STANDARD AGREEMENT FOR MARRIAGE DATA FILES

COUNTY OF EL DORADO

The State of California (hereinafter called the State) by and through the California Department of Public Health, Center for Health Statistics and the County of El Dorado (hereinafter called the County) in consideration of the covenants, conditions, agreements, and stipulations hereinafter expressed do hereby agree as follows:

Article I

This Agreement is entered into pursuant to the provisions of the Health and Safety Code, Section 102230 (a) (3), which relate to the State's role in requesting local registrars and county recorders to release their comprehensive marriage record indices to the State Registrar.

Article II

Funds provided pursuant to this Agreement are for the procurement of county electronic marriage data files according to the specification detailed in Attachment A.

Article III

1. The maximum amount payable under this agreement shall not exceed **$ 10,345.00**.

2. The term of this Agreement shall be from June 28, 2010, through June 30, 2011.

3. The County agrees to send electronic marriage data to the State Office of Vital Records for January 1, 1990 – Present according to the specification detailed in Attachment A.

4. The terms of this Agreement may be modified in writing upon mutual consent of both parties.

5. The State or the County may terminate this Agreement. Should either party terminate this Agreement, the terminating party shall give 30 days notice to the other party. Notification shall specify the reason(s) for termination and the effective date of termination.

6. All written communications are to be addressed and delivered to:

> John Pond
> California Department of Public Health
> Center for Health Statistics
> MS 5104
> PO Box 997410
> Sacramento, CA 95899-7410

IN WITNESS THEREOF, this Agreement has been executed by the parties hereto:

STATE OF CALIFORNIA	COUNTY OF EL DORADO
Signature: _____ Tony Agurto	Signature: _____
Title: _Chief_____ _Center for Health Statistics_____	Title: _____ _____
Date: _____	Date: _____

PublicHealth

California Department of
PublicHealth

Marriage Data Files

Development / Data Collection

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1 File Specifications

The County shall furnish the necessary personnel, materials, services, facilities, and otherwise do all activities necessary for or incidental to the performance of the work as described below.

This document and specifications are for the export of marriage data from local County Recorder marriage registration or data processing systems.

This agreement is for marriage data collected as part of the State marriage forms for public marriages only.

Data delivered will be for data years 1990 to present.

All data delivered under this contract is to include the data items identified, if collected in the local jurisdiction, detailed on the pages 5 and 6 of this document. Exceptions can be made if automated systems do not contain this data.

Please contact the state office for instructions and approvals for exceptions to the delivery years or to requested exclusion of data items if this information is not available in the county system.

The data will either be delivered on an encrypted and password protected CD or DVD, or if you are able, directly to the State office via a secure file transfer (secure FTP) upload. Please contact the State office contact for an upload account and uploading instructions.

All data transmitted to the State office will be checked at the state office for compliance with the specifications and contract conditions. Any data sets not delivered in compliance with the specification, not in a useable format, or not in agreement with the prearranged exception(s) will be returned for correction.

The data items identified in the table below will be formatted into a comma separated values (CSV) file. Each row of the CSV file should contain one marriage record.

File naming:

Each file delivered should be named using the following convention.

Date of file creation, (MMDDYYYY), county code, (NN) and data year (CCYY). If more than one file per data year is required and delivered as part of this agreement the file should include a sequence number (NN). If more than one data file is required per data year each new file's sequence number should increment by one. All data files delivered on a CD or DVD or via the secure FTP upload will end with the CVS extension.

Example of data file names for 2010, 2009 and 2008 data.

05122010192010. CSV

43	05122010192009. CSV
44	05122010192008. CSV
45	
46	Example of more than one file per year (If required)
47	
48	2010 data:
49	
50	0512201019201001. CSV
51	0512201019201002. CSV
52	
53	2009 data
54	
55	0512201019200901. CSV
56	0512201019200902. CSV
57	
58	Where possible data sets should be delivered as separate data sets per year, but multiple years
59	or all years should be delivered on the same CD of DVD if possible.
60	
61	All data sets delivered will be delivered in a password protected and encrypted compressed
62	archive, i.e. a zip archive using the following convention.
63	Date of file creation, (MMDDYYYY), county code, (NN) and sequence number (NNN)
64	If more than one archive file is delivered per CD or DVD the sequence number should increment
65	by one for each new archive file.
66	Example zip archive name
67	
68	0512201019001. ZIP
69	
70	Next zip archive file
71	
72	0512201019002. ZIP
73	
74	State contacts for questions:
75	
76	Linda Chau (linda.chau@cdph.ca.gov)
77	Ratha Sun (ratha.sun@cdph.ca.gov)
78	David Fisher (david.fisher@cdph.ca.gov)

