #2 will be next, and Item #3 will be heard last.

A motion was made by Don Semon and seconded by Bryan Golmitz to Approve the El Dorado County Stepping Up Initiative Strategic Plan, December 2020; and, Approve the formation of a CCP Ad hoc committee as needed.

Yes: 7 - Don Semon, James Clinchard, Brian Richart, Teri Monterosso, Joseph Wren, Bryan Golmitz, and Shelby Wineinger

FUNDING MATTERS

4. 21-0133

Recommending the Executive Committee:

1. Receive fiscal report on fiscal year end (YE) 2019/2020 and mid-year 2020/2021, including all budget adjustments within the 10% limit.
2. Receive fund balance report through 6/30/2020.
3. Review and approve requested 2020/2021 mid-year Community Corrections Budget and 2020/2021 mid-year Community Corrections Training, Planning, and Implementation Budget;
4. Approve Chair to submit the final recommended 2020/2021 mid-year Community Corrections Budget, related Implementation Plan, and 2020/2021 mid-year Community Corrections Training, Planning, and Implementation Budget to the Board of Supervisors.

Attachments: [A. 21-0133 Fiscal & Budget Reports](#)

A motion was made by Don Semon and seconded by Shelby Wineinger to Approve requested 2020/2021 mid-year Community Corrections Budget and 2020/2021 mid-year Community Corrections Training, Planning, and Implementation Budget. And to Approve the Chair to submit the final recommended 2020/2021 mid-year Community Corrections Budget, related Implementation Plan, and 2020/2021 mid-year Community Corrections Training, Planning, and Implementation Budget to the Board of Supervisors.

Yes: 6 - Don Semon, James Clinchard, Brian Richart, Joseph Wren, Bryan Golmitz, and Shelby Wineinger
(Teri Monterosso did not vote because she had to leave the meeting before this item was heard.)

NEW BUSINESS

5. 21-0131 Discuss and approve a date for the next CCP meeting.

Discussion regarding the date for the next CCP meeting. March 4th has been tentatively selected with the time to be determined at a later date.

ADJOURNMENT

A motion was made by Joseph Wren to adjourn the meeting. Meeting adjourned at 3:30 pm.

STEPPING UP INITIATIVE

A PLAN TO REDUCE THE CRIMINALIZATION OF THE MENTALLY ILL IN EL DORADO COUNTY



Presented to: El Dorado County Community Corrections Partnership
January 21, 2021

Presenters:

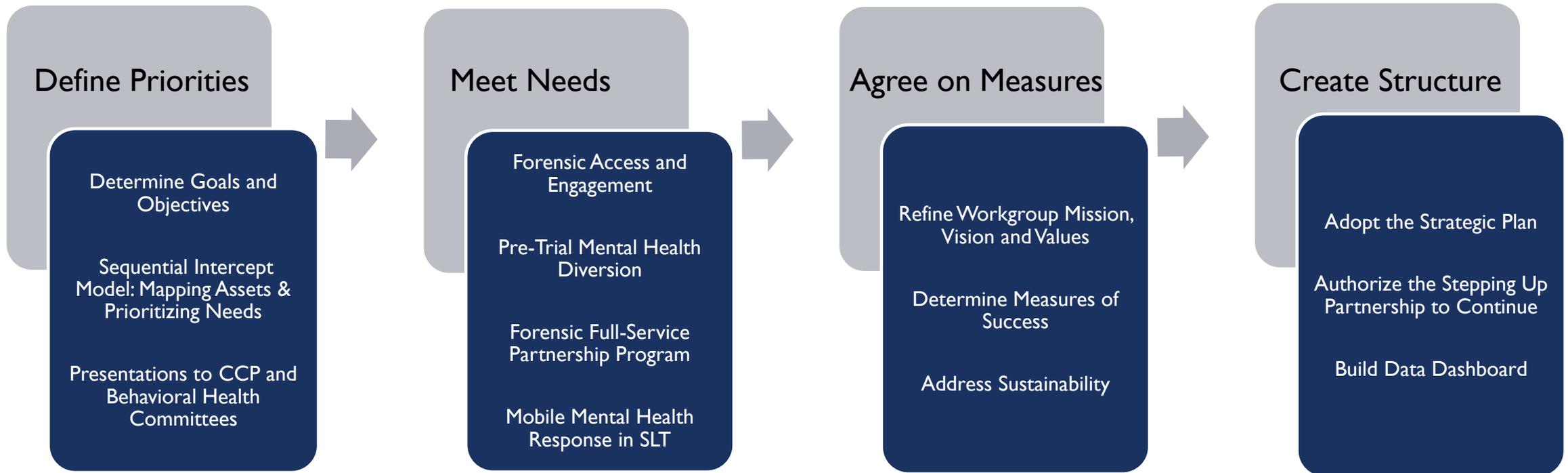
Kayce Rane, Rane Community Development

Kevin O'Connell, O'Connell Research

US Department of Justice
Bureau of Justice Assistance
Grant 2018-MO-BX-0017
Justice and Mental Health
Collaboration Program

INTENT: CREATE A NEW WAY OF DOING BUSINESS

Phase I: Sept 2019 – December 2020

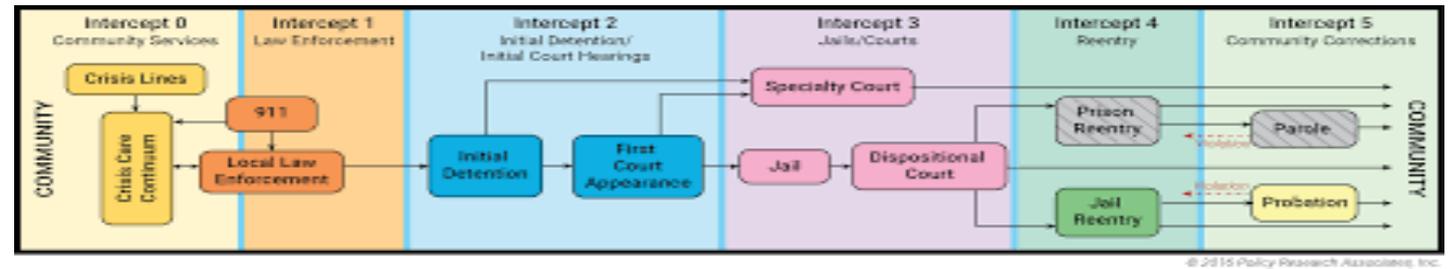


GOALS AND MEASURABLE OBJECTIVES

| Goals | Strategy | Measuring Objectives |
|-----------------------|---|---|
| Reduce Bookings | Law enforcement deflects people with mental illness from arrest and booking. | <u>Reduce</u> : % of bookings with a positive mental health screen. |
| Reduce Length of Stay | Courts / prosecution divert people with mental illnesses from custody. | <u>Reduce</u> : average length of stay for those with a positive screen. |
| Reduce Recidivism | Probation and mental health clinicians coordinate case planning and interventions. | <u>Reduce</u> : average # of returns to custody for those with positive screen. |
| Increase Treatment | Behavioral Health provides a menu of interventions suitable to the justice involved population. | <u>Increase</u> : count of justice-involved clients participating in targeted behavioral health programs. |

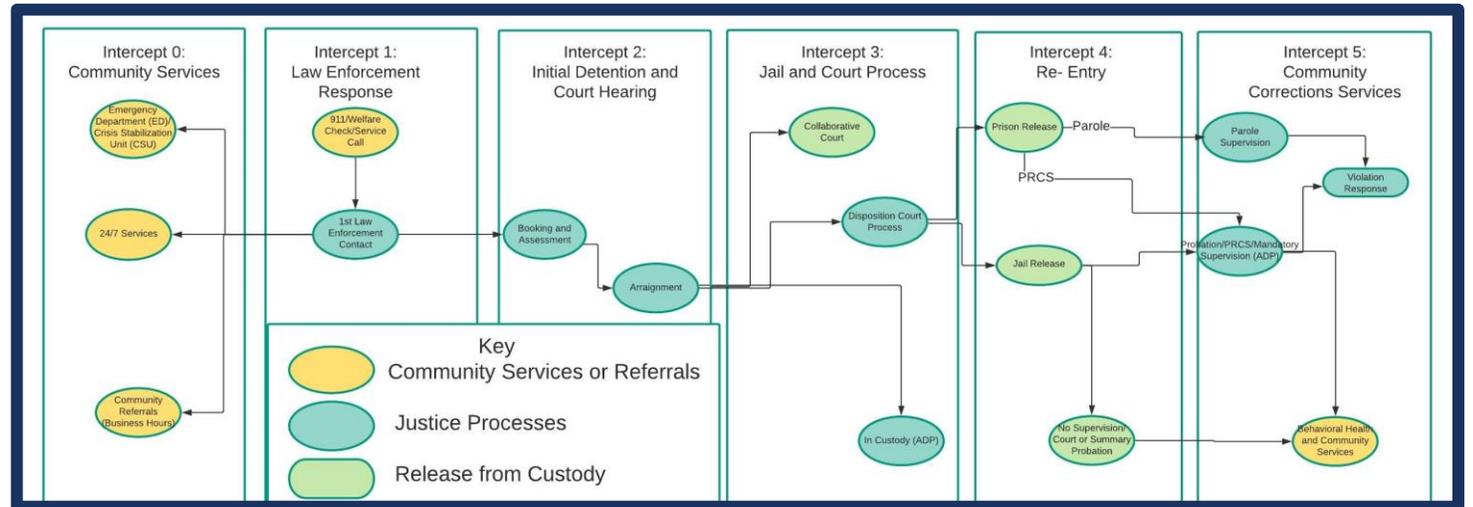
SEQUENTIAL INTERCEPT MODEL (SIM)

A national model for helping communities understand and improve interactions between criminal justice systems and people with mental illness.



El Dorado County's SIM Map shows the different services, interventions, and supports people might experience depending on where they are in the justice system.

The SIM Map was used to identify assets and prioritize needs.



ASSESSMENT OF NEEDS



Significant will among partners to change operations and practices in order to increase access to treatment services.



Program models and diversion opportunities existed, but they were underutilized and relied on department champions.



Referral protocols were not well established and key partners did not know enough about what made a good referral from the perspective of other agencies.



