

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 08/21/2023

Need Date: 09/04/2023

**PROCESSING DEPARTMENT:**

Department: CAO-Fiscal  
Dept. Contact: Jeremy Apodaca  
Phone: 5838  
Department Head Signature: Kerri Williams-Horn

Digitally signed by Kerri Williams-Horn  
Date: 2023.08.21 10:43:19 -07'00'

**CONTRACTOR:**

Name: Meeks Bay Fire Protection District  
Address: 8041 Hwy 89  
Tahoma, CA 96142

Phone: \_\_\_\_\_

Org Code: 1570710

Project String (if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Dept 15-ARPA Special Revenue Fund

Service Requested: ARPA Subrecipient Agreement - Amendment to modify project

Description: Minor remodel to allow addition of washer/dryer, relocation of current extractor, and addition of shower.

Contract Term: upon completion of close-out Contract Value: \$22,727

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 08/24/2023 By: Daniel Vandekoolwyk  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

Digitally signed by Daniel Vandekoolwyk  
Date: 2023.08.24 07:30:10 -07'00'

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:

Compliance verified by: \_\_\_\_\_

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 08/31/2023 By: Michael Andersen  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

Digitally signed by Michael Andersen  
Date: 2023.08.31 17:27:42 -07'00'

No. Risk requirements  
\_\_\_\_\_  
\_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE EMAIL SIGNED DOCUMENT TO: