

**EL DORADO COUNTY BOARD OF SUPERVISORS**  
**AGENDA ITEM TRANSMITTAL**  
**Meeting of August 22, 2006**

**AGENDA TITLE:** Request for Approval of Agreement 154-S0711 with R.E.Y. Engineers, Inc., Agreement 155-S0711 with Interwest Consulting Group and Agreement 156-S0711 with Dokken Engineering for Plan Review of Commercial Grading Permit Applications.

**DEPARTMENT:** Development Services

**DEPT SIGNED:**

**CAO USE ONLY:**

**CONTACT:** Greg Fuz

**DATE:** 8/6/2006

**PHONE:** 5445

**DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:**

Development Services Department recommending your Board: (1) Make findings that it is more economical and feasible to obtain outside contractors for the provision of plan review services for commercial grading permit applications in accordance with Government Code 31000 and pursuant to County Charter section 210(b)(6); and (2) Approve the attached agreements with R.E.Y. Engineering, Inc., Interwest Consulting Group and Dokken Engineering for said plan review services on an "as-needed" basis, for a term of one year in a not to exceed amount of \$30,000 each with the aggregate amount not to exceed \$90,000.

*Development Services assumed commercial grading functions from DOT effective 7/1/06. Recruitment for qualified engineers have been unsuccessful.*

**CAO RECOMMENDATIONS:** *date. As the positions are filled, DSD will reduce the amount of contract services.*

*Recommend approval. Laurie A. Gill 8/15/06*

Financial impact? ☒ Yes ☐ No

Funding Source: ☒ Gen Fund ☐ Other

**BUDGET SUMMARY:**

Other: DOT and GSD

Total Est. Cost \$90,000.00

**Funding**

**CAO Office Use Only:**

Budgeted \$90,000.00

4/5's Vote Required ☐ Yes ☒ No

New Funding \_\_\_\_\_

Change in Policy ☐ Yes ☒ No

Savings \_\_\_\_\_

New Personnel ☐ Yes ☒ No

Other \_\_\_\_\_

**CONCURRENCES:**

Total Funding \_\_\_\_\_

Risk Management \_\_\_\_\_

Change in Net County Cost 0

County Counsel \_\_\_\_\_

Other \_\_\_\_\_

**\*Explain**

**BOARD ACTIONS:**

Vote: Unanimous \_\_\_\_\_ Or

Ayes:

Noes:

Abstentions:

Absent:

I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors

Date: \_\_\_\_\_

Attest: Cindy Keck, Board of Supervisors Clerk

By: \_\_\_\_\_

## CONTRACT ROUTING SHEET

Date Prepared: 7/31/06Need Date: Right needs for BOB Approval  
8/15/06. Thank you!

## PROCESSING DEPARTMENT:

Department: CAO/Proc. & Contracts  
 Dept. Contact: Pam Carlone  
 Phone #: 5833  
 Department Head Signature: Bonnie H. Rich  
 Bonnie H. Rich

## CONTRACTOR:

Name: R.E.Y. Engineers, Inc.  
 Address: 105 Lake Forest Way, Ste. C  
Folsom, CA 95630  
 Phone: 916-985-8520

## CONTRACTING DEPARTMENT:

Development Services

Service Requested: Plan Review for Commercial Grading "as requested"Contract Term: 1 Year

Contract Value:

\$30,000

Compliance with Human Resources requirements?

Yes: ☒No: ☐Compliance verified by: See letter attached.

## COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ☒ Disapproved: ☒ Date: 8/2/06 By: [Signature]  
 Approved: ☐ Disapproved: ☐ Date:            By:           

**ASSIGNMENT**  
 DATE: 7/31/06  
 ATTORNEY: [Signature]  
 DEPT./INDEX NO.:             
W.D. Gesant Name Corp. record like a files -  
couldn't find info about this company  
@ Sec. of State corp. website - Need to  
make sure this is indeed a corp. license to do  
bus in CA under name provided  
OK  
OK please  
see attached  
for Sec of State  
pc

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

## RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ☒ Disapproved: ☐ Date: 8/3/06 By: [Signature]  
 Approved: ☐ Disapproved: ☐ Date:            By:           

## OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments:             
 Approved: ☐ Disapproved: ☐ Date:            By:             
 Approved: ☐ Disapproved: ☐ Date:            By:

# RUSH

Contract #: 155-S0711

## CONTRACT ROUTING SHEET

Date Prepared: 7/31/06Need Date: Dept needs for BOJ Approval on 8/15/06. Thank-you!**PROCESSING DEPARTMENT:**

Department: CAO/Proc. & Contracts  
Dept. Contact: Pam Carlone  
Phone #: 5833  
Department Head Signature: Bonnie H. Rich  
Bonnie H. Rich

**CONTRACTOR:**

Name: Interwest Consulting Group  
Address: 9300 W Stockton Blvd., Ste. 105  
Elk Grove, CA 95758  
Phone: 916-683-3340, Ext. 13

**CONTRACTING DEPARTMENT:**

Development Services

Service Requested: Plan Review for Commercial Grading "as requested"Contract Term: 1 YearContract Value: \$30,000Compliance with Human Resources requirements? Yes✓No:   Compliance verified by: See attached letters.**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:    Disapproved:    Date: 8/2/06 By: PJJ  
Approved:    Disapproved:    Date:    By:   

ASSIGNMENT  
DATE 7/31/06  
ATTORNEY Pam Carlone  
DEPT./INDEX NO. 020000  
BY:   

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved:    Date: 8/2/06 By: Hostelt  
Approved:    Disapproved:    Date:    By:   

AUG 02 2006

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:     
Approved:    Disapproved:    Date:    By:     
Approved:    Disapproved:    Date:    By:

## CONTRACT ROUTING SHEET

Date Prepared: 7/31/06

Need Date: Dept needs for BOS approval 8/15/06. Thank you!