While programs services existed, little was tailored for a justice involved population – leading to a service delivery model that was misaligned to the target population.

COMMUNITY PRIORITIES

1. STRENGTHEN COMMUNICATIONS AND COORDINATION.

2. STRENGTHEN CRIMINAL JUSTICE SYSTEM'S LINKAGES TO TREATMENT.

3. EXPAND TREATMENT OPPORTUNITIES UNDER THE MENTAL HEALTH SERVICES ACT.

Coordination

Standardize the use of release of information and consent forms.

Establish a protocol-driven, not relationship based, approach to coordination.

Criminal Justice

Formalize the communication and referral processes for custody reentry.

Build out the pre-trial diversion and collaborative court models

Behavioral Health

Expand behavioral health programs for justice involved individuals at all intercept points.

Use real-time data to monitor impact of treatment on meeting the Stepping Up goals.

NEXT STEPS



IMPLEMENT



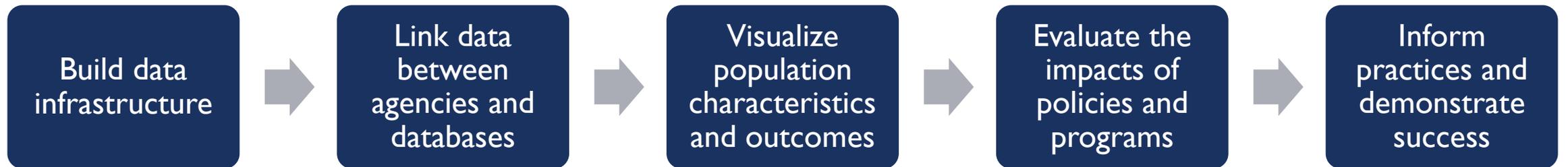
SUSTAIN



USE DATA

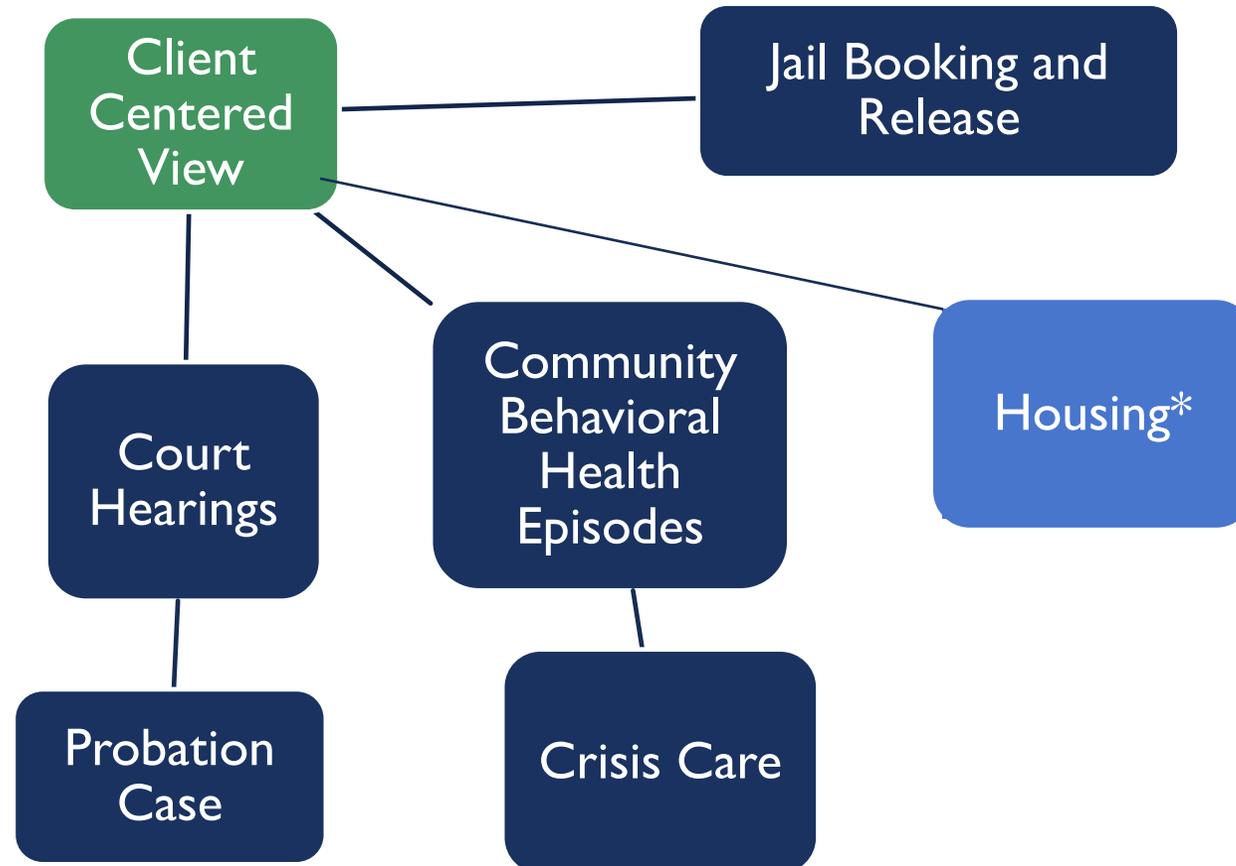
| Complete Work to Implement New Programs | Sustain Stepping Up Partnership Model | Build Out the Data Dashboard |
|---|---|--|
| <ul style="list-style-type: none">• Update partnership agreements and contracts | <ul style="list-style-type: none">• Approve workgroup and accountability structure | <ul style="list-style-type: none">• Refine processes for data-driven monitoring of performance |
| <ul style="list-style-type: none">• Update job duties and information sharing protocols | <ul style="list-style-type: none">• Approve workplan for 2021 | <ul style="list-style-type: none">• Use data strategically to strengthen programming |
| <ul style="list-style-type: none">• Use performance measures to document impact | <ul style="list-style-type: none">• Secure additional funds for program and capacity building | <ul style="list-style-type: none">• Share updates on progress with the community |

DATA STRATEGY



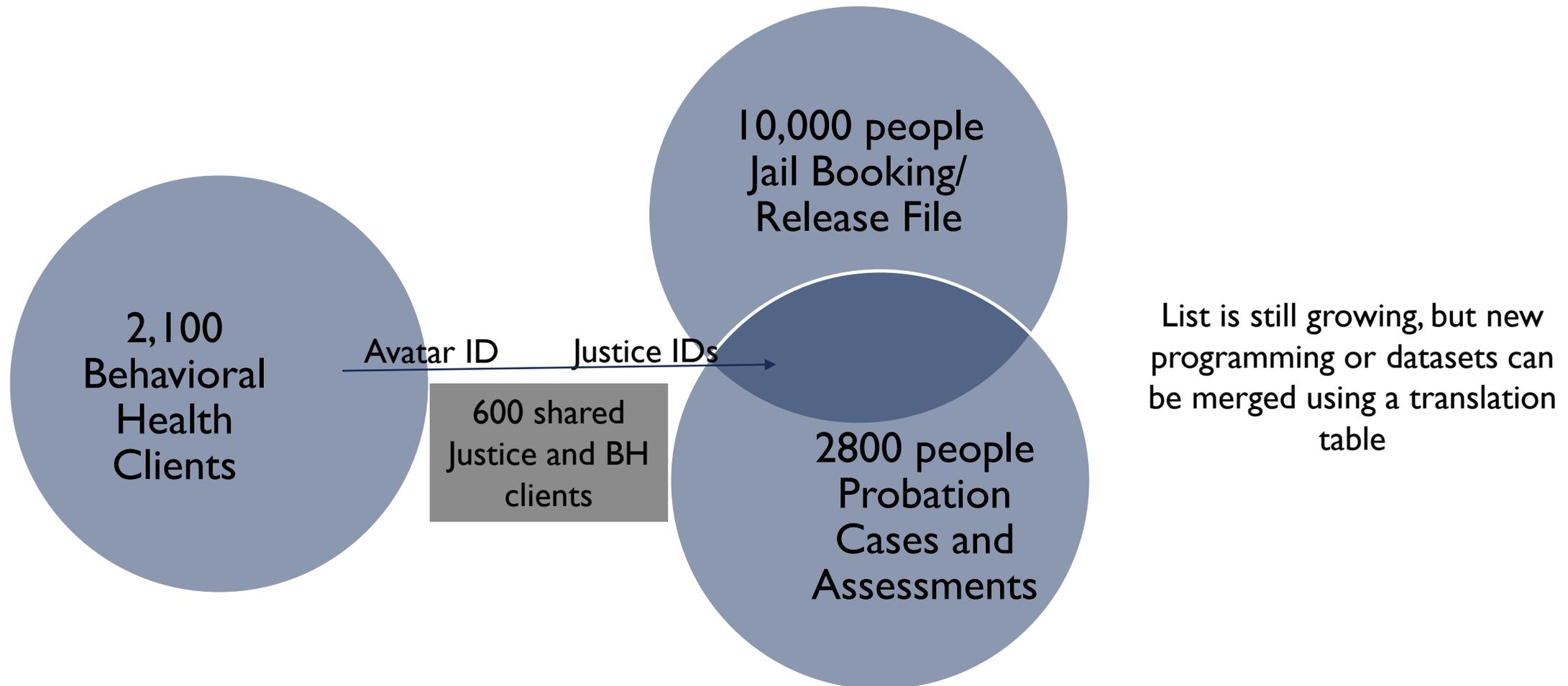
DATA INTEGRATION

- El Dorado County can better inform policy and practice from multiple perspectives



*Possible Phase 2

DATA MERGING AND INTEGRATION (2017-PRESENT)



CREATING BASELINES (2019)

MH screening
Positive Negative



Numbers of Total Bookings and Unique Individuals Identified as screening positive for MH needs in 2019

1,158 people
1,504 bookings

2,848 people
3,619 bookings



Average Length of Stay in Jail for People screening positive for MH needs in 2019

16 days

14 days



3-year Jail Re-booking amounts for people screening positive for MH needs(2017 release cohort)

7 bookings

4 bookings



Percentage of People with Serious Mental Illness (SMI) Connected to Community-Based Mental Health Treatment Upon Release

PENDING

IMPLEMENTATION OF THE PLAN

Meet Regularly to Understand Programmatic and Systemic Issues

- Court-based Mental Health Diversion Programs
- Transitions to Care for Short Term Jail Stays
- Behavioral Health Coordination for People on Probation / PRCS

Review and Evaluate Programs and Practices in ongoing way

- Are our interventions having the impact we want?
- Are they serving the right people with the most effective programs?

