EL DORADO COUNTY BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL
Meeting of
October 24, 2006

AGENDA TITLE: Public Hearing: 2006 Community Development Block Grant (CDBG) New Construction Development Application

DEPARTMENT: Human Services (CS)	**DEPT SIGNOFF:** John Litwinovich	**CAO USE ONLY:** 10/16 D Laura Schwartz
CONTACT: John Litwinovich		
DATE: 10/10/2006 **PHONE:** 6163		

DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:

Human Services, Community Services Division, recommends the Board conduct a public hearing, review and approve a Community Development Block Grant application in the amount of $500,000 for a grant to assist Mercy Housing California with offsite improvements required for the development of Runnymeade Terrace, a 70 unit family apartment development in the unincorporated area of the County, and adopt a resolution authorizing submission of said application to the California Department of Housing and Community Development, authorizing the Chairman of the Board to act on behalf of the County in signing the Statement of Assurances and further authorizing Department Director John Litwinovich to act on behalf of the County in all matters pertaining to this grant application and to execute and administer the standard agreement upon review and approval by County Counsel and Risk Management, any amendments thereto that do not affect the dollar amount or the term and other grant related documents if the application is funded.

CAO RECOMMENDATIONS: Recommend approval. Laura S. 10/17/06

Financial impact? ( ) Yes (X) No

BUDGET SUMMARY:

Total Est. Cost	$0.00
Funding	
Budgeted	
New Funding	
Savings*	
Other	
Total Funding	
Change in Net County Cost	$0.00

***Explain**

Funding Source: ( ) Gen Fund (X) Other

Other:

CAO Office Use Only:

4/5's Vote Required	( ) Yes	(✓) No
Change in Policy	( ) Yes	(✓) No
New Personnel	( ) Yes	(✓) No

CONCURRENCES:

Risk Management _____

County Counsel _____

Other _____

BOARD ACTIONS:

Vote: Unanimous _____ **Or**

Ayes:

Noes:

Abstentions:

Absent:

I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors

Date: _____

Attest: Cindy Keck, Board of Supervisors Clerk

By: _____

Rev. 5/04 ISKW001 Agenda

12

EL DORADO COUNTY
DEPARTMENT OF HUMAN SERVICES
John Litwinovich
Director

October 10, 2006

El Dorado County Board of Supervisors
330 Fair Lane
Placerville, California 95667

Members of the Board:

Title: Public Hearing: 2006 Community Development Block Grant (CDBG) New Construction Development Application

Recommendations:
Human Services, Community Services Division, recommends the Board conduct a public hearing, review and approve a Community Development Block Grant application in the amount of $500,000 for a grant to assist Mercy Housing California with offsite improvements required for the development of Runnymeade Terrace, a 70 unit family apartment development in the unincorporated area of the County, and adopt a resolution authorizing submission of said application to the California Department of Housing and Community Development, authorizing the Chairman of the Board to act on behalf of the County in signing the Statement of Assurances and further authorizing Department Director John Litwinovich to act on behalf of the County in all matters pertaining to this grant application and to execute and administer the standard agreement upon review and approval by County Counsel and Risk Management, any amendments thereto that do not affect the dollar amount or the term and other grant related documents if the application is funded.

Reasons for Recommendations:
If funded, the $500,000 grant will enable the County to assist Mercy Housing California with a proposed new construction development, known as Runnymeade Terrace, a 70 unit affordable family apartment development just west of Placerville in the unincorporated area of the County. The apartments will be situated in seven separate buildings of various sizes, mostly 3-story, walk-up flats. They will be a mix of one through four-bedroom units targeting families with incomes from 30% to 60% of the Area Median Income (currently $65,400 for a family of four). El Dorado County will use the $500,000 in CDBG funds to assist Mercy Housing California with the cost of two of the multiple offsite public improvements, specifically the Runnymeade Road Relocation and the Sewer Lift Station/Line Extension, required for this development as conditions for zoning and planned development approvals by the County Planning Commission. Completion of this proposed development would further the Housing Element goal of expanding affordable housing within the County. A copy of the application is on file with the Board Clerk.

3057A Briw Road ❖ Placerville, CA 95667 ❖ (530) 621-6163 ❖ FAX (530) 626-9060 ❖ litwinovich@co.el-dorado.ca.us

Fiscal Impact: Total Cost (or Savings)
The application proposes the use of $200,000 for the Runnymeade Road Relocation and $222,500 for the Sewer Lift Station/Line Extension, $27,500 for County General Grant Administration, $50,000 for County Activity Delivery and $5,000 in in-kind staff time leverage for General Administration. **If the application is funded, the $500,000 grant award and** proposed in-kind match will cover all anticipated costs.

