



Contracts Unknown <cacontracts@edcgov.us>

REQUEST FOR WAIVER

1 MESSAGE

Nancy Anderson <nancy.anderson@edcgov.us>
To: Contracts Unknown <cacontracts@edcgov.