Develop a Long-Term Data Strategy

- Explore shared platforms and approaches for assessments
- Develop sustainability plan for merging data for the purpose of analysis

Discuss Strategies for Long-Term Fiscal Sustainability

- Use data to inform grant seeking and system needs
- Develop tools to estimate the fiscal sustainability of programs and grants

SUSTAINABILITY FOR EL DORADO COUNTY

Workgroup – Recurring Effort

- Monthly Workgroup Meetings
 - Implementation report-outs / dialogue
 - Topic discussions: findings and action steps
 - Strategic directions / Resource development

Leadership – Periodic Oversight

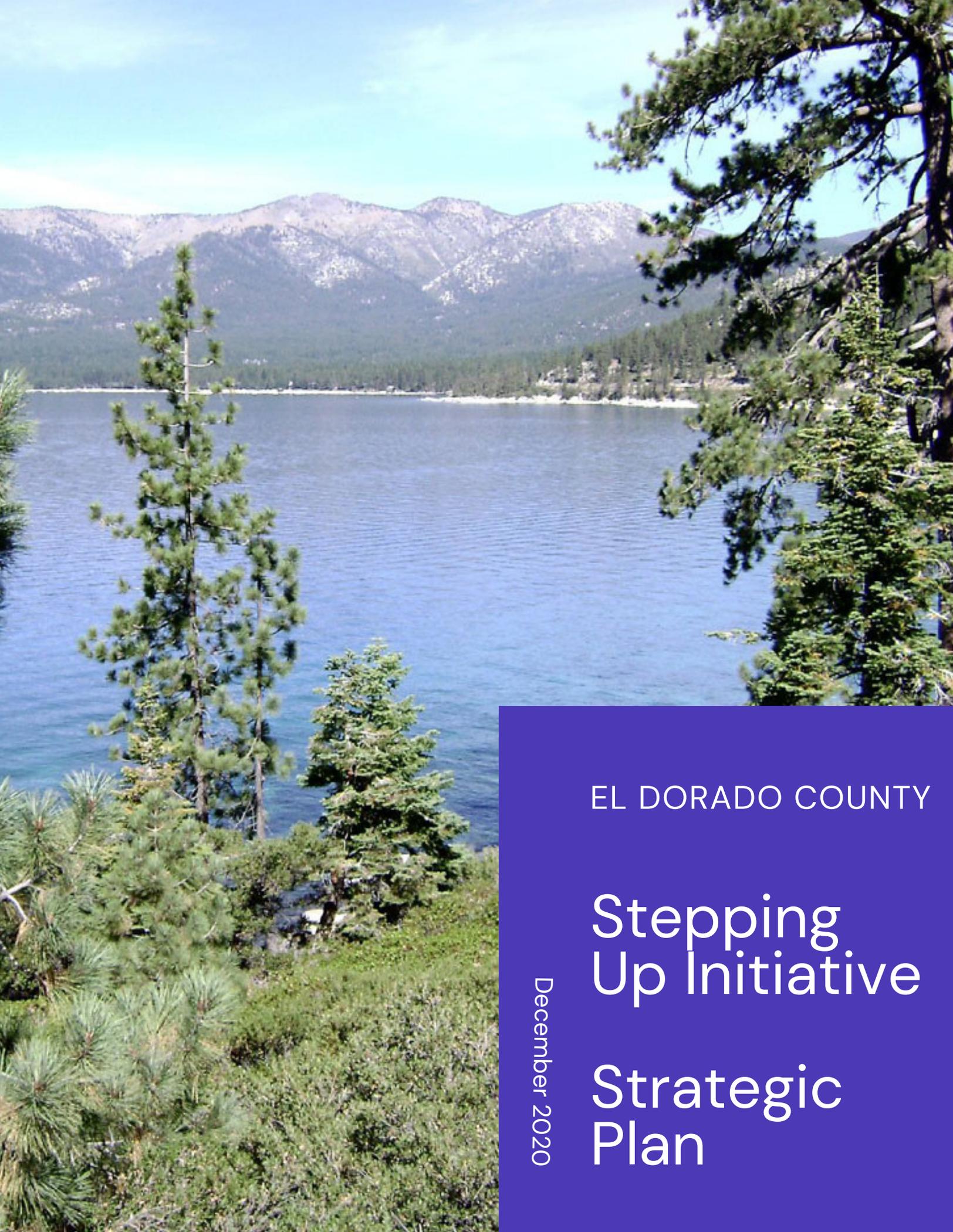
- Approval and buy in from CCP.
- Commitment to champion recommendations.
- Joint allocation to maintain effort.
- Consider appointing one county lead.

REQUESTED ACTION

It is requested that the **Community Corrections Partnership:**

Approve the December 2020 Stepping Up Initiative Strategic Plan in its entirety, including:

- Refined Mission, Vision, and Values statements
- Formation of the ad hoc workgroup of the Community Corrections Partnership
- Adoption of the Goals, Objectives, Strategic Priorities, and Measures described in the Plan
- Concurrence with the Next Steps and Work Plan to:
 - Update the contract agreement with Wellpath, to strengthen reporting, referral, and care coordination with HHSA.
 - Work with County Counsel to update consent protocols and clarify job duties and responsibilities for information sharing.
 - Create a shared data repository to track measures of success in meeting Plan goals and objectives.
 - Receive data reports, share findings with key stakeholders, and use data to inform decision making.

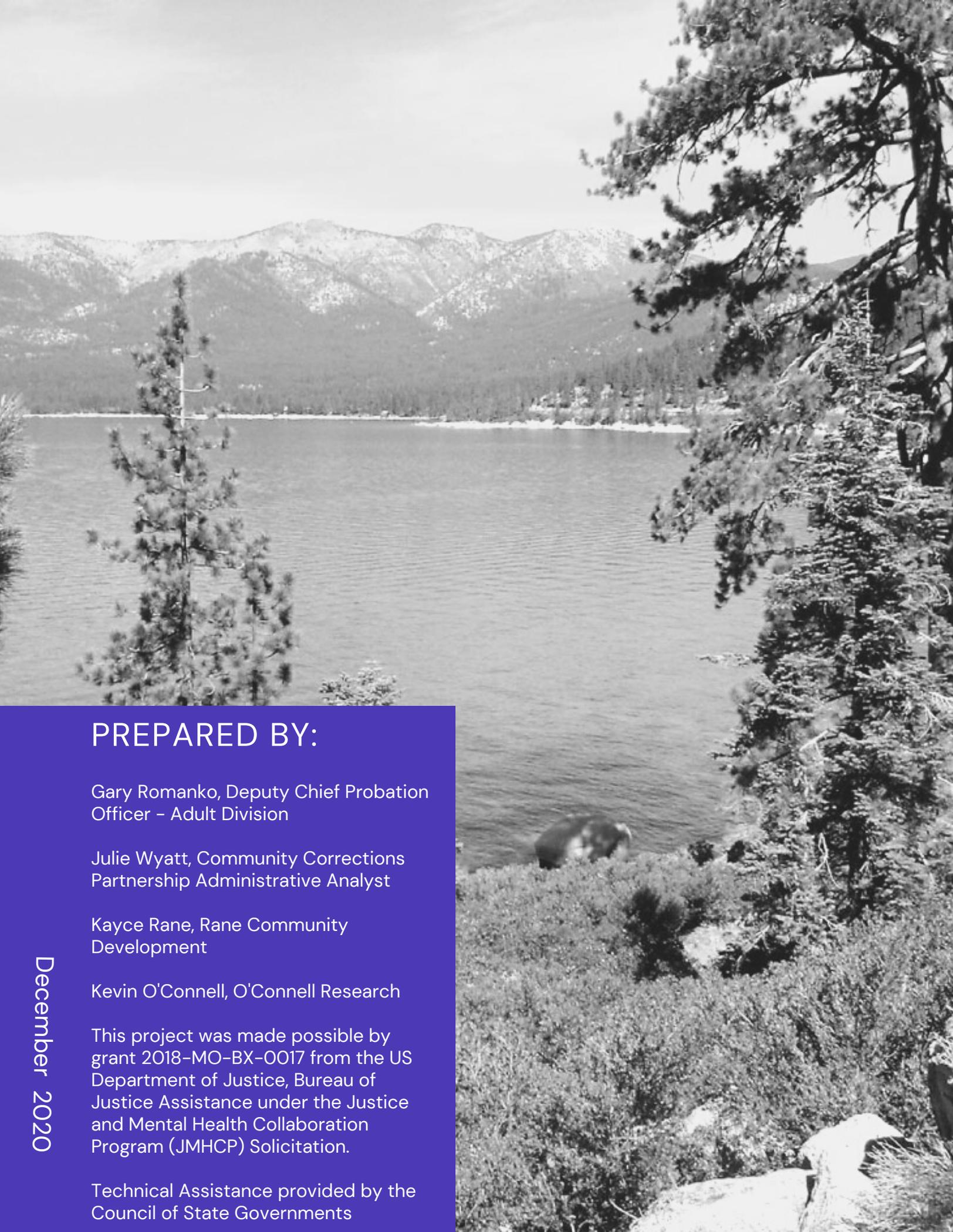


EL DORADO COUNTY

Stepping Up Initiative

Strategic Plan

December 2020



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December 2020

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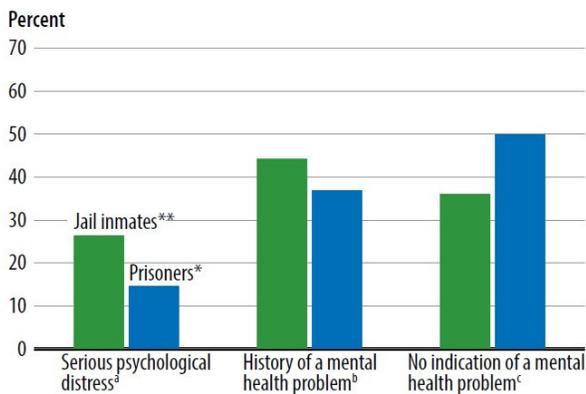
The Stepping Up Initiative

is a national initiative to reduce the criminalization of the mentally ill.