Net County Cost: No change.

Action to be Taken Following Approval:
Board Clerk to provide Human Services, Community Services Division, with four certified resolutions and three Statement of Assurances documents signed by the Chairman. Human Services to submit the grant application.

Sincerely,

John Litwinovich
Director of Human Services

3057A Briw Road ❖ Placerville, CA 95667 ❖ (530) 621-6163 ❖ FAX (530) 626-9060 ❖ litwinovich@co.el-dorado.ca.us

RESOLUTION NO.

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE GENERAL ALLOCATION OF THE STATE CDBG PROGRAM.

BE IT RESOLVED by the Board of Supervisors of the County of El Dorado as follows:

SECTION 1. The County Board of Supervisors has reviewed and hereby approves an application for up to $500,000 for the following activities:

2006-2007 CDBG
Housing New Construction – Off-Site Improvements

SECTION 2. The Board of Supervisors has determined that federal Citizen Participation requirements were met during the development of this application.

SECTION 3. The County Board of Supervisors hereby approves the use of General Fund In-Kind Staffing in the amount of $5,000 to be used as the County's leverage for this application.

SECTION 4. The Director of Human Services is hereby authorized and directed to act on the County's behalf in all matters pertaining to this application.

SECTION 5. If the application is approved, the Director of Human Services is authorized to enter into and sign, upon approval by County Counsel and Risk Management, the grant agreement and any amendments thereto that do not affect the dollar amount or the term with the State of California for the purposes of this grant. The Chairman of the Board of Supervisors is authorized to sign the Statement of Assurances to be submitted with the application.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the _____ day of _____, 2006, by the following vote of said Board

Ayes:

Attest:
Cindy Keck
Clerk of the Board of Supervisors

Noes:
Absent:

By:_____
Deputy Clerk

_____
Chairman, Board of Supervisors

I CERTIFY THAT:
THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

DATE: _____

Attest: CINDY KECK, Clerk of the Board of Supervisors of the County of El Dorado, State of California.

By: _____

BORROWING COPY

STATEMENT OF ASSURANCES (Revised January 15, 2004)

The City/County of El Dorado hereby assures and certifies that:

1. It possesses legal authority to apply for the grant and to execute the proposed program.

2 Its governing body has duly adopted or passed as an official act or resolution, motion, or similar action authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the applicant's chief executive officer or other designee to act in connection with the application and to provide such additional information as may be required.

3. It has or will comply with all citizen participation requirements, which include, at a minimum, the following components:

   a. Provides for and encourages citizen participation, with particular emphasis on participation by persons of low and moderate income who are residents of slum and blight areas and of areas in which CDBG funds are proposed to be used, and provides for participation of residents in low and moderate income neighborhoods as defined by the local jurisdiction;

   b. Provides citizens with reasonable and timely access to local meetings, information, and records relating to the grantee's proposed use of funds, as required by CDBG regulations, and relating to the actual use of funds under this title;

   c. Provides for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals with the level and type of assistance to be determined by the grantee;

   d. Provides for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program. These include at least the development of needs, the review of proposed activities, and review of program performance, which hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodation for the handicapped. This shall include one public meeting during the program design, annual performance report preparation, and formal amendments. A public hearing shall be conducted prior to application submittal;

   e. Solicits and provides for a timely written answer to written complaints and grievances, within 15 working days where practicable; and

f. Identifies how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can reasonably be expected to participate.

4. The CDBG Program has been developed so as to primarily benefit targeted income persons and households, and each activity in the program meets one of the three national objectives: benefit to low and moderate income persons, elimination of slums and blight, or meets an urgent community need certified by the grantee as such.

5. Consents to assume the responsibilities for environmental review and decision-making in order to ensure compliance with NEPA by following the procedures for recipients of block grant funds as set forth in 24 CFR, Part 58, entitled "Environmental Review Procedures for Title I Community Development Block Grant Programs." Also included in this requirement is compliance with Executive Order 11988 relating to the evaluation of flood hazards, and Section 102(a) of the Flood Disaster Protection Act of 1973 (Public Law 93-234) regarding purchase of flood insurance, and the National Historic Preservation Act of 1966 (16 USC 470) and implementing regulations (36 CFR 800.8).

