



RESOLUTION NO. _____

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO
AMENDING THE SALARY & BENEFITS RESOLUTION FOR UNREPRESENTED
EMPLOYEES, SECTION 1101, OF EL DORADO COUNTY**

WHEREAS, the Board of Supervisors has previously established an amended Salary and Benefits Resolution for Unrepresented Employees; and

WHEREAS, Section 1101 currently provides for Management Leave for Unrepresented Employees; and

WHEREAS, Section 1101 allows for Unrepresented Employees to receive payment for a portion of unused Management Leave annually; and

WHEREAS, recent events have indicated it is desirable to increase the number of hours eligible for annual payoff provisions.

BE IT RESOLVED AND ORDERED that the El Dorado County Board of Supervisors approves the changes specified below and incorporate such changes into the Salary and Benefits Resolution, No. 323-2001, as amended, to become effective upon adoption by the Board.

1101. MANAGEMENT AND SUPERVISORY LEAVE

- A) Excluding Department Heads and Elected Officials, Unrepresented full-time Administrative Management employees shall receive eighty (80) hours of management leave in pay period 01 of each year. Unrepresented Administrative Management employees shall be eligible to receive payment for up to eighty (80) hours of unused management leave during the year.

Unrepresented full-time Department Heads shall receive ninety-six (96) hours per year of management leave in pay period 01 of each year for which they may receive payment for any unused portion during the year.

Unrepresented part-time Management employees hired after July 1 of each year shall receive half the designated entitlement of management leave.

Payment for any unused management leave may be requested only during the pay periods which include March 31, June 15, September 30, and the last pay period of each year, in eight (8) hour increments up to the maximum allowable, with appropriate notification to the Auditor's Department. Any eligible employee who does not use the full entitlement of management leave by pay period 26 of each year may be paid, up to the maximum allowable, at the base hourly rate for any remaining unused management leave. Any unused hours remaining over the maximum allowable will be lost. Such leave shall not be carried over from one year to another.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the _____ day of _____, 2007, by the following vote of said Board:

Attest:
Cindy Keck
Clerk of the Board of Supervisors

Ayes:
Noes:
Absent:

By: _____
Deputy Clerk Chairman, Board of Supervisors

I CERTIFY THAT:
THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

DATE: _____

Attest: CINDY KECK, Clerk of the Board of Supervisors
of the County of El Dorado, State of California.

By: _____
Deputy Clerk