Nationwide 4% of Americans experience a serious mental illness, with over one-third experiencing challenges getting timely and effective treatment services. The average delay between symptom onset and getting help is eleven years. The ripple effects of untreated mental illness are profound. Left untreated people with mental illness can have difficulty managing their perceptions, emotions, and behaviors.¹

Too often, this can result in actions that lead to law enforcement interventions and arrest. Nationally, people with mental illnesses account for 14% of state prison inmates and 26% of those in jail. The same study found that 33% of prisoners and 44% of jail inmates had been told by a mental health professional that they had a mental disorder.²

Mental health status of prisoners and jail inmates, by type of mental health indicator, 2011–2012



The economic cost of this is staggering – at an average price of \$100,000 for each person incarcerated we simply cannot afford it. That is why the White House Council on Economic

Advisors in 2018, determined that the most effective way to lower costs to our communities is by investing in treatment programming. Mental health programming is estimated to reduce recidivism by 21% and treatments for substance use disorders reduces recidivism by 17%.³

As a result, jurisdictions across the country are adopting the protocols of the **Stepping Up Initiative** as a way to measure and track progress in building access to treatment programs and lowering criminal justice system involvement for those with mental illnesses.

El Dorado County's Strategic Plan: Public Safety Objective

El Dorado County is a place of safe, healthy and vibrant communities; where residents, businesses and visitors can count on public agencies and community partners to look after and protect their safety and well-being.

The El Dorado County Strategic Plan, adopted in 2019, affirms and highlights the public interest in working collectively to address the needs of the mentally ill and prevent justice involvement:⁴

- Provide support for the mentally ill, homeless, and those with substance use disorders where public safety issues are present.
- Achieve better outcomes for children, young adults and families in the areas of mental illness and substance abuse prevention.
- Approach large, complex system-wide matters as one organization – Departments will collaborate on projects and efforts that have cross-departmental impacts.

EDC's Stepping Up Initiative

Planning Objective: Create A New Way of Doing Business.

With funding from the US Department of Justice, El Dorado County launched a coordinated planning effort between justice and mental health partners to develop agreements on how to identify, engage, and treat those with mental illness with the aim of reducing justice system contact.

This multi-year effort was conceived in two phases. During the first phase stakeholders convened to discuss the scope of the problem, prioritize objectives, brainstorm solutions, and develop uniform indicators to measure and track results. The completion of the first phase is marked by the development of this Strategic Plan document which describes the project priorities and next steps for implementation.

The second phase of the project will launch in January 2021 and is best described as the time to put words into action. During this period workgroup members will be tasked with following through on commitments made to allocate new resources, train staff in new approaches, and share information in order to enhance and speed-up service coordination.

Meanwhile, County Information Systems will build a repository for selected performance measures. Stakeholders will review these measures on a quarterly basis as a means to determine:

(1) if commitments have been implemented, and
 (2) if the new practices are making a difference. Through this continued review of the data partners will be able to determine if trends are being reversed and goals are being met.



The Stepping Up Partnership

The Stepping Up Initiative Partnerships is a justice and mental health collaboration comprised of the core agencies that address mental health services and the criminal justice system. Additional partners include community stakeholders representing the needs of the mentally ill and their families.

- El Dorado County Probation
- El Dorado County Sheriff
- El Dorado County Behavioral Health Dept.
- El Dorado County District Attorney
- El Dorado County Public Defender
- El Dorado County Counsel
- El Dorado County Administrator's Office
- Placerville Police Department
- Superior Court of El Dorado
- Behavioral Health Commission
- NAMI of El Dorado County

2. Mission & Vision

MISSION

The Stepping Up Partnership offers resources, leadership, and strategic directions to improve access to services, promote recovery, and reduce justice involvement of the mentally ill in El Dorado County.

VISION

Individuals with behavioral health concerns are met by the justice system with dignity and compassion, linked to advocacy and supports, and provided timely and effective treatment.

VALUES

- **Advocacy** on behalf of the people of El Dorado County.
- **Commitment** to create positive change within our justice system.
- **Compassion** for the lives of people affected by mental health challenges.
- **Resolve** to act, learn, and grow in response to the needs expressed by our community.

1

Reduce the number of people with mental illnesses booked into jail.

Law enforcement officers have adequate training to identify mental health concerns and the resources and supports necessary to engage people experiencing a mental health crisis.

Courts and criminal justice partners are mindful of treatment progress and can work with clinical treatment teams to avert technical violations which may result in returns to custody.

3

Reduce recidivism for people with mental illness.

Individuals identified as having a mental health disorder while in custody are referred to an outpatient clinical team for care coordination and reentry planning at least 30-days prior to release.

Joint case management team meetings are convened between clinical partners working on recovery and justice partners monitoring activities and behaviors to coordinate responses that facilitate recovery and rehabilitation.

2

Reduce the average length of stay in jail for people with mental illness.

Eligible Individuals with mental illness are offered diversion programs and/or supervised probation with terms and conditions for treatment participation as alternatives to lengthy terms in custody.

Sobriety is not a pre-condition for entry into community mental health treatment or diversion programs.

4

Increase connections to treatment.

Individuals with mental illnesses who touch the justice system are identified early and referred to treatment.

Clinical interventions include treatment options for individuals with co-occurring disorders and early / emerging behavioral health concerns.

Interventions are trauma informed and responsive to individualized needs.

3. Key Findings

Jail Bookings

The Brief Jail Mental Health Screen (BJMHS) is a validated screening tool used widely by jails and prisons throughout the country.

Nearly every individual booked* into either of the County's two local jails are screened for mental health concerns using this tool.

Of those booked into custody, 29% show indications of a mental health concern.

Results of the screenings are shared with a clinical team who conduct a more full clinical assessment of behavioral health needs.

- For those booked with a 24/hour stay. This excludes those booked and released with a citation.

Length of Stay

People who screen positive on the BJMHS tend to have longer stays in custody.

- About 16 days on average, compared to 14 days for those without mental health findings.

Percent of people with a positive mental health screen in El Dorado Jails.

29%

El Dorado County

2019 Jail Booking Data

- High proportion of inmates have a mental health concern.
- Over one-third of bookings (38%) are for violations, warrants, or court commitments.
- Nearly a quarter of all bookings are alcohol related – underscoring the need to more broadly address substance use disorders.

5,724
2019
Bookings

29%
Positive
Screen

66%
Bookings for
Misdemeanor
Offense

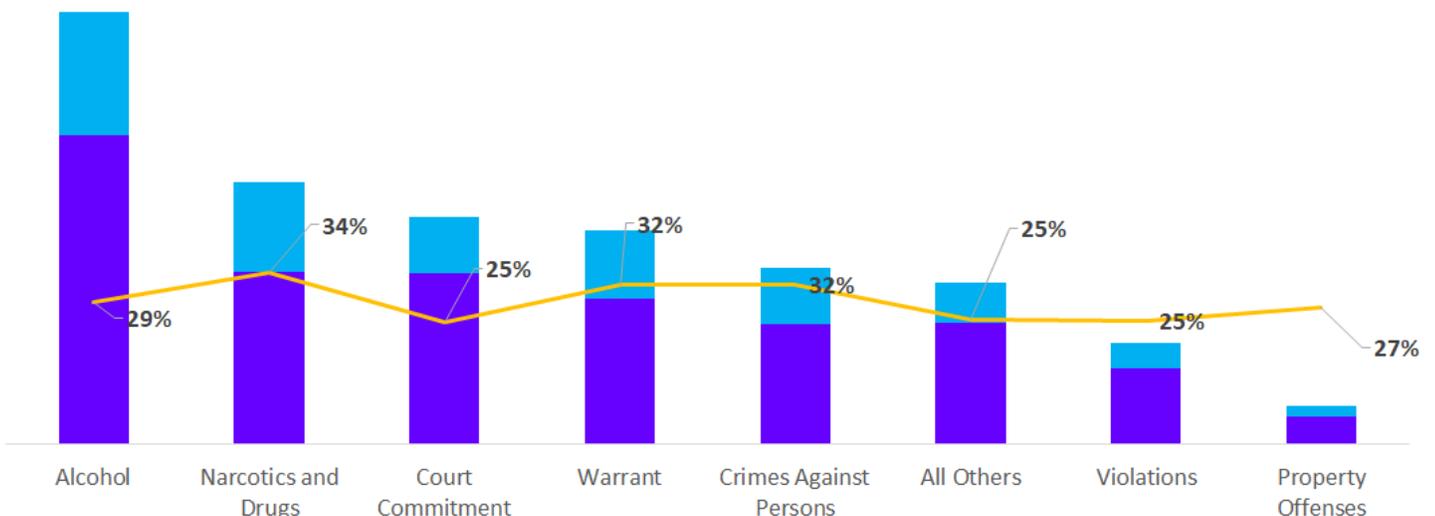
1 in 4

Bookings are
Alcohol
Related



2019 Misdemeanor Bookings by BJMHS Screening Result

■ BJMHS-Negative ■ BJMHS-Positive2 — % Positive



Recidivism

34% of those booked for a technical violation had a positive mental health screen.

There were an average of seven prior jail admissions for people identified with mental health concerns compared to three priors for everyone else.

Average number of prior jail bookings for inmates with mental health concerns.

7

Recidivism is defined both as: (1) the commitment of a new crime or (2) any return to custody for technical violations, such as failure to appear or to otherwise follow the terms and conditions of their release.

Data shows that people with mental illnesses who are arrested in El Dorado County are having a hard time stabilizing once returned to the community.

They are more likely to have multiple prior bookings and are more likely to be returned for a technical violation than those without indications of a mental illness, according to data shared by the El Dorado County Sheriff's Office.

Access to Treatment

Any contact by people with mental illnesses with our criminal justice system must be understood as an opportunity to identify and engage someone in crisis with treatment. This includes but is not limited to: referrals by law enforcement, jails, the courts, and probation.

In El Dorado County there are some coordinated efforts between criminal justice and mental health systems of care, but all partners indicated much more is needed.

