

# ORIGINAL

Agreement No. 462-2019-NVSPH-EDC  
EDC #4284

## CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY PARTICIPATION AGREEMENT COVER SHEET

1. El Dorado County ("Participant") desires to participate in the Program identified below.

Name of Program: North Valley Suicide Prevention Hotline

2. California Mental Health Services Authority ("CalMHSA") and Participant acknowledge that the Program will be governed by CalMHSA's Joint Powers Agreement and its Bylaws, and by this Participation Agreement. The following exhibits are intended to clarify how the provisions of those documents will be applied to this particular Program.

- Exhibit A Program Description and Funding  
 Exhibit B General Terms and Conditions  
 Exhibit C Special Terms and Conditions (optional)  
 Appendix I Scope of Work

\*The maximum amount payable under this Agreement is \$8,175.00

3. The term of the Program is July 1, 2019 through June 30, 2020.

4. Authorized Signatures:

### CalMHSA

Signed: [Signature] Name (Printed): John E Chaquin  
Title: Executive Director or Chief Operations Officer Date: 4/25/19

### Participant: EL DORADO COUNTY

Signed: [Signature] Name (Printed): Sue Novasek  
Title: Chair, Board of Supervisors Date: 11-5-19

**PARTICIPATION AGREEMENT**  
Exhibit A – Program Description and Funding

- I. **Name of Program** – North Valley Suicide Prevention Hotline (NVSPH)
- II. **Term of Program** – This is a one (1) year contract, with the option for early termination or extension as deemed appropriate with prior written notice and the availability of funds.

Participants may extend the contract by written notice, served at least forty-five (45) days prior to expiration of current contract. Additionally, either party may withdraw from the Program upon six months' written notice. Notice shall be deemed served on the date of mailing.

- III. **Program Objectives and Overview-** The North Valley Suicide Prevention Hotline (NVSPH) will be administered through CalMHSA on behalf of counties that are participating in and funding the program. It will serve as the primary suicide prevention hotline for these counties. As funding allows, NVSPH will continue to operate a 24/7 suicide prevention hotline accredited by the American Association of Suicidology, and will continue to answer calls through its participation in the National Suicide Prevention Lifeline. NVSPH will also maintain its hotline website, and will provide outreach and technical assistance to counties that are participating and funding the program. Based on county interest, additional activities may be added to this program and may include participating in the statewide Common Metrics program and expanding the hotline's ability to answer calls in other languages.

- IV. **Assignment of Funds** – Participant will assign a total funding amount, not to exceed, \$8,175.00 to CalMHSA, as a fiscal intermediary, in the implementation of the North Valley Suicide Prevention Hotline program.

Upon cancellation, termination or other conclusion of this contract, any funds remaining undisbursed after CalMHSA satisfies all obligations arising from the administration of the Program shall be distributed to Participant.

- V. **Compensation for Administration-** CalMHSA will be paid an administration fee of 9% of total program funding.

**In the event of early termination due to dissolution of CalMHSA, CalMHSA will refund prepaid administrative fees equal to 9% of the undisbursed funds.**

**PARTICIPATION AGREEMENT**  
Exhibit B – General Terms and Conditions

**I. Definitions**

Throughout this Participation Agreement, the following terms are defined as follows:

- A. CalMHSA - California Mental Health Services Authority, a Joint Powers Authority created to jointly develop and fund mental health services and education programs for its Member Counties and Partner Counties.
- B. Member – refers to a County (or JPA of two or more Counties) that has joined CalMHSA and executed the CalMHSA Joint Powers Agreement.
- C. Mental Health Services Act (MHSA) – Initially known as Proposition 63 in the November 2004 election, which added sections to the Welfare and Institutions Code providing for, among other things, PEI Programs.
- D. Participant– County participating in the Program either as Member of CalMHSA or as Partner under a Memorandum of Understanding with CalMHSA.
- E. PEI – Prevention and Early Intervention work to the MHSA Act.
- F. Program – The program identified in the Cover Sheet.

**II. Responsibilities**

- A. Responsibilities of CalMHSA:
  - 1. Act as fiscal and administrative agent for Participant in the Program.
  - 2. Management of funds received consistent with the requirements of any applicable laws, regulations, guidelines and/or contractual obligations.
  - 3. Provide regular fiscal reports to Participants and/or other public agencies with a right to such reports.
  - 4. Compliance with CalMHSA’s Joint Powers Agreement and Bylaws.
  - 5. Execute a contract with Suicide Prevention of Yolo County to operate the North Valley Suicide Prevention Hotline program on behalf of counties; communicate and share data and program reports with counties to ensure that the program is being implemented to their satisfaction. (See Appendix I for more information on the scope of work pertaining to this contract)
- B. Responsibilities of Participant:
  - 1. CalMHSA will invoice the Participant, on July 1, 2019, \$8,175.00, which Participant will pay within 30 days of receiving invoice.
  - 2. Cooperate by providing CalMHSA with requested information and assistance in order to fulfill the purpose of the Program.

3. Timely and complete submission in response to requests for information and items needed.
4. Compliance with applicable laws, regulations, guidelines, contractual agreements, joint powers agreements and bylaws.

### **III. Withdrawal, Cancellation and Termination**

- A. The withdrawal of the Participant from the Program shall not automatically terminate its responsibility for its share of the expenses and liabilities of the Program incurred during its period of participation.
- B. Upon cancellation, termination or other conclusion of the Program, any funds remaining undisbursed after CalMHSA satisfies all obligations arising from the administration of the Program shall be distributed to Participant.

### **IV. Fiscal Provisions**

- A. Funding required from the Participants will not exceed the amount stated in the Cover Sheet, however the parties may periodically agree in writing to revise the stated amounts based on factors such as the number of calls, costs of operations, etc.

## **Appendix I**

### **Scope of Work for contract between CalMHSA, on behalf of Participant, and Suicide Prevention of Yolo County for the implementation of the North Valley Suicide Prevention Hotline**

On behalf of the Participant, CalMHSA will enter into a contract with Suicide Prevention of Yolo County ("SPYC") to support the implementation of the North Valley Suicide Prevention Hotline. As part of this contract, SPYC Scope of Work will include:

- Operating the North Valley Suicide Prevention Hotline 24 hours per day, 7 days per week, in line with best practices for suicide crisis response
- Maintaining American Association of Suicidology accreditation
- Participating in the network of crisis hotlines through the National Suicide Prevention Lifeline
- Providing outreach and education to communities (as requested, or as funds are available)
- Participating in the Common Metrics data reporting program, administered through Didi Hirsch Suicide Prevention Center (dependent on program requirements and availability)
- Planning with Participant and CalMHSA to determine future direction and activities for the North Valley Suicide Prevention Hotline
- Sharing data with Participant and CalMHSA, including call volume, on a regular basis
- Leveraging and utilizing materials from the Statewide Prevention and Early Intervention Programs administered through CalMHSA, particularly the social marketing materials