6. Consents to assume the role of either Lead Agency as defined by Section 21067 of the California Public Resources Code, or if another agency is or will be designated Lead Agency, it consents to assume the role of Responsible Agency as defined by Section 21069 of the California Public Resources Code, in order to ensure compliance with CEQA.

7. Has resolved any audit findings or performance problems for prior CDBG grants awarded by the State.

8. Certifies that there is no plan, ordinance, or other measure in effect which directly limits, by number, the building permits that may be is-d for residential construction or the buildable lots which may be developed for residential purposes; or if such a plan, ordinance, or measure is in effect, it will either be rescinded before receiving funds, or it need not be rescinded because:

   a. Imposes a moratorium on residential construction, to protect the health and safety, for a specified period of time which will end when the public health and safety is no longer jeopardized; or

   b. Creates agricultural preserves under Chapter 7 (commencing with Section 51200) of Part 2 of Division 1 of Title 5 of the Government Code; or

   c. Was adopted pursuant to a specific requirement of a State or multi-State board, agency, department, or commission; or

   d. The applicant has an adopted housing element which the Department has found to be in compliance, unless a final order has been used by a court in which the court determined that it is not in compliance with Article 10.6 of Chapter 3 of Division 1 of Title 7 of the Government Code; or

e. The use of the funds applied for in this application is restricted for housing for the targeted income group.

9. Will comply with the regulations, policies, guidelines, and requirements of OMB Circular Numbers A-87, A-133, A-122, and 24 CFR Part 85, where appropriate, and the State CDBG regulations.

10. Shall comply with the following regarding nondiscrimination:

    a. Title VI of the Civil Rights Act of 1964 (Public Law 88-352).

    b. Title VIII of the Civil Rights Act of 1968 (Public Law 90-284) as amended; and will administer all programs and activities related to housing and community development in a manner affirmatively furthering fair housing.

    c. Section 109 of the Housing and Community Development Act of 1974, as amended.

    d. Section 3 of the Housing and Urban Development Act of 1968, as amended.

    e. Executive Order 11246, as amended by Executive Orders 11375 and 12086.

    f. Executive Order 11063, as amended by Executive Order 12259.

    g. Section 504 of the Rehabilitation Act of 1973 (Public Law 93-112), as amended, and implementing regulations.

    h. The Age Discrimination Act of 1975 (Public Law 94-135).

    i. The prospective contractor's signature affixed hereon and dated shall constitute a certification under the penalty of perjury under the laws of the State of California that the bidder has, unless exempted, complied with the nondiscrimination program requirements of Government Code Section 12990 and Title 2, California Code of Regulations, Section 8103.

11. Will comply with the Federal Relocation Act (42 U.S.C. 4601 et seq.) and certifies that will follow the state's residential anti-displacement and relocation plan located in Appendix L of the State's 2005-2010 Consolidated Plan. The Plan can be found at: http://www.hcd.ca.gov/hpd/hrc/rep/fed/conplan05-10final.pdf.

12. Will comply with the following regarding labor standards:

    a. Section 110 of the Housing and Community Development Act of 1974, as amended.

    b. Section 1720 et seq. of the California Labor Code regarding public works labor standards.

    c. Davis-Bacon Act as amended (46 U.S.C. 276a) regarding prevailing wage rates.

d. Contract Work Hours and Safety Standards Act (40 USC 327-333) regarding overtime compensation.

e. Anti-Kickback Act of 1934 (18 USC 874) prohibiting "kickbacks" of wages in federally assisted construction activities.

13. Will comply with the Architectural Barriers Act of 1968 (42 USC 4151) and implementing regulations (24 CFR Part 40-41).

14. It will enforce standards of conduct that govern the performance of its officers, employees, and agents engaged in the administration of contracts funded in whole or in part by the CDBG Program (Section 7120(d) of the State regulations).

15. Will comply with the Hatch Act (5 USC 1501 et seq.) regarding political activity of employees.

16. Will comply with the Lead-Based Paint Regulations (24 CFR Part 35) which prohibits the use of lead-based paint on projects funded by the program.

17. Will not award contracts to, or otherwise engage the services of any contractor while that contractor (or its principals) is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation from the covered transaction, in any proposal submitted in connection with the CDBG program under the provisions of 24 CFR part 24.

18. Will give HUD, the Comptroller General, the State Department of Housing and Community Development, or any of their authorized representatives access to and the right to examine all records, books, papers, or documents related to the grant.