Some law enforcement officers have undertaken a special 40-hour training in how to respond to people with mental illnesses and special teams have been established for post-release supervision and monitoring. But overall, case loads for specialty mental health justice programs were low at the start of the Stepping Up planning process. At its start in 2019, only two clients were engaged by the County's Behavioral Health Court.

57% of deputy sheriffs have completed the advanced course in Mental Health Crisis Intervention Training.

Four probation officers (12%) have received advanced training in supervising adults with serious mental illnesses.

Number of clients in the Behavioral Health Court at the start of the planning process.

2

4. Local Assets

Asset Mapping

Asset mapping examines the extent to which existing programs and services fulfill the mission and vision of the initiative.

The Stepping Up Partnership examined the assets and resources that exists at five different "intercept points" or areas in which the criminal justice system can "intercept" or touch upon someone with serious mental illnesses. Intercept points are:

- Prevention / early intervention
- Initial law enforcement contact
- Booking and arraignment
- Jail and court proceedings
- Custody and reentry
- Community supervision

Assets are described on pages 13–15.

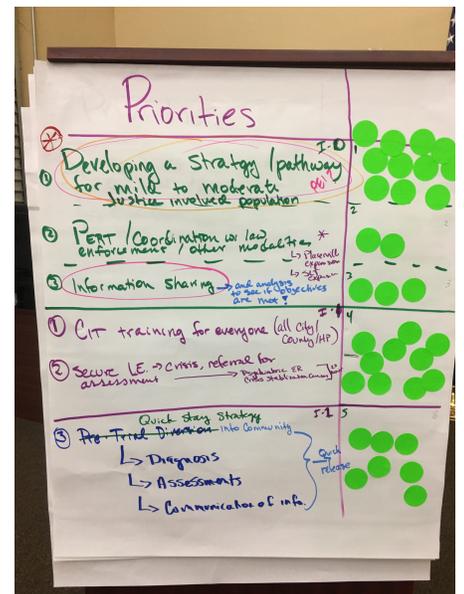
Challenges

Promising programs are underutilized and too often rely on founding champions to sustain efforts. Program coordination relies too heavily on personal relationships. More routine protocols are needed to foster and sustain interagency collaboration.

"The biggest challenge is really the underutilization of promising programs due to lack of coordination or cross-agency marketing. We just assume it doesn't exist for our clients."

Sequential Intercept

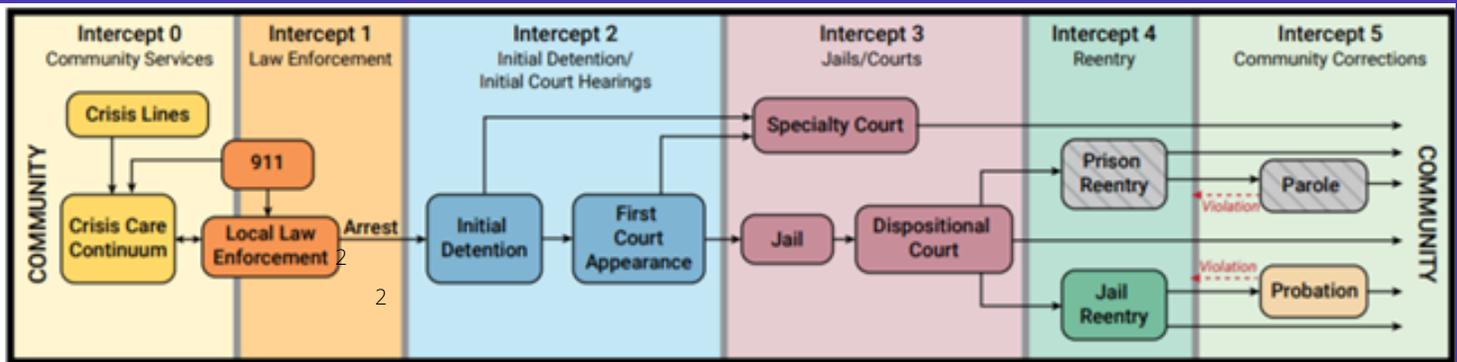
Mapping Workshop January 22, 2020



Sequential Intercept Model

The Sequential Intercept Model (SIM) was introduced with the goal of helping communities understand and improve the interactions between criminal justice systems and people with mental illnesses and substance use disorders.⁵

The SIM is used to identify existing community resources and help plan for additional resources for people with mental illnesses and substance use disorders at each phase of interaction with the justice system.

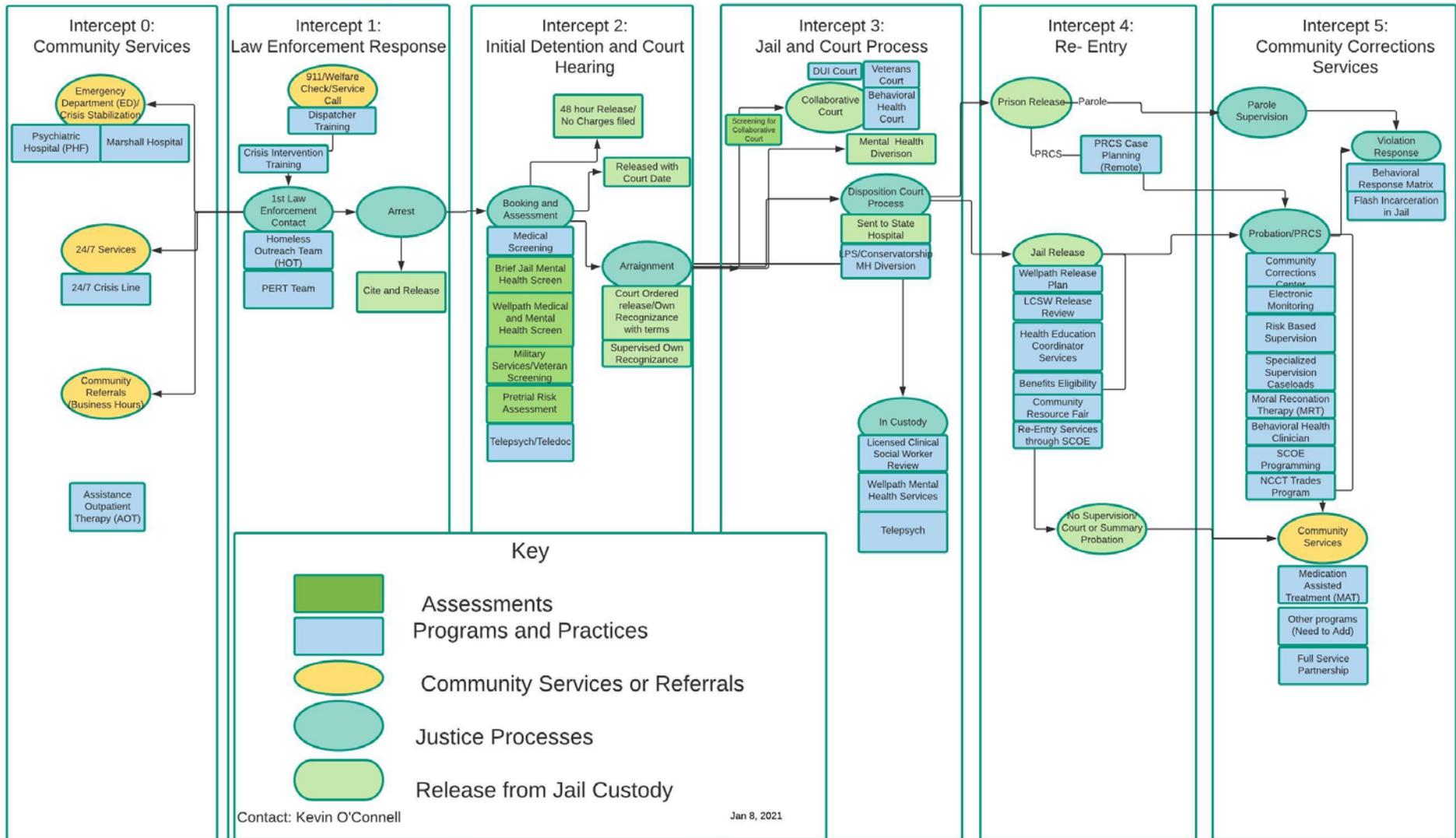


The SIM can help community leaders and program staff work jointly to divert more individuals with mental illnesses and substance use disorders away from the justice system and into treatment.

The system map on the following page shows how different systems in El Dorado County overlap and flow to and from one another. Local assets, along with stakeholder suggestions and priorities to make them stronger, are described on pages 13–16.



El Dorado County Sequential Intercept Map



| | ASSETS | STATUS | MAKE IT STRONGER |
|--------------|---|---|---|
| Intercept: 0 | El Dorado's Mental Health Crisis Continuum includes: 24/7 crisis lines, crisis stabilization and emergency psychiatric hospital. | Programs operate as a partnership between Behavioral Health and local hospital emergency departments. | <ul style="list-style-type: none"> • Entry into care for those with emerging mental illnesses is complicated. More access points are needed for those who are experiencing escalating symptoms without a diagnosis. |
| Intercept: 1 | POST Certified 40-Hour Crisis Intervention Training courses are available for all law enforcement officers. | El Dorado Sheriff and Probation Department have committed to training all officers over the next 1-2 years. | <ul style="list-style-type: none"> • Municipal police departments may have more financial constraints with rolling out new trainings. Incorporate training costs for local police officers in future grant applications. |
| Intercept: 2 | Psychiatric Emergency Response Team (PERT) assigns a mental health clinician to co-respond with law enforcement during mental health related calls. | The PERT team is a partnership between Behavioral Health and El Dorado County Sheriff. | <ul style="list-style-type: none"> • Update consent for information sharing so 911 dispatch has background on addresses / people with behavioral health concerns and can deploy appropriate response. |
| Intercept: 2 | Administration of the Brief Jail Mental Health Screens (BJMHS) is routine protocol at both jails. | <p>90% of all inmates are screened within 24 hours.</p> <p>Some inmates are booked and released prior to screening.</p> | <ul style="list-style-type: none"> • Custody should consider additional protocols to flag inmates with positive assessments so that counts can be more accurate (based on full assessments, not brief screenings). |

