

REVIEW AND APPROVAL REQUESTED FOR:

☒ Contract ☐ Amendment ☐ Resolution ☐ Ordinance ☐ Policy ☐ Other

**County Counsel
REVIEW ROUTING SHEET**

Date Prepared: 11/25/25Need Date: 12/15/25**PROCESSING DEPARTMENT**

Department: CAO-P&C
Dept Contact: Rick Blake
Phone: 5873
Dept. Signature: Rick Blake
Title: Sr. Buyer

Digitally signed by Rick Blake
Date: 2025.11.25 07:41:03 -08'00'

Org Code: 2200000
Funding Source: _____
PL String: _____
Legistar #: Pending

CONTRACT INFORMATION

CONTRACT #: 10002 CONTRACT AMENDMENT #: _____

Contracting Department: CAO-P&C for District Attorney
Contractor/Vendor Name: Closure Intelligence
Contract Term: 3 Years Contract Value: \$165,000

Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.

ORDINANCE/RESOLUTION/POLICY INFORMATION

TITLE / SUBJECT: _____
NUMBER (If Assigned): _____

DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL

Please review & approve Contract #10002 for the purchase of Closure Intelligence Platform
Service Agreement (Software).

COUNTY COUNSEL

Approved ☒ Disapproved ☐ Date: 12/16/25
Approved ☐ Disapproved ☐ Date: _____

By: Roger A. Runkle
By: _____

Digitally signed by Roger A. Runkle
Date: 2025.12.16 09:35:22 -08'00'

COMMENTS

software contract terms

CONTRACT AMENDMENT ONLY**HR APPROVAL**

Compliance with Human Resources requirements? Yes: ☐ No: ☐
Compliance verified by: _____

RISK APPROVAL

Approved ☐ Disapproved ☐ Date: _____ By: _____
Approved ☐ Disapproved ☐ Date: _____ By: _____

COMMENTS _____