

CONTRACT ROUTING SHEET

Date Prepared: February 24, 2015Need Date: ASAP**PROCESSING DEPARTMENT:**
 Department: Procurement & Contracts
 Dept. Contact: Ashley Boyd
 Phone #: x5804
 Department: _____
 Head Signature: _____
CONTRACTOR:
 Name: Law Offices of Valentina Reiner
 Address: 3017 Douglas Blvd., Suite 300
Roseville, CA 95661
 Phone: 916-774-7118
CONTRACTING DEPARTMENT: Human Resources
 Service Requested: Personnel Investigation & Consulting Services
 Contract Term: Three (3) Years Contract Value: \$300,000.00
 Compliance with Human Resources requirements? Yes: No: _____
 Compliance verified by: APPROVED 2/24/15 - JUDIE EUGEL
COUNTY COUNSEL: (Must approve all contracts and MOU's)
 Approved: Disapproved: _____ Date: 2/25/15 By: Judith Ken
 Approved: _____ Disapproved: _____ Date: _____ By: _____

 EL DORADO COUNTY COUNSEL
 2015 FEB 25 AM 11:45

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)
 Approved: Disapproved: _____ Date: 2/26/15 By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____

 RISK MGMT. DEPT.
 25 FEB 26 AM 0:23
COMPLIANT IN EBIX**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).
 Departments: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____