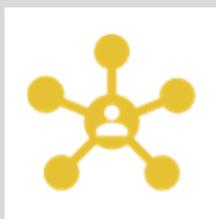
| ASSETS | STATUS | MAKE IT STRONGER |
|---|--|--|
| <p>A Collaborative Behavioral Health Court is administered through the Superior Court</p> | <p>Court will consider community programming in lieu of jail time for eligible offenders on guilty plea.</p> <p>Dedicated judge, deputy district attorney, public defender, and probation officers ensures consistent approach to diversion.</p> | <ul style="list-style-type: none"> Formalize practices by documenting procedures. Use a joint Behavioral Health / Probation coordinated assessment and case management approach to guide terms and conditions, assess progress, and address technical violations. |
| <p>In-custody treatment and programming.</p> | <p>Inmates diagnosed with mental health and/or substance use disorders receive specialized program interventions.</p> | <ul style="list-style-type: none"> In-custody programming should occur in conjunction with a coordinated reentry plan with linkage to a community mental health program on release from custody. |
| <p>Community Mental Health Services.</p> | <p>Clinical interventions with a range of specialty care options are available by appointment to meet individual wellness and treatment needs.</p> | <ul style="list-style-type: none"> Develop information sharing protocols with Wellpath. Work with Sheriff's Office on a custody in-reach program for reentry transition planning. Strengthen engagement of those reluctant for services. |
| <p>Dedicated Probation Officers.</p> | <p>Probationers with mental illnesses are assigned to officers with advanced training who promote rehabilitation in consultation with Behavioral Health.</p> | <ul style="list-style-type: none"> Standardize the release of information between Probation and Behavioral Health for more timely and coordinated case management activities. |

Intercept: 3

Intercept: 4

Intercept: 5

Community Priorities



1. Strengthening Communication and Coordination

Standardize the use of Release of Information / Consent forms across the system.

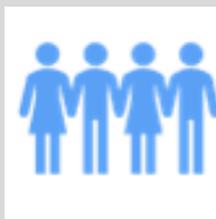
Establish a protocol-driven, not relationship based approach to coordination.



2. Strengthen Criminal Justice System's Linkages to Treatment

Formalize the communication and referral processes for custody reentry.

Build out the Pre-Trial Diversion and Collaborative Court Model.



3. Expand Treatment Opportunities under Mental Health Services Act funding (MHSA / Prop. 63)

Expand behavioral health treatment programs for justice involved individuals at all intercept points and train justice partners on how to refer clients into services.

Use real-time data to monitor the impact of treatment on meeting the core goals of the Stepping Up Initiative.

Implementation Update (Dec. 2020)

I. Cross-Agency Communication and Coordination

Goal: Improve dispatch capacity to notify officers of a potential mental health crisis. Consumers and their family members can choose to opt-into the County's EMS "flag" system which will notify police that the residence includes a person who may require a special response. Form will be printed and available in County mental health clinics.

Goal: Improve court's capacity to receive information about diversion clients' progress in mandated treatment programs. Public Defender is responsible for discussing defense options with their clients. Clients that choose to participate in diversion court are given a consent form by their attorney that allows mental health clinicians and case managers to keep the court updated on their progress in meeting treatment goals.

II. Justice System Linkages to Treatment

Goal: Increase partnership between law enforcement and mental health. Law enforcement / mental health partnerships continue to strengthen. On the West Slope, Sheriff Deputies work in partnership with a dedicated mental health clinician using a co-responder model. In South Lake Tahoe, police officers can contact the local on-call clinician for mobile response or telephone consultation depending on need and availability. The South Lake Tahoe program is in development, and more funding is sought to strengthen services.

Goal: Increase use of diversionary court proceedings for people with serious mental illness. A misdemeanor mental health diversion court is now operating. Referrals are made by the Public Defender to County Mental Health for an initial assessment of behavioral health needs. If deemed eligible (based on a multitude of factors) cases are transferred to the diversion court. Within four months of launch, twelve participants were enrolled.

III. Expand Treatment Opportunities

Goal: Increase access to treatment for justice involved individuals displaying signs and symptoms associated with emerging mental illnesses, including substance use paired with trauma exposure. As of December 2020, the Forensic Access and Engagement Program has two full-time staff members with an additional hire pending. Case enrollment has begun with full launch anticipated in 2021, as planned.

Goal: Increase access to treatment for justice involved individuals with serious mental illnesses. As of December 2020, the Justice Full Service Partnership (FSP) Program has four full time staff split evenly between the South Lake Tahoe and West Slope regions of El Dorado County. Referrals are being received from the new mental health diversion programs, as described above, with two clients currently engaged into the dedicated FSP treatment team and more assessments pending.

5. Next Steps

Step-by-Step Implementation Guide

1. Complete ongoing work to implement new programs

- Update partnership agreements and contracts to include referral protocols.
- Update job duties with clear guidance on when and how to share information between mental health and justice partners.
- Use performance and outcome measures to document impact.

2. Sustain the Stepping Up Partnership Model

- Confirm continuance of the workgroup and accountability structure with the Community Corrections Partnership (CCP).
- Schedule the Stepping Up Workgroup Meetings for 2021.
- Identify and pursue additional grant funding opportunities.

3. Build out the Data Dashboard

- Identify measures that will be monitored on a regular basis.
- Review measures and use findings to improve programs.
- Share updates on progress with community stakeholders and partners.

1. Complete ongoing work to implement for new programs

Over the past year, and through the course of the Stepping Up discussions, County Agencies came together and made agreements to start or expand programs to better intercept and re-direct individuals with mental health concerns into treatment, including:

PERT: An expanded Psychiatric Emergency Response Team, now operating in the South Lake Tahoe area through a mobile crisis response unit.

Pre-trial diversion: A specialty court program for diverting misdemeanor, non-violent offenders with mental illnesses to treatment services instead of time in custody for harm committed.

Forensic Outreach: A case management program for justice-involved individuals reluctant to engage in treatment services. Focus is on engaging those with emerging or moderate behavioral health concerns, including substance use disorders.

Justice FSP: An intensive clinical treatment program for individuals with the highest severity of untreated mental illnesses and concurrent justice involvement. Focus is on providing a coordinated approach to recovery and rehabilitation.

While major strides have been made over the past six months to hire and train staff, major tasks still remain, including solidifying referral pathways, coordination of effort, and joint reporting of impact.

Next Steps:

Update partnership agreements and contracts to include referral protocols. Monthly or quarterly performance reports from Wellpath to El Dorado County should include a count and demographic breakdown of those identified with mental illnesses in custody and referred for services.

Update job duties with clear guidance on when and how to share information between mental health and justice partners. Work with County Counsel to update unit specific protocols pertaining to the sharing of information for the purposes of improved case management and coordination of care. Develop written protocols, necessary consent forms and documentation, and provide training to key staff on program protocols and compliance measures.

Use performance and outcome measures to document impact. Each program partner should be documenting the number and demographics of people served, the type and amount of services provided, and any observable changes or outcomes that occurred as a result of participation in programming. Existing data systems may be useful for this task.

2. Sustain the Stepping Up Partnership Model

The Stepping Up Partnership serves as a neutral and voluntary convening of key partners to review and discuss joint programming in order to meet the Stepping Up Initiative Goals. Its success is based on holding a safe space for department leaders and project managers to brainstorm innovative ideas and out of the box concepts without fear of reprisals. However public accountability is critical. The current format of a quasi-independent workgroup with bi-annual reporting to the County's Community Corrections Partnership (CCP) should be maintained in order to sustain this balance.

The Stepping Up Partnership is responsible for developing key ideas and strategic directions, making recommendations on how to secure additional resources, and crafting policies and protocols to turn ideas into action. The CCP serves as a forum for public accountability and is responsible for reviewing and approving Strategic Plans and Progress Reports on a regular basis to ensure that the activities and direction of the Stepping-up partnership continue to meet the overall objectives of the County.

It is further recommended that the Stepping Up Partnership make an annual presentation to the Behavioral Health Commission.

Next Steps:

Confirm Continuance of the Workgroup and Accountability Structure with the CCP. Submit Strategic Plan and proposed meeting and reporting schedule to the CCP for consideration by March 2021.

Schedule the Stepping Up Workgroup Meetings for 2021. The partnership should agree to a rotating responsibility for developing the meeting agenda and leading the discussion. The actual logistics of convening the meeting, maintaining a record of participation, and following up on tasks and activities will be sustained through 2021 by a dedicated facilitator, via the JMHCP grant. Starting in 2022, dedicated funds will need to be identified to maintain the role of a facilitator and/or part-time program coordinator. Moving forward there is some interest in this remaining the task of a neutral third party - not a Department employee - with funds for the work pooled from multiple agencies.

Identify and pursue additional grant funding opportunities. Use workgroup meetings to identify grant opportunities and prioritize needs to meet overall program objectives. While program staffing is important, partners also recognized and highlighted the need more training in evidence-based practices, a uniform method of tracking progress, better communication protocols, and a standard consent form that can "follow" clients between and across services. Make sure all grant applications also address long-term organizational capacity needs.

3. Build-out the Data Dashboard

A new joint partner data dashboard, which collates de-identified data from Custody, Behavioral Health, and Probation is in development with final completion slated for the end of 2021.

The dashboard can track the *aggregate* experiences of different types of people who were booked into custody, participated in treatment services, or received rehabilitative programming.

The dashboard does not include any confidential or personally identifying information.

Over the next year, Stepping Up partners should:

- Practice using the data dashboard as a means to generate discussion and inform decisions.
- Advocate for and enable the sustained use of the dashboard by
 - a. committing to share data uploads on a regular basis, and
 - b. advocating for dedicated resources to maintain dashboard in the future.
- Continue to provide input and make updates to the dashboard on a regular basis so that it continues to meet the needs of El Dorado County.

Next Steps:

Identify Measures that will be monitored on a regular basis. Select and track different kinds of indicators. Process measures help to determine if things happened *the way* they were intended to happen. Counts of the number of people who participated in an activity and how much service they received will give information about *how much* service occurred. Outcome measures are the true measure of impact. These are typically measured in terms of whether core measures of success *increased or decreased* over time.

Suggested measures are included on the following pages. The partnership group is also encouraged to develop program level benchmarks of success that can be shared out on a regular basis.