### PROCESSING DEPARTMENT:

Department: CAO/Proc. & Contracts  
 Dept. Contact: Pam Carlone  
 Phone #: 5833  
 Department: Bonnie H. Rich  
 Head Signature: Bonnie H. Rich

### CONTRACTOR:

Name: Dokken Engineering  
 Address: 2365 Iron Point Rd., Ste. 200  
Folsom, CA 95630  
 Phone: 530-295-1080

### CONTRACTING DEPARTMENT:

Development Services

Service Requested: Plan Review for Commercial Grading "as requested"

Contract Term: 1 Year

Contract Value: \$30,000

Compliance with Human Resources requirements? Yes: ☒

No: ☐

Compliance verified by: See attached letters.

### COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ☒ Disapproved: ☐ Date: 8/2/06 By: [Signature]  
 Approved: ☐ Disapproved: ☐ Date: ☐ By: ☐

ASSIGNMENT

DATE: 07/31/06  
 ATTORNEY: Pamela J. H. Rich  
 DEPT./INDEX NO.: 120000  
 BY: [Signature]

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

### RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ☒ Disapproved: ☐ Date: 8/2/06 By: [Signature]  
 Approved: ☐ Disapproved: ☐ Date: ☐ By: ☐

AUG 02 2006

### OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: ☐  
 Approved: ☐ Disapproved: ☐ Date: ☐ By: ☐  
 Approved: ☐ Disapproved: ☐ Date: ☐ By: ☐

# DEVELOPMENT SERVICES DEPARTMENT

County of  
EL DORADO

<http://www.co.el-dorado.ca.us/devservices>

BUILDING  
SERVICES



**PLACERVILLE OFFICE:**

2850 FAIRLANE COURT  
PLACERVILLE, CA. 95667  
(530) 621-5315  
(530) 622-1708 Fax  
Counter Hours: 7:30 AM to 4:30 PM  
[bdgdept@co.el-dorado.ca.us](mailto:bdgdept@co.el-dorado.ca.us)

**LAKE TAHOE OFFICE:**

3368 LAKE TAHOE BLVD. SUITE 302  
SOUTH LAKE TAHOE, CA 96150  
(530) 573-3330  
(530) 542-9082 Fax  
Counter Hours: 7:30 AM to 4:30 PM  
[tahoebuild@co.el-dorado.ca.us](mailto:tahoebuild@co.el-dorado.ca.us)

**EL DORADO HILLS OFFICE:**

**4950 HILLSDALE CIRCLE, SUITE 100**  
EL DORADO HILLS, CA 95762  
(916) 941-4967 and (530) 621-5582  
(916) 941-0269 Fax  
Counter Hours: 7:30 AM to 4:30 PM  
[bdgdept@co.el-dorado.ca.us](mailto:bdgdept@co.el-dorado.ca.us)

August 8, 2006

Board of Supervisors  
330 Fair Lane  
Placerville, CA 95667

Subject: Commercial Grading Plan Review Contracts #154-S0711, #155-S0711 and #156-S0711

Dear Board Members:

**Recommendation:**

The Development Services Department – Building Services recommends that the Board of Supervisors take the following action:

1. Make findings that it is more economical and feasible to obtain an outside contractor for the provision of commercial grading plan review services in accordance with Government Code 31000 and pursuant to County Charter section 210(b)(6); and
2. Approve Agreement 154-S0711 with R.E.Y. Engineers, Agreement 155-S0711 with Interwest Consulting Group and Agreement 156-S0711 Dokken Engineering for plan review services on an “as needed” basis, for a term of one year in an amount not to exceed \$30,000 each with an aggregate total of \$90,000; and
3. Authorize the Chairman to execute the Agreement.

**Reason for Recommendation:**

On July 1, 2006 the Development Services Department assumed the commercial grading permitting responsibilities from the Department of Transportation. We have been unsuccessful in recruiting for qualified engineers to perform the plan reviews necessary for permit issuance so we must contract for these services until such time as we are successful in hiring staff. We are proposing to contract with three consultants to allow greater flexibility in the distribution of the projects with the goal in mind of streamlining the review process as much as possible.

The Development Services Department will administer these agreements.

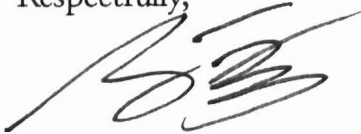
### **Fiscal Impact:**

There is no increase in net County cost. The funds expended will be reimbursed by the applicants for the projects through an Agreement For Payment of Processing Fees executed by the property owner at the time the permit application is submitted. This agreement provides for time and materials billings of County staff time at the current rate of \$100 per hour and the direct pass-through of costs from the Consultant. Funds for these contracts are included in the 0607 budget.

### **Action to be Taken Following Approval:**

1. The Board Clerk's Office will forward the executed agreements to the Development Services Department for distribution.
2. The Chief Administrator's Office, Procurement and Purchasing Division, will encumber the funds.
3. The Development Services Department will administer the agreement consistent with generally accepted contract administration practices and government accepted accounting principles/practices.

Respectfully,



Greg Fuz  
Development Services Director

- c: Marianne Oliphant, Deputy Director of Development Services - Administration  
Kelley Butcher, R.E.Y. Engineers  
Ron Beehler, Interwest Consulting Group  
Robert Lawrence, Dokken Engineering  
Jere Copeland, EDC Employee's Association, Local # 1  
Rick Davis, Operating Engineers, Local # 3