19. Will not attempt to recover any capital costs of public improvements assisted in whole or in part with CDBG funds by assessing properties owned and occupied by targeted income persons unless:

    a. CDBG funds are used to pay the proportion of such assessment that relates to non-CDBG funding or

    b. for the purposes of assessing properties owned and occupied by targeted income persons who are not of the lowest targeted income group, it does not have sufficient CDBG funds to comply with the provisions of a. above.

20. Will adopt and enforce policies

    a. prohibiting the use of excessive force by its law enforcement agencies against individuals engaged in non-violent civil rights demonstrations and

    b. enforcing applicable State and local law against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstration within its jurisdiction.

The certification is made under penalty of perjury under the laws of the State of California.

CERTIFYING OFFICIAL: James R. Sweeney
Chairman, El Dorado County Board of Supervisors

Signature

Date

BOS VIEWING COPY

California Department of Housing and Community Development

Application Summary

State Community Development Block Grant – General Allocation With Focus on Public Works

1.a Application Information

Applicant
Name: El Dorado County Human Services

Address: 3057 Briw Road, Suite A

City: Placerville

State: CA Zip Code 95667

County: El Dorado

_____ Check here if this is a Joint Application and complete a summary page for each applicant.

1.b Authorized Representative Information (per the Resolution)

First Name: John Last Name: Litwinovich

Job Title: Director of Human Services

X Check if the address information is the same as above in 1.a, if not fill in information below.

Address: _____

City: _____

State: _____ Zip Code _____

Phone: 530-642-7275 Ext: _____ Fax: 530-626-9060

Email: Litwinovich@co.el-dorado.ca.us

Signature: _____ **Date:** _____

1.c Applicant Contact Information

___ Check if the contact information is the same above in 1.b, if not fill in information below.

First Name: Joyce Last Name: Aldrich

Name of Agency: Department of Human Services Job Title: Program Manager

Address: 3057 Briw Road, Suite A

City: Placerville

State: California Zip Code 95667

Phone: 530-642-7276 Ext: _____ Fax: 530-626-9060

Email: jaldrich@co.el-dorado.ca.us

2. Requested Funding for All Proposed Activities

Activity	Amount Requested	Program Operator	Result of CDBG Planning/TA Grant?	Target Population (Enter Codes from Part 5)
General Administration	**$27,500**	X Applicant Staff Other Agency	**No**	
Public Work Project(s)				
	$	Applicant Staff	Yes	
	$			
Activity TOTAL	**$**	Other Agency	Grant #	
Housing – New Construction Project(s)				
Activity Delivery	$ 50,000	X Applicant Staff	Yes	
Construction	$422,500			
	$	Other Agency	Grant #	
Activity TOTAL	**$ 472,500**			
Housing – Acquisition Program				
	$	Applicant Staff	Yes	
Activity TOTAL	**$**	Other Agency	Grant #	
Housing – Acquisition Project(s)				
	$	Applicant Staff	Yes	
	$			
	$	Other Agency	Grant #	
Activity TOTAL	**$**			
Housing – Rehabilitation - Single Family Program				
	$	Applicant Staff	Yes	
Activity TOTAL	**$**	Other Agency	Grant #	
Housing Rehabilitation – Multi Family Project(s)				
	$	Applicant Staff	Yes	
	$			
Activity TOTAL	**$**	Other Agency	Grant #	
Public Service Program(s)				
	$	Applicant Staff	Yes	
	$			
Activity TOTAL	**$**	Other Agency	Grant #	
Community Facility Project(s)				
	$	Applicant Staff	Yes	
	$			
Activity TOTAL	**$**	Other Agency	Grant #	
TOTAL Funding Requested	**$ 500,000**			

3. Location of Activities – U.S. Census

	Name of CDBG Activity	Jurisdiction-wide or Target Area?	Census Tract Numbers and Block Group Numbers (for target area activities only)
1.	Public Work Project (s)	___ Jurisdiction Wide ___ Target Area	
2.	Housing New Construction Project (s)	___ Jurisdiction Wide _X_ Target Area	315.02
3.	Housing Acquisition Program	___ Jurisdiction Wide ___ Target Area	
4	Housing Acquisition Project	___ Jurisdiction Wide ___ Target Area	
5.	Housing Rehabilitation – Single Family Program	___ Jurisdiction Wide ___ Target Area	
6.	Housing Rehabilitation – Multi Family Project	___ Jurisdiction Wide ___ Target Area	
7.	Community Facility Project	___ Jurisdiction Wide ___ Target Area	
8.	Public Service Program	___ Jurisdiction Wide ___ Target Area	