Review Measures and Use Findings to Improve Program. Ongoing, the partnership should regularly review select measures. Use the data to identify what is working and what areas may need to be adjusted to better meet program expectations.

Share Updates on Progress with Community. Provide written reports and presentations to the Community Corrections Partnership, Behavioral Health Commission, and other key stakeholders including program staff, community members, and the consumers and family members impacted by mental illness.

| STRATEGIES | DETAILS | PROCESS MEASURE |
|--|---|--|
| Trainings for law enforcement in mental health | Law enforcement agencies will adopt 40-hour crisis intervention curricula. | <ul style="list-style-type: none"> 70% of personnel complete 40-hour training. |
| Mental Health Screenings at Booking | El Dorado County's custody division will screen all inmates at booking. | <ul style="list-style-type: none"> Maintain 90% of inmates screened with BJMHS at booking. |
| Care coordination across jail and community behavioral health care partners | Behavioral Health and Wellpath will share information about diagnosis, medications, etc. | <ul style="list-style-type: none"> 75% of positive BJMHS are assessed within three business days. 50% of positive assessments are reported to Behavioral Health before release. |
| Diversion programming as an alternative to incarceration | Pre-trial and post-conviction mental health dockets are available. | <ul style="list-style-type: none"> Case load capacity of 10+ active clients is met within one year for each docket. |
| New mental health programming addresses co-occurring treatment needs and coordinates with justice partners | Behavioral Health will maintain dedicated treatment teams to work with justice involved clients. | <ul style="list-style-type: none"> 75% of referrals are from law enforcement, courts and probation. |
| Monitor client participation and assure fidelity to evidence-based practice standards. Leverage supervision tools to measure and track change. | Partners will meet regularly to case manage shared clients and review practice for effectiveness. | <ul style="list-style-type: none"> 100% of eligible mental health diversion clients are assigned to needed clinical services and supports. Client success incorporates best practice recommendations such as harm reduction. |
| Measure core objectives | Leadership team will meet quarterly to review shared metrics of success | <ul style="list-style-type: none"> Client data from Sheriff, Probation, and Behavioral Health is matched and aggregated for analysis. |

| GOAL | ACTIVITY | INDICATORS | OBJECTIVE |
|-----------------------|--|--|--|
| Reduce Bookings | Law enforcement deflects people from arrest and booking when observed actions have a nexus to a behavioral health concern and person is not deemed a public safety risk. | # of PERT requests and responses. # of violations of probation booked for those with positive screen. | The proportion of those being booked into custody with a positive mental health screen is declining. |
| Reduce Length of Stay | Courts / Prosecution divert people with mental illness from custody for certain eligible offenses. | # and % of clients completing pre-trial mental health diversion. # and % of clients completing mental health court. # of Justice FSP clients and % accepted. | The average length of stay in custody is declining for those with a positive mental health screen. |
| Reduce Recidivism | Probation coordinates case planning with clinicians and offers cognitive behavioral interventions and rehabilitative services. | # and % of those with positive screenings engaged in a collaborative case plan. Dosage (amount and frequency) of cognitive behavioral interventions. # of Forensic Access and Engagement clients and % accepted. | The average number of returns to custody is decreasing for inmates with a positive mental health screen. |
| Increase Treatment | Behavioral Health enrolls justice involved clients into clinical treatment programs as appropriate for their diagnosis and level of treatment need. | Outpatient and crisis mental health utilization for clients of select programs. Outpatient, intensive outpatient, and residential substance use disorder program utilization. No show rate for scheduled appointments. | Clients are successfully participating in specialty justice / behavioral health programs. · PERT · Forensic Access and Engagement · Justice FSP |

End Notes

1. National Alliance for the Mentally Ill. *Mental Health by the Numbers*. Updated September 2019. <https://www.nami.org/mhstats>
2. US Department of Justice, Bureau of Justice Statistics. *Indicators of Mental Health Problems Reported by Prisoners and Jail Inmates: 2011–2012*. June 2017. <https://www.bjs.gov/content/pub/pdf/imhprpji1112.pdf>
3. Council of Economic Advisers. *Returns on Investments in Recidivism-reducing Programs*. May 2018. <https://www.whitehouse.gov/wp-content/uploads/2018/05/Returns-on-Investments-in-Recidivism-Reducing-Programs.pdf>
4. County of El Dorado. *2019 El Dorado County Strategic Plan*. (see also the "Public Safety" element.) <https://www.edcgov.us/Government/CAO/StrategicPlan/Pages/Strategic-Plan.aspx>
5. Munetz, M. R., & Griffin, P. A. (2006). *Use of the sequential intercept model as an approach to decriminalization of people with serious mental illness*. *Psychiatric Services*, 57(4), 544–549.

Acknowledgements

The Stepping Up Initiative partnership would like to thank the El Dorado County Probation Department, and the leadership of **Chief Probation Officer Brian Richart**, for securing funding for this project and overseeing the collaborative planning process.

Additional appreciations are due to **Sheriff John D'Agostini and Don Semon, El Dorado County Health and Human Services Agency Director** for their unswerving commitment and dedication to this project.

Gratitude is extended to the following working group members who met twice a month to develop this Strategic Plan:

- Gary Romanko, Probation – Chair
- Rena Russell, Probation
- Nikki Moeszinger, Probation
- Steve Clavere, Behavioral Health Commission
- Nicole Ebrahimi-Nuyken, Behavioral Health Division
- Joe Wren, Placerville Police
- Shawne Corley, County Administrator's Office
- Mollie Purcell, County Administrator's Office
- Paula Frantz, County Counsel
- Fred Hjerpe, National Alliance on Mental Illness – El Dorado Chapter
- Shelby Wineinger, Superior Court of El Dorado County
- Michael McCoy, District Attorney's Office
- Teri Monterosso, Public Defender
- Terrell Green, Sheriff's Office
- Matt Foxworthy, Sheriff's Office

Finally, a heartfelt thank you is given to all the NAMI members who provided letters of support and offered public testimony on the need for better justice and mental health collaborations. This Strategic Plan is dedicated to you, your families, and everyone living with mental illness.



El Dorado County Stepping Up Initiative

El Dorado County Probation Department
3974 Durock Road, Suite 205
Shingle Springs, CA 95682

As of December 31, 2020

| | STEPPING UP BUDGET | | | STEPPING UP REV / EXP | | Grant Balance Remaining |
|---|----------------------|----------------------|----------------------|-----------------------|---------------------|-------------------------|
| | Year 1 Grant Budget | Year 2 Grant Budget | TOTAL AVAILABLE | FISCAL YEAR 2019/20 | FISCAL YEAR 2020/21 | |
| Federal Requests | | | | | | |
| Strategic Planning Consultant RANE | \$ 75,000.00 | | \$ 75,000.00 | \$ 29,878.00 | \$ 24,362.50 | \$ 20,759.50 |
| System Research & Analysis / Information Sharing Technical Advisor O'CONNELL | \$ 65,000.00 | | \$ 65,000.00 | \$ 27,507.00 | \$ 12,406.25 | \$ 25,086.75 |
| Assessment & Screening Tool Training | | \$ 24,200.00 | \$ 24,200.00 | | \$ - | \$ 24,200.00 |
| SQL Server Enterprise (data warehouse) | | \$ 60,000.00 | \$ 60,000.00 | | \$ - | \$ 60,000.00 |
| Assessment & Screening Tools (Noble) | | \$ 34,000.00 | \$ 34,000.00 | | \$ - | \$ 34,000.00 |
| Information Technology Advisor | | \$ 10,524.00 | \$ 10,524.00 | | \$ - | \$ 10,524.00 |
| Indirect on contracts | \$ 5,000.00 | \$ 8,420.00 | \$ 13,420.00 | \$ 5,000.00 | \$ 830.00 | \$ 7,590.00 |
| Total Federal Request | \$ 145,000.00 | \$ 137,144.00 | \$ 282,144.00 | \$ 62,385.00 | \$ 37,598.75 | \$ 182,160.25 |

