

**MEMORANDUM OF UNDERSTANDING #9566**  
**AMENDMENT I**

---

---

**This First Amendment** to that Memorandum of Understanding (“MOU) #9566 (formerly MOU #8315) is made and entered into by and between the County of El Dorado, (hereinafter referred to as “County”) a political subdivision of the State of California, Health and Human Services Agency (“HHSA”), and the El Dorado County Continuum of Care known as the El Dorado Opportunity Knocks Continuum of Care (hereinafter referred to as “EDOK CoC”) and collectively as (“Parties”);

**RECITALS**

**WHEREAS**, HHSA and EDOK CoC committed to the Regionally Coordinated Homeless Action Plan (“RCHAP”), a regional plan developed to end homelessness in El Dorado County, pursuant to MOU #9566 dated March 18, 2024, incorporated herein and made by reference a part hereof (hereinafter referred to as “MOU”);

**WHEREAS**, MOU #9566 was executed as a requirement of the California Department of Housing and Community Development (“HCD”) Homeless Housing, Assistance and Prevention (“HHAP”) Grant Program Round 5 (“HHAP-5”) and was submitted with the joint HHSA and EDOK CoC HHAP-5 application, both of which were approved by the Board on March 12, 2024 (Legistar file 23-2113);

**WHEREAS**, on February 24, 2025, HCD announced availability of the HHAP Program Round 6 (“HHAP-6”) grant funding opportunity. California Legislature appropriated \$1 billion to fund HHAP activities in Fiscal Year (FY) 2024-2025. The Notice of Funding Availability (“NOFA”) makes available \$760 million in HHAP-6 grant funds in FY 2024-2025 to regions made up of eligible applicants, including large cities, counties, and Continuums of Care;

**WHEREAS**, the HHAP-6 NOFA also requires applicants to enter into an agreement demonstrating their commitment to their HHAP-6 RCHAP, and authorizes amendments to agreements executed under HHAP-5;

**WHEREAS**, the parties hereto desire to amend the MOU to incorporate HHSA and EDOK CoC’s commitment to the HHAP-6 RCHAP, amending **ARTICLE I, Commitments**;

**WHEREAS**, the parties hereto desire to amend the Agreement to update the named County Contract Administrator, amending and **ARTICLE XIII, Contract Administrator**;

**WHEREAS**, unless otherwise specified herein, the following terms and conditions shall be effective upon final execution by both parties hereto of this First Amendment to that MOU #9566;

**NOW THEREFORE**, in consideration of the foregoing and the mutual promises and covenants hereinafter contained, HHSa and EDOK CoC mutually agree to amend the terms of the MOU in this First Amendment to MOU #9566 on the following terms and conditions:

1) **ARTICLE I, Commitments**, of the MOU is amended in its entirety to read as follows:

**ARTICLE I**

**Commitments:** HHSa and the EDOK CoC acknowledge and hereby commit to participate and comply with the actions, roles, and responsibilities in the region’s HHAP-5 RCHAP and HHAP-6 RCHAP, both incorporated by reference herein and available at [Home | edok \(https://www.edokcoc.org\)](https://www.edokcoc.org) and [Housing and Homelessness - El Dorado County \(https://www.eldoradocounty.ca.gov/Services/Assistance-Programs/Housing-Energy-Assistance/Housing-and-Homelessness\)](https://www.eldoradocounty.ca.gov/Services/Assistance-Programs/Housing-Energy-Assistance/Housing-and-Homelessness), including all amendments or updates thereto, as summarized below:

**HHAP-5 RCHAP**

- A. Parties commit to the roles and responsibilities of each eligible applicant within the region as they pertain to outreach and site coordination, siting and use of available public land, the development of interim and permanent housing options, and coordinating, connecting, and delivering services to individuals experiencing homelessness or at risk of experiencing homelessness, within the region. See Section 2.1 in the HHAP-5 RCHAP.
- B. Parties commit to Key Actions each eligible applicant will take to improve the system performance measures. See Section 2.2 in the HHAP-5 RCHAP.
- C. Parties commit to Key Actions each eligible applicant will take to ensure racial and gender equity in service delivery, housing placements, housing retention, and any other means to affirm equitable access to housing and services for racial and ethnic groups overrepresented among residents experiencing homelessness. See Section 2.3 in the HHAP-5 RCHAP.
- D. Parties commit to actions each eligible applicant will take to reduce homelessness among individuals exiting institutional settings, including but not limited to jails, prisons, hospitals, and any other institutions such as foster care, behavioral health facilities, etc. as applicable in the region. See Section 2.4 in the HHAP-5 RCHAP.
- E. Parties commit to roles of each eligible applicant in the utilization of local, state, and federal funding programs to end homelessness. See Section 2.5 in the HHAP-5 RCHAP.
- F. Parties Commit to the roles and responsibilities of each eligible applicant to connect individuals to wrap-around services from all eligible federal, state, and local benefit programs. See Section 2.6 in the HHAP-5 RCHAP.

HHAP-6 RCHAP

- A. Parties commit to the roles and responsibilities of each eligible applicant within the region as they pertain to outreach and site coordination, siting and use of available public land, the development of interim and permanent housing options, coordination and connection to service delivery, and policies for addressing encampments within the region. See Section 3.a in the HHAP-6 RCHAP.
- B. Parties commit to providing the status of the regions' housing element compliance and implementation, Prohousing Designation, housing law violations, surplus land, and submission of HHAP Annual Progress Reports. See Section 3.a in the HHAP-6 RCHAP.
- C. Parties commit to the System Performance Measures (SPMs) Improvement Plan which includes the key actions designed to improve California SPMs, ensuring racial and gender equity in service delivery, housing placements, procurement, and other services. The key actions also include how each party is improving the region's SPMs through the use of other local, state, and federal funds. See Section 3.b in the HHAP-6 RCHAP.

2) **ARTICLE XIII, Contract Administrator**, of the MOU is amended in its entirety to read as follows:

**ARTICLE XIII**

**Contract Administrator:** The County Officer or employee with responsibility for administering this MOU is Christopher Richardson Program Manager, Community Services Division, HHSA, or successor. In the instance where the named Contract Administrator no longer holds this title with County and a successor is pending, or HHSA has to temporarily delegate this authority, County Contract Administrator's Supervisor shall designate a representative to temporarily act as the primary Contract Administrator of this MOU and HHSA Administration shall provide EDOK CoC with the name, title and email for this designee via notification in accordance with the Article titled "Notice to Parties" herein.

The EDOK CoC Officer with responsibility for administering this MOU on behalf of the EDOK CoC is the EDOK CoC Chair or Co-Chairs, or successor(s).

Except as herein amended, all other parts and sections of that MOU #9566 shall remain unchanged and in full force and effect.

**Requesting Contract Administrator Concurrence:**


By:  Dated: 08/05/2025  
Christopher Richardson (Aug 5, 2025 09:17:35 PDT)  
Christopher Richardson  
Program Manager, Community Services Division  
Health and Human Services Agency

**Requesting Department Head Concurrence:**

By:  Dated: 08/05/2025  
Olivia Byron-Cooper (Aug 5, 2025 09:46:47 PDT)  
Olivia Byron-Cooper, MPH  
Director  
Health and Human Services Agency


IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to MOU #9566 on the dates indicated below.

**COUNTY OF EL DORADO**


By:   
[Emma Owens \(Aug 20, 2025 09:05:23 PDT\)](#)  
\_\_\_\_\_  
Emma Owens  
Principle Management Analyst  
For Chief Administrative Officer “County”

Dated: 08/20/2025  
\_\_\_\_\_

**EL DORADO OPPORTUNITY KNOCKS CONTINUUM OF CARE**

By:   
[Jessica Wackenhut Lomeli \(Aug 5, 2025 09:47:54 PDT\)](#)  
\_\_\_\_\_  
Jessica Wackenhut Lomeli,  
EDOK CoC Board Co-Chair  
“EDOK CoC”

Dated: 08/05/2025  
\_\_\_\_\_

By:   
[Nichole Paine \(Aug 5, 2025 09:49:29 PDT\)](#)  
\_\_\_\_\_  
Nichole Paine,  
EDOK CoC Board Co-Chair

Dated: 08/05/2025  
\_\_\_\_\_