4. Legislative Representative Information

	District #	First Name	Last Name
Assembly	4	Tim	Leslie
Senate	1	Rico	Oller
Congress	4	John	Doolittle

	District #	First Name	Last Name
Assembly			
Senate			
Congress			

	District #	First Name	Last Name
Assembly			
Senate			
Congress			

5. Target Populations

1. Physically Disabled
2. Persons with AIDS
3. Youths
4. Single Adults
5. Single Men
6. Single Women
X 7. Families
8. Farmworkers
9. Seniors
10. Mentally Ill
11. Veterans
12. Victims of Domestic Violence
13. Substance Abusers
14. Dually-Diagnosed
15. Homeless
16. Other: _____

PART B. – Required Certifications and Documentation

1. Resolution of the Governing Body *This document is required*. See sample in Appendices.

The Resolution submitted with this application must:

- be an **original or an original certified copy** of the Resolution; and
- authorize submission of the application; and
- approve the application's contents (funding requested, activities, committed leverage, etc.); and
- authorize its execution (and any amendments thereto); and
- designate a person authorized to enter into an agreement, if funded.

CDBG strongly recommends that applicants use the suggested language in the sample (Appendices).

2. Statement of Assurances. *This document is required*.

All applicants must use the form provided by the State (See Appendices). Original signature is required from Chief Executive Officer (in blue ink)

3. Hold Out Status

Has the applicant received written **hold out letter** from the Department?

❒ Yes. If yes, see note below. × No.

Has the applicant received a written **hold out waiver letter** from the Department?

❒ Yes. × No If no, then applicant is not eligible to submit an application.

4. Housing Element Status. *CDBG compliance is required.*

The Department will not award funds to any applicant who is not in CDBG compliance with their Housing Element by **December 3, 2006**. No extensions will be granted beyond that date. Call Paul McDougall at 916-322-7995 to verify status of the housing element.

5. Compliance with OMB Circular A-133.

All applicants must use the form provided in Appendices. Complete form and have signed in blue ink.

6. Growth Control. *This information is required.*

Has the applicant enacted limitations on residential construction, which limitations are not establishing agricultural preserves, not imposed by another agency, or not based on a health and safety need?

❒ Yes. If yes, see note below. × No.

NOTE: If the applicant has a General Plan, ordinance, or other measure which directly limits by number either the building permits which may be issued for residential construction, or buildable lots which may be developed for residential purposes, and the measure does not meet any of the exceptions found in the Program Regulations, Section 7056 (b)(2)(B), check "Yes" and attach a copy of the measure in this section of the application.

6. Citizen Participation. *This information is required.*

The Program's Public Hearings/Citizen Participation requirements are described in the 2003 CDBG Grant Management Manual, Chapter 18. Use this section of the application to make sure you have met these requirements.

☐ Public hearing was conducted during the program design phase of the application.

☐ Public hearing was conducted (at least 30 days after program design phase hearing) to approve submittal of the application.

☐ Public Notices announcing the public hearings were published in a local newspaper and contained the required information, as stated in the 2003 CDBG Grant Management Manual

☐ Sign-in sheets are available for each public hearing.

- Did the jurisdiction receive written comments during the public hearings process prior to submitting this application?

  ☐ YES. See note below. ☐ NO

Note: If a jurisdiction received written comments as part of the public hearings process prior to submitting the CDBG application, a copy of the comments must be submitted with the application. In addition, the jurisdiction's response must also be included.

Be sure to make an entry on the Application Checklist.

7. Joint Powers Agreement. *This form may be required.*

An Agreement is required by the CDBG Regulations, Section 7060(c) as part of an application on behalf of another jurisdiction or for joint applications. Applicants must prepare an Agreement if the following conditions exist:

- if one application is submitted by two or more jurisdictions, or

- if a county is applying on behalf of a city in the same county, or
- if a county applicant is applying on behalf of itself and a city in the same county

Section 7060(c) provides that such agreements must be on forms provided by the Department. Contact your CDBG Representative to obtain a copy.

Additional provisions may be added by applicants either by attachments to the agreement or by typing additional provisions or exceptions into the spaces provided on the form. Space has been left between each paragraph for applicants to modify any provisions to fit the applicant's particular situation. The applicant should enter "not applicable" if a provision clearly has no meaning in light of the activities proposed. Do not leave any lines blank.

