BENEFIT COORDINATORS CORPORATION
ADMINISTRATION AGREEMENT

<u>SCHEDULE OF FEES EXHIBIT</u>
Schedule of Fees as of <u>January 01, 2021</u>
3 year rate agreement.

Consolidated Invoicing:

Initial, non-refundable Setup Fee due upon execution of this Agreement:	$<u>N/A</u> – included in Prism Program Fee
Monthly Administration Fee:	$<u>N/A</u> - included in Prism Program Fee
Monthly Ancillary Administration Fee:	$<u>0.50</u> per Participant Enrolled in a Prism Medical Plan per Month

Flexible Spending Account Administration:

Initial, non-refundable Setup Fee due upon execution of this Agreement:	$<u>N/A</u> – included in Prism Program Fee
Monthly Administration Fee:	$<u>N/A</u> - included
Minimum Monthly Fee:	$<u>N/A</u> - included
Annual Renewal Fee:	$<u>N/A</u> - included

COBRA Administration:

Initial, non-refundable Setup Fee due upon execution of this Agreement:	$<u>N/A</u> – included in Prism Program Fee
Minimum Monthly Fee:	$<u>N/A</u>
Monthly Initial Notice Administration Fee: **BCC to process initial notices associated with Life Events, client to process initial notices per new hire*	$ <u>4.00</u> – per Initial Notice associated with a Life Event

RETIREE Administration:

Initial, non-refundable Setup Fee due upon execution of this Agreement:	$<u>N/A</u> – included in Prism Program Fee

Monthly Administration Fee:	$7.50 – Per Retiree Enrolled In a Non-Prism Medical Plan
Monthly Ancillary Administration Fee:	$0.50 per Retiree Enrolled in a Prism Medical Plan per Month
Minimum Monthly Fee:	$N/A - included

Other Fees and Services: (optional)

OPEN ENROLLMENT MAILING – ***FULLFILLMENT AND DISTRIBUTION*** (all materials must be developed and provided by the client or broker; packets limited to 20 pages, one-sided, and black and white print)	$ 8.00 Per Packet
Meetings, Health Fairs	No charge for webinars. On-site meetings may incur time/travel charge. Fee will be quoted when a meeting is requested.
Additional Services and Materials	Fees quoted upon request
Wire Transfer Fee:	$25.00 per wire
Development hours exceeding standard development time (as quoted per project):	$125/hour
EDI Carrier/Vendor connection set up (3 included):	$1,500 per file after 3
ACH Transfer Fee:	No Charge
Non-Sufficient Funds Fee:	$25.00 per rejected check/transaction
Reinstatement Fee:	Determined by Administrator at time of reinstatement

BENXCEL DATA SERVICES

INITIAL ELIGIBILITY LOAD PACKAGES

	STANDARD	ENHANCED	PREMIUM
	BASE DATA LOAD Client provides initial demographics & enrollment data in BCC's template format.	**MID-LEVEL DATA LOAD** Client provides one initial demographics file & one initial enrollment file in their preferred format.	**HIGH-LEVEL DATA LOAD** Client provides initial demographics & enrollment data in their preferred format(s). BCC uses these data source(s) to discover & resolve discrepancies and create one cohesive initial enrollment file.
INITIAL DEMOGRAPHICS, COVERAGE DATA FORMAT & SOURCES	BCC Template Format Only	Any Electronic Format	Any Electronic Format(s) (HRIS, prior TPA, carrier census, etc.)
DATA FORMATTING *BCC formats data to prepare for load into system.*		✓	✓
BCC DATA REVIEW *Ensure a 9 Digit SSN, full DOB, etc.*	✓	✓	✓
BCC DATA VALIDATION *BCC reviews data to ensure data elements are correct/follow Plan rules at a high level; system performs an auto-check on certain demographic and enrollment fields.*	✓	✓	✓
BCC DATA SCRUB *BCC performs detailed comparison of data sources. Identifies individuals from carrier data but not in demographic data (and vice versa).*			✓
CREATION OF BASELINE DATA SOURCE *BCC combines all data sources into one, clean baseline demographic/enrollment data source.*			✓
BASIC DISCREPANCY IDENTIFICATION *BCC communicates missing and incorrect data elements based on a basic data review.*	✓	✓	✓
DISCREPANCY PROCESSING *BCC provides report to client for review and response; BCC processes updates into system.*	✓	✓	✓
DEVELOPMENT HOURS INCLUDED	10 Hours	14 Hours	20 Hours

FEES

	STANDARD	ENHANCED	PREMIUM
INITIAL SYSTEM SET-UP	Included	$500	$1,250

DEDUCTION REPORTING FOR PAYROLL PURPOSES

	STANDARD	ENHANCED
	SYSTEM REPORTS	EDI EXPORT WITH POST PROCESSING
FILE TYPE	Full or Change Report	Full File or Change File
EMPLOYER/EMPLOYEE PER PAY DEDUCTIONS	✓	✓
MULTIPLE PAY CALENDAR REPORTING	✓	✓
CUSTOM FIELDS *(ex: map to payroll code)*		✓
CALCULATED FIELDS *(ex: Annual Limit)*		✓
RECORD LAYOUTS *(ex: MED can have different layout than LIFE)*		✓ 1+ Record Layouts
BUSINESS LOGIC *(ex: 'do not send terminated employee records')*		✓
CREATION & DEVELOPMENT	by Client *(with BCC training)*	by BCC
DELIVERY	Scheduled to Run/Deliver Automatically	Run & Delivered by BCC
FEES		
INITIAL SYSTEM SET-UP	Included	$2,000 *(Includes 16 programming hours; $125 per hour after 16 hours)*
PEPM	Included	$0.40 PEPM
MONTHLY MINIMUM		$150

DEMOGRAPHIC IMPORT FILE (POST-IMPLEMENTATION)

	STANDARD	ENHANCED
	SELF-SERVE	CLIENT PROVIDED FULL FILE
DATA FORMAT FROM CLIENT	BCC Demographic Import Template Format Only; Template can be changes only	Any Electronic Format of Full Demographic File; BCC creates a changes only file for client
FREQUENCY	As Needed by Client	Weekly
ANNUAL SALARY UPDATE FILE (LOADED BY BCC)	✓	✓
PRE-PROCESSING OF DATA BY BCC BEFORE LOAD		✓
CREATION & DEVELOPMENT	by Client *(with BCC training)*	by BCC
PROCESSING TIME INCLUDED		1 Hour
FEES		
INITIAL SYSTEM SET-UP	Included	$500 *(Includes 5 programming hours; $125 per hour after 5 hours)*
PEPM	Included	$0.10 PEPM
MONTHLY MINIMUM		$50