2   LICENSE AND CERTIFICATE OF MARRIAGE (File Layout)

Len	Description	Marriage Data Field
13	LOCAL FILE NUMBER	LRN
29	FIRST NAME	FNAME
23	MIDDLE	MNAME
39	CURRENT LAST	CURRENT_LNAME
39	LAST NAME AT BIRTH (IF DIFFERENT THAN 1C)	LNAME_AT_BIRTH
10	DATE OF BIRTH (MM/DD/CCYY)	DOB
30	STATE/COUNTRY OF BIRTH	STATE_COUNTRY_OF_BIRTH
3	# PREV MARRIAGES/SRDP	NUMBER_OF_PRE_MAR_SRDP
20	LAST MARRIAGE/SRDP ENDED BY	LAST MAR_SRDP_ENDED_BY
10	DATE ENDED (MM/DD/CCYY)	DATE_ENDED
120	ADDRESS	ADDRESS
30	CITY	CITY
30	STATE/COUNTRY	STATE_COUNTRY
5	ZIP CODE	ZIP_CODE
91	FULL BIRTH NAME OF FATHER/PARENT	FULL_BTH_NAME_OF_FATHER
30	STATE OF BIRTH (IF OUTSIDE U.S. ENTER COUNTRY)	FTH_STATE_COUNTRY_OF_BIRTH
91	FULL BIRTH NAME OF MOTHER/PARENT	FULL_BTH_NAME_OF_MOTHER
30	STATE OF BIRTH (IF OUTSIDE U.S. ENTER COUNTRY)	MTH_STATE_COUNTRY_OF_BIRTH
29	FIRST NAME	FNAME2
23	MIDDLE	MNAME2
39	CURRENT LAST NAME	CURRENT_LNAME2
39	LAST NAME AT BIRTH (IF DIFFERENT THAN 12C)	LNAME_AT_BIRTH2
10	DATE OF BIRTH (MM/DD/CCYY)	DOB2
30	STATE/COUNTRY OF BIRTH	STATE_COUNTRY_OF_BIRTH2
3	# PREV MARRIAGES/SRDP	NUMBER_OF_PRE_MAR_SRDP2

Len	Description	Marriage Data Field
20	LAST MARRIAGE/SRDP ENDED BY	LAST MAR_SRDP_ENDED_BY2
10	DATE ENDED (MM/DD/CCYY)	DATE_ENDED2
120	ADDRESS	ADDRESS2
30	CITY	CITY2
30	STATE/COUNTRY	STATE_COUNTRY2
5	ZIP CODE	ZIP_CODE2
91	FULL BIRTH NAME OF FATHER/PARENT	FULL_BTH_NAME_OF_FATHER2
30	STATE OF BIRTH (IF OUTSIDE U.S. ENTER COUNTRY)	FTH_STATE_COUNTRY_OF_BIRTH2
91	FULL BIRTH NAME OF MOTHER/PARENT	FULL_BTH_NAME_OF_MOTHER2
30	STATE OF BIRTH (IF OUTSIDE U.S. ENTER COUNTRY)	MTH_STATE_COUNTRY_OF_BIRTH2
10	ISSUE DATE (MM/DD/CCYY)	ISSUE_DATE
10	EXPIRES AFTER (MM/DD/CCYY)	EXPIRES_AFTER
91	NAME OF COUNTY CLERK	NAME_OF_COUNTY_CLERK
16	MARRIAGE LICENSE NUMBER	MAR_LIC_NUMBER
30	COUNTY OF ISSUE	COUNTY_OF_ISSUE
10	DATE OF MARRIAGE (MM/DD/CCYY)	DATE_OF_MARRIAGE
30	CITY/TOWN OF MARRIAGE	CITY_TOWN_OF_MARRIAGE
30	COUNTY OF MARRIAGE	COUNTY_OF_MARRIAGE
29	FIRST – MUST BE SAME AS ITEM 1A	FNAME_NEW
23	MIDDLE	MNAME_NEW
39	LAST	LNAME_NEW
29	FIRST – MUST BE SAME AS ITEM 12A	FNAME_NEW2
23	MIDDLE	MNAME_NEW2
39	LAST	LNAME_NEW2
91	NAME OF LOCAL REGISTRAR	NAME_OF_LOCAL_REGISTRAR
10	DATE ACCEPTED FOR REGISTRATION	DATE_ACCEPT_FOR_REG
5	MARRIAGE FORM (VS-116/VS-115/VS-117/VS 24C)	FORM_TYPE
1	CERTIFICATE OR AFFIDAVIT OF MARRIAGE (A/O)	CERTIFICATE_TYPE

80

81　**Note:** The data layout file format is generic to all marriage forms; please provide as much
82　information as you have in your electronic system. Certificate type is not a field on the
83　certificate, but a one byte value is requested to identify if the data is from the **Original (O)** or
84　**Affidavit (A)** marriage certificate. The form type is not a field on the certificate, please provide
85　the five digit form number if it is known.

86　**Request/Accept File Format:** Comma Separate Value (CSV).