If the applicant proposes to create a separate Joint Powers agency, the Department must be consulted regarding the inclusion of legal requirements.

8. NEPA Environmental Certification.

If the proposed activity will include administration, engineering, architectural, or other related services prior to project implementation, the jurisdiction must prepare a Finding of Exemption before beginning work on any of these services (such services are exempt under Part 58.34 of the Federal environmental regulations pertaining to CDBG recipients). In addition to the Finding of Exemption, the Environmental Form 58.6 must also be prepared for each exempt activity.

The jurisdiction may choose to provide this environmental certification (Finding of Exemption and
Form 58.6) with this application.
If this application is funded, provision of this certification will expedite commencement of service work upon execution of the State contract.

Additional environmental review documents will be needed after contract execution for other phases of project implementation.

Finding of Exemption

It is the finding of the County of El Dorado that the activities proposed in this application for State Community Development Block Grant funds are exempt from environmental review requirements under NEPA because they are defined as exempt activities in 24 CFR Part 58.34. The activity(ies) judged exempt consist(s) of:

Brief Description of Activities:	**NEPA Citation**
General Administration Activities	58.34 (a) (3)
1.	
2.	
3.	

John Litwinovich — Director of Human Services

Print/Type Name of Authorized Official (per resolution) — Title

Signature — Date

U.S. Department of Housing and Urban Development

Pacific/Hawaii Office
450 Golden Gate Avenue
San Francisco, California 94102-3448

ACTIVITY DESCRIPTION: General Administration
Activity Delivery

Level of Environmental Review Determination: Exempt per 24 CFR 58.34
(Exempt per 24 CFR 58.34, Categorically excluded not subject to statutes per § 58.35(b), Categorically excluded subject to statutes per § 58.35(a), Environmental Assessment per § 58.36, or EIS per 40 CFR 1500)

STATUTES and REGULATIONS listed at 24 CFR 58.6

FLOOD DISASTER PROTECTION ACT

1. Does the project involve acquisition, construction or rehabilitation of structures located in a FEMA-identified Special Flood Hazard?
(**X**) No; Cite Source Document: Exempt General Admin Activities will not impact 100 year flood zones. (This factor is completed).
(**X**) No; Cite Source Document: Exempt Activity Delivery Activities will not impact 100 year flood zones. (This factor is completed).

( ) Yes; Source Document: _____
_____(Proceed).

2. Is the community participating in the National Insurance Program (or has less than one year passed since FEMA notification of Special Flood Hazards)?
( ) Yes (Flood Insurance under the National Flood Insurance Program must be obtained and maintained for the economic life of the project, in the amount of the total project cost. A copy of the flood insurance policy declaration must be kept on file).
( ) No **(Federal assistance may not be used in the Special Flood Hazards Area).**

COASTAL BARRIERS RESOURCES ACT

1. Is the project located in a coastal barrier resource area?
(**X**) No; Cite Source Documentation: There are no Coastal Barrier Resources on West Coast of United States (This element is completed).

( ) Yes - **Federal assistance may not be used in such an area.**

AIRPORT RUNWAY CLEAR ZONES AND CLEAR ZONES DISCLOSURES

1. Does the project involve the sale or acquisition of existing property within a Civil Airport's Runway Clear Zone or a Military Installation's Clear Zone?
(**X**) No; SD Activity does not involve acquisition or sale of property. Project complies with 24 CFR 51.303(a)(3).
( ) Yes; **Disclosure statement must be provided** to buyer and a copy of the signed disclosure must be maintained in this Environmental Review Record.

Joyce Aldrich
Preparer Signature / Name /Date

John Litwinovich
Responsible Entity Official Signature / Name / Date

PART C - Applicant Capacity & Funding Sources

1. Capacity

1. Indicate whether you have any CDBG General, Native American, or Colonias grants for the years 2002, 2003, 2004, or 2005?

☒ **Yes. What type:**	☒ **General**	☐ **Colonias**	☐ **Native Americanl Grants**
Specify which year(s):	05-STBG-1407		
	03-STBG-1817		

Skip question #2.

☐ **NO - Have not had any CDBG Grants in 2002-2005.** **Continue** with question # 2 below.

2. If funded from this application, how will you administer the grant? **You must attach supporting documentation for this part of the application.**

☐ With in-house staff only. ***(Attach resumes <u>and</u> duty statements of staff that will be performing the work.)***

☐ With program operator services only.