Revised 1/21/2021

Community Corrections (AB 109) Current Budget View

| | | | | FY 2019/2020 Year End Actual | | FY 2020/2021 Appropriations | FY 2020/2021 Year End Projections |
|--|--|--------------------------------|-------------|---------------------------------|--------|--------------------------------|---|
| | | <i>Previous State Estimate</i> | | | | | |
| State Revenue | | | | 4,391,535 | | 3,830,932 | 3,830,932 |
| State Growth Funding | | | | 257,539 | | - | - |
| State Growth Funding 10% to Innovation Fund, eff 15/16 | | | | (25,754) | | - | - |
| CY Innovation Fund Appropriated to CCP (4 Accts) | | | | 0 | | - | - |
| Transfer-In PY Innovation Fund (15/16,16/17,17/18,18/19) | | | | 0 | | 122,821 | 122,821 |
| Fund Balance | | | | 3,530,578 | | 3,590,027 | 3,590,027 |
| Total Funding Available | | | | 8,153,897 | | 7,543,780 | 7,543,780 |
| PROBATION DEPARTMENT | | | | | | | |
| Salaries & Benefits: | | | FTE | | | | |
| Overhead | Approved 13% for budgeted | | | 136,101 | 13% | 127,486 | 127,486 |
| AB 109 Probation Services | Deputy Probation Staff | | 9.0 | 1,038,666 | | 980,658 | 980,658 |
| CCC & Adult Services | Probation Transportation Officer (PT Perm) | | 0.5 | 8,264 | | - | - |
| <i>Subtotal Salaries & Benefits</i> | | | | 1,183,031 | | 1,108,144 | 1,108,144 |
| Services & Supplies: | | | | | | | |
| AB 109 | Transitional Treatment Bed Housing (from HHS Tx) | | | - | | 30,000 | - |
| AB 109 | Emergency Housing | | | 98,241 | | 100,000 | 50,000 |
| AB 109 | Transportation Services | | | 794 | | 5,000 | 1,500 |
| AB 109 | Professional Services (Moved From CAO - Sr. DA) | | | 126,342 | | 125,000 | 125,000 |
| EMP | EMP Contracted Services | | | 274,140 | | 160,000 | 265,000 |
| NCCT | Apprenticeship training | | | 163,736 | | 139,800 | 120,000 |
| CCC | Meals for Clients | | | - | | 1,500 | - |
| CCC | Facility Lease / Facility Costs | | | 64,582 | | 81,234 | 81,234 |
| CCC | Utilities/Data/Communication | | | 13,211 | | 21,034 | 21,034 |
| CCC | FA/Minor Equipment/Supplies CCC Program | | | 42,184 | | 22,778 | 22,578 |
| <i>Subtotal Services & Supplies & Fixed Assets</i> | | | | 783,231 | | 686,346 | 686,346 |
| <i>**CY Full Indirect Cost Recovery Rate For FY 20/21 is 49.75%, which calculates at</i> | | \$ | 487,877 | | | | |
| Total Probation AB 109 Budget | | | 9.5 | 1,966,262 | | 1,794,490 | 1,794,490 |
| HEALTH & HUMAN SERVICES AGENCY | | | | | | | |
| Salaries & Benefits: | | | FTE | | | | |
| Overhead | Overhead | | | 111,174 | 31.41% | 125,557 | 173,385 |
| HHS Manager | HHS Manager | | 0.2 | 113,746 | | 20,470 | - |
| Behavioral Health | SUDS and MH Coordinator | | 1.5 | 36,609 | | - | - |
| Behavioral Health | Substance Use Disorder Staffing | | 5.0 | 322,471 | | 385,800 | 287,305 |
| Behavioral Health | Mental Health Staffing | | 1.0 | 105,462 | | 111,280 | 98,703 |
| Behavioral Health | Psychiatry | | | 2,125 | | 15,000 | 11,171 |
| Human Services | Human Services Staff | | 1.5 | 100,975 | | 120,235 | 73,494 |
| Public Health | Public Health Nursing | | 0.8 | 100,975 | | 92,975 | 35,084 |
| <i>Subtotal Salaries & Benefits</i> | | | | 792,561 | | 871,317 | 679,142 |
| Services & Supplies: | | | | | | | |
| Treatment/Assessments/Residential | Treatment Contracts (20/21 30K to Probation) | | | 80,355 | | 170,000 | 119,400 |
| CFMG Medical Costs | Annual cost | | | 250,000 | | 250,000 | 250,000 |
| Travel | Travel/mileage expense | | | 2,978 | | 5,000 | - |
| <i>Subtotal Services & Supplies</i> | | | | 333,333 | | 425,000 | 369,400 |
| Total Health & Human Services Agency AB 109 Budget | | | 10.0 | 1,125,895 | | 1,296,317 | 1,048,542 |
| SHERIFF'S DEPARTMENT | | | | | | | |
| Program | Position | | FTE | | | | |
| Salaries & Benefits: | | | | | | | |
| Overhead | Approved 13% for budgeted | | | 164,118 | 13% | 166,683 | 166,683 |
| Jail | Correctional Staff | | 10.0 | 1,262,449 | | 1,282,175 | 1,282,175 |
| <i>Subtotal Salaries & Benefits</i> | | | | 1,426,567 | | 1,448,858 | 1,448,858 |
| <i>**CY Full Indirect Cost Recovery Rate For FY 20/21 is 29.46%, which calculates at</i> | | \$ | 377,729 | | | | |
| Total Sheriff AB 109 Budget | | | 10.0 | 1,426,567 | | 1,448,858 | 1,448,858 |
| OTHER CCP BUDGET CONSIDERATIONS: | | | | | | | |
| AB 109 Budget Reserve | Established FY 15/16, Requesting Removal 20/21 | | | - | | - | - |
| Local Law Enforcement Enhancement Contract | Placerville/SLT Police Department | | | - | | - | - |
| EDC Office of Education | Admin. Staff, Salary & Supplies | | | 45,146 | | 228,949 | 228,949 |
| Public Defender | Social Worker Contract Services | | | - | | - | - |
| Total Other CCP Budget Considerations | | | | 45,146 | | 228,949 | 228,949 |
| TOTALS | | | 29.5 | 4,563,870 | | 4,768,614 | 4,520,839 |
| Projected Year End Fund Balance | | | | 3,590,027 | | 2,775,166.52 | 3,022,940.66 |

Community Corrections (AB109) Planning/Implementation Budget

| DEPARTMENT/PROGRAM | NOTES | Budget 20/21 | Midyear Adjustments | Year End Projection FY 20/21 | Notes: |
|--|-----------|--------------|---------------------|------------------------------|--|
| PROBATION DEPARTMENT | | | | | |
| Staff Training and Development | (1) | 40,909 | (14,091) | 26,818 | |
| Training mats | 4461 | 5,000 | | 5,000 | |
| Moral Reconciliation Therapy curriculum costs | 4264/4600 | 15,000 | | 15,000 | |
| Change Companies adult curriculum costs | 4264 | 10,000 | | 10,000 | |
| CCC Programming Incentives | 4500 | 10,000 | | 10,000 | |
| Adult Offender Incentives | 4500 | 10,000 | | 10,000 | |
| 2 Additional Program Vehicles (fully equipped) | * | | | - | |
| | * | | | | |
| Total Probation Plan and Impl Funds | | \$ 90,909 | \$ (14,091) | \$ 76,818 | |
| HEALTH & HUMAN SERVICES AGENCY | | | | | |
| Staff Training and Development | (1) | 10,000 | (5,000) | 5,000 | |
| Materials & Supplies for CCC Programs | | | | - | |
| Total HHSA Plan and Impl Funds | | \$ 10,000 | \$ (5,000) | \$ 5,000 | |
| SHERIFF'S DEPARTMENT | | | | | |
| Staff Training and Development | (1) | 6,000 | (4,750) | 1,250 | \$2500 due to limitations of available trainings |
| Crisis Intervention Team (CIT) Training | | 8,000 | (6,750) | 1,250 | |
| Total Sheriff Plan and Impl Funds | | \$ 14,000 | \$ (11,500) | \$ 2,500 | |
| DISTRICT ATTORNEY | | | | | |
| Staff Training and Development | (1) | 6,000 | | 6,000 | |
| Total DA Plan and Impl Funds | | \$ 6,000 | \$ - | \$ 6,000 | |
| PUBLIC DEFENDER | | | | | |
| Staff Training and Development | (1) | 6,000 | | 6,000 | |
| Total PD Plan and Impl Funds | | \$ 6,000 | \$ - | \$ 6,000 | |
| COURTS | | | | | |
| Staff Training and Development | (1) | 6,000 | | 6,000 | |
| Total Courts Plan and Impl Funds | | \$ 6,000 | \$ - | \$ 6,000 | |
| CHIEF ADMINISTRATIVE OFFICE | | | | | |
| Staff Training and Development | (1) | 1,000 | | 1,000 | |
| Total CAO Plan and Impl Funds | | \$ 1,000 | \$ - | \$ 1,000 | |
| OTHER | | | | | |
| Professional Services - San Joaquin Data Co-Op | (2) | - | - | - | |
| Professional Services - Kayce Rane | | 10,000 | | 10,000 | |
| Professional Services - Kevin O'Connell | | 10,000 | | 10,000 | |
| Total Other Plan and Impl Fund Requests | | \$ 20,000 | \$ - | \$ 20,000 | |
| Total Planning/Implementation Budget Appropriations | | \$ 153,909 | \$ (30,591) | \$ 123,318 | |

Estimated Fund Balance \$ 367,069

NOTES:
 (1) For training and development relating to AB109 related activities.
 (2) For data analysis consulting services, as approved by the Board on 10/8/13 under 13-1035, with the specific contract recommended by

Community Corrections (AB109) Fund Balance Projection

As of December 31, 2020

Community Corrections: Programming

| | Based on YE Projections @ Midyear | | | |
|--|--------------------------------------|---------------------|---------------------|---------------------|
| | 2017/2018 | 2018/2019 | 2019/2020 | 2020/2021 |
| <i>Estimated Ending Fund Balance PY</i> | | | | 3,590,028 |
| Actual Fund Balance PY | 3,887,059 | 3,731,750 | 3,530,578 | |
| Annual Allocation | 4,050,456 | 4,279,341 | 4,391,535 | |
| Annual Growth (<i>Includes REDUCTION of 10% for Innovation EFF 15/16 Growth</i>) | 200,027 | 155,621 | 231,785 | 0 |
| Innovation Fund Appropriated to CCP Programs | 0 | 0 | 0 | 122,821 |
| <i>Estimated Allocation</i> | | | | 3,830,932 |
| <i>Estimated Growth</i> | | | | 0 |
| ANNUAL FUNDING AVAILABLE | \$ 8,137,542 | \$ 8,166,712 | \$ 8,153,898 | \$ 7,543,780 |
| Budgeted Appropriations Actual | 4,405,792 | 4,636,133 | 4,563,870 | |
| <i>Budgeted Appropriations Estimated</i> | | | | 4,520,839 |
| Estimated Rollover Fund Balance | \$ 3,731,750 | \$ 3,530,578 | \$ 3,590,028 | \$ 3,022,941 |
| | <i>FB Increase</i> | | | |
| | <i>FB Decrease</i> | -4% | -5% | 2% |
| | | | | -16% |
| <i>June 16, 2020 CCP Budget Item#20-0815 Fund Balance Projections</i> | | | \$ 2,357,557 | \$ 1,270,457 |

Community Corrections: Planning/Training Implementation Funds

| | Based on YE Projections @ Midyear | | | |
|--|--------------------------------------|-------------------|-------------------|-------------------|
| | 2017/2018 | 2018/2019 | 2019/2020 | 2020/2021 |
| <i>Estimated Ending Fund Balance PY</i> | 379,979 | 288,781 | 316,901 | 390,387 |
| Annual Allocation | 100,000 | 100,000 | 100,000 | 100,000 |
| <i>Estimated Allocation</i> | | | | |
| ANNUAL FUNDING AVAILABLE | \$ 479,979 | \$ 388,781 | \$ 416,901 | \$ 490,387 |
| Budgeted Appropriations Actual | 191,198 | 71,880 | 26,514 | |
| <i>Budgeted Appropriations Estimated</i> | | | | 123,318 |
| Estimated Rollover Fund Balance | \$ 288,781 | \$ 316,901 | \$ 390,387 | \$ 367,069 |
| | -24% | 10% | 23% | -6% |