



RESOLUTION NO. 005-2021

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

WHEREAS, in accordance with Section 501 of the County of El Dorado Personnel Rules Resolution #018-2019 applicable to represented and unrepresented employees, at the recommendation of the Human Resources Department, the Board of Supervisors shall approve all new classes and class specifications, abolish classes, and determine the representation unit or units to which each class is assigned; and

WHEREAS, in accordance with Section 602 of the County of El Dorado Personnel Rules Resolution #018-2019 applicable to represented employees and unrepresented employees, and Section 401 of the El Dorado County Salary and Benefits Resolution #165-2020 applicable to unrepresented employees, the Board of Supervisors shall by Resolution specify the number and classification of all authorized positions for each department of the County.

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors of the County of El Dorado authorizes the Director of Human Resources to make any technical corrections if needed.

BE IT FURTHER RESOLVED, that the Board of Supervisors does hereby adopt the allocation changes and amends the Authorized Personnel Allocation Resolution #106-2020 as set forth herein, effective the first pay period following adoption.

BE IT FURTHER RESOLVED, that the Board of Supervisors does hereby adopt the abolishment of the classification set forth herein and amends the Salary Schedule, effective the first pay period following adoption.

Allocation Changes						
Department	Job Class No.	Class Title	Departmental Total Positions			
			Allocated	Filled	Proposed	New Allocation
Health and Human Services Agency	1301	Administrative Service Officer	1.0	1.0	-1.0*	0.0
Health and Human Services Agency	1323	Administrative Analyst Supervisor	0.0	0.0	+1.0	1.0
Planning and Building	1301	Administrative Service Officer	1.0	1.0	-1.0*	0.0
Planning and Building	1308	Sr. Administrative Analyst	1.0	1.0	+1.0	2.0
Probation	1301	Administrative Service Officer	1.0	1.0	-1.0*	0.0
Probation	1323	Administrative Analyst Supervisor	0.0	0.0	+1.0	1.0

**Incumbent is being reclassified.*

Abolish Classification**		
Job Class. No.	Bargaining Unit	Classification Title
1301	MA	Administrative Service Officer

***Once this Resolution is approved, there will be zero outstanding filled or vacant allocated positions for the class listed above.*

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the 9th day of March, 2021, by the following vote of said Board:

Ayes: Hidahl, Parlin, Thomas, Turnboo, Novasel

Attest:
Kim Dawson
Clerk of the Board of Supervisors

Noes: None
Absent : None

By:  Deputy Clerk
 John Hidahl, Chair, Board of Supervisors