- ***Attach a letter of interest from the program operator that includes a brief description of experience administering CDBG projects.***
- ***Neighboring jurisdictions that have previously administered a CDBG project are considered program operators for purposes of this question.***
- ***If funded, the Grantee will be required to enter into a contract or sub-recipient agreement, as applicable, with the program operator.***

☐ Some combination of in-house and consultant services. Describe below. ***(Attach resumes, duty statements, letters, etc. as indicated above.)***

2.

2. LOCAL LEVERAGE FUNDING SOURCES

Please identify other funding sources (local), for all activities included in this application. (To be considered as leverage, funding must be committed.)

Name of CDBG Activity	Use of Funds (for the activity: construction, fees, land acquisition, etc.)	Source of Funds (Applicant's general fund, RDA funds, other local government, etc.) & Specify Resolution #	Funding Type (Loan, grant, in-kind staffing, fee waivers, etc.)	Dollar Amount	Commitment Date	Page # in application
General Admin.	**General Admin.**	General fund	In-kind staffing	$ 5,000	10/24/06	
		Resolution #		$		
				$		
				$		
				$		
				$		
				$		
				$		
				$		
				$		
				$		
				$		
			TOTAL	**$**		

(shaded area is for HCD use only)

If you are proposing any of the following activities, indicate how many housing units will be assisted: Housing Rehab. = -0- Housing Acquisition = -0-	**leverage:**	**# of Units:**	**Per unit leverage:**

3. PRIVATE LEVERAGE FUNDING SOURCES

Please identify ALL PRIVATE funding sources, for EACH activity in this application. (funding shown will be placed in grant agreement)

Name of CDBG Activity	Use of Funds (Activity delivery, the activity)	Source of Funds (Name of Source) Include Commitment Letters	Funding Type (loan, grant, in-kind staffing, discounts, donations, etc.)	Dollar Amount	Commitment Date	Page # in application
New Construction	Acquisition	TCAC	Equity	$ 1,135,750		
New Construction	Construction on Site	TCAC	Equity	$ 848,350		
New Construction	Construction off Site	TCAC	Equity	$ 377,500		
New Construction	Final Plans / Specs	TCAC	Equity	$ 825,700		
New Construction	Fees	TCAC	Equity	$ 5,262,763		
New Construction	Contingency	TCAC	Equity	$ 1,028,821		
New Construction	Other	TCAC	Equity	$ 342,000		
New Construction	Reserves	AHP	Loan	$ 41,008		
New Construction	Fees	AHP	Loan	$ 308,992		
Housing Rehab.	Sweat Equity	_____ Hrs. X $10 an hour =		$		

***Sweat Equity/Lead-Based Paint compliance (see instructions):** *(check all that apply)*

Homeowners will:

- ☐ be required to take 1-day Work Safe class
- ☐ not be allowed to work on any home built prior to 1979
- ☐ not be allowed to work on any lead areas

TOTAL	$ 10,170,884		

(Shaded area is for HCD use only)

leverage:	# of Units:	Per unit leverage:

4. STATE FUNDING AVAILABLE FOR ACTIVITIES (WILL NOT be counted as leverage BUT needed for HUD)

Please identify other funding sources (State), for all activities included in this application.

Name of CDBG Activity	Use of Funds	Source of Funds (Identify Source)	Funding Type (loan, grant, in-kind, fee waivers, etc.)	Dollar Amount	Committed? (yes/no)
New Construction	Construction On Site	State Housing & Community Dev (MHP)	loan	$ 4,008,723	
New Construction	Construction Off Site	State Housing & Community Dev (MHP)	loan	$ 150,000	
New Construction	Construction On Site	Cal Debt Limit Allocation Committee	loan	$ 1,501,555	
New Construction	Reserves	Cal Debt Limit Allocation Committee	loan	$ 84,000	
				$	
				$	
				$	
				$	
				$	
				$	
				$	
				$	
				$	
				$	
				$	
Total:				$5,744,278	

5. FEDERAL FUNDING AVAILABLE FOR ACTIVITIES (WILL NOT be counted as leverage BUT needed for HUD)

Please identify other funding sources (Federal), for all activities included in this application.

Name of CDBG Activity	Use of Funds	Source of Funds (Identify Source)	Funding Type (loan, grant, in-kind, fee waivers, etc.)	Dollar Amount	Committed? (yes/no)
New Construction	Construction on Site	HUD HOME	loan	$ 4,900,000	
				$	
				$	
				$	
				$	
				$	
				$	
				$	
				$	
				$	
				$	
				$	
				$	
				$	
Total				$ 4,900,000	

6. Program Income

1. Enter the total amount of Program Income on account as of June 30, 2006:	$ 137,515

2. Enter the amount of Program Income that has been committed to activities in this application:

Activities/projects proposed in **this application** to which Program Income Funds will be added. Identify activities:	**Use of Funds** (as shown in project's sources and uses)	**Dollar Amount Committed** **(per Resolution)** **Attach Resolution**

3. Total Dollar Amount of Program Income funds **Committed** to activities in this application.	$ -0-
4. Total Dollar Amount of **Non-Committed** Program Income: (1. – 3.)	$ 137,515

Note: All Program Income that is being committed to activities in this application must be identified in the governing body resolution. In addition, the applicant must ensure that proper citizen participation guidelines were followed.

Housing New Construction Project

A. ACTIVITY DESCRIPTION

1. **Use of Funds:** Check one or more boxes below to indicate what the requested CDBG dollars be used for.

   a. **Activity Support Costs:**

   - Hard Costs:

   ☐ Acquistion of site(s)

   ☐ Site Clearance

   ☐ Site Improvements to publicly owned land*

   [x] Off-Site Improvements (the improvements must be required as a condition of project approval. Attach documentation.)

   ☐ Actual Construction Costs or Site Improvements*

   - Soft Costs:

   ☐ Site and utility plans, etc.

   ☐ Application(s) to obtain other necessary funding for this project*

   ☐ Mortgage/loan commitment application processing fees*

   b. **Construction Costs**:

   ☐ Last Resort Housing

   ☐ A Community-Based Development Organization's (CBDO) neighborhood revitalization project

   ☐ A Housing Construction Project which is assistance to a neighborhood-based nonprofit organization, local development corporation, or nonprofit organization serving the development needs of a community in an non-entitlement area

   ☐ A Housing Development Grant (HODAG) New Construction Project

   ☐ Soft Costs (those costs listed under Support/Soft Costs above may be considered activity costs when carried out in conjunction with any of the other four activities listed under Construction Costs.)

   c. **Other - Evaluated as Housing New Construction:**

   ☐ Acquistion of Rental Housing (including rehabilitation), the majority of which is unoccupied

   ☐ Conversion of building(s) to housing units (adaptive re-use) when it will go outside of existing footprint or building envelope - (see housing rehabilitation for conversion to housing with no expansion)

CDBG Project Description

El Dorado County is proposing to assist Mercy Housing California with the development of a 70 unit affordable family apartment development just west of Placerville, in unincorporated El Dorado County. Mercy Housing California is proposing to finance the development with Low-Income Housing Tax Credits, state Multifamily Housing Program and HOME Investment Partnership funds, Affordable Housing Program funds, and additional County assistance in the form of fee credits. The apartments will be situated in 7 separate various sized buildings, mostly 3-story, walk-up flats. These will be a mix of one through four bedroom units targeting families with incomes from 30% to 60% of the Area Median Income ($65,400 currently).

The development of the 7 acre site requires multiple offsite public improvements, including extension of gas, electric, water, sewer, a sewer lift station, storm drainage, phone, and cable and the Runnymeade Road re-alignment. These conditions have been specified in the El Dorado County Planning Department's conditions of approval included herewith. These conditions of approval are required to be completed to comply with the zoning and planned development approvals that will go before the County Planning Commission in December 2006.

El Dorado County and Mercy Housing California are proposing to use the CDBG funds to pay for a portion of two of the offsite public infrastructure improvements required, the Runnymead Road realignment and the sewer lift station. The following is the breakdown of these costs, total costs and their sources:

	CDBG	Other*	Total
Offsite Public Improvements:			
Runnymead Road Relocation	$200,000	$300,000	$500,000
Sewer lift station/line extension	$222,500	$77,500	$300,000
Storm Gas, Electric, Telephone, cable		$150,000	$150,000
County General Admin	$27,500	$5,000	$32,500
County Activity Delivery	$50,000		$50,000
Onsite construction of apartments:		$22,250,322	$22,250,322
Grand totals:	**$500,000**	**$22,782,822**	**$23,282,822**

*Other financing includes the following:

Low Income Housing Tax Credits	$9,820,884
AHP	$546,000
State HOME	$4,900,000
County Fees/other	$1,771,660
State MHP	$4,158,723
CalHFA Bond Mortgage	$1,585,555

All of the above sources can be used for offsite public infrastructure required for the affordable housing development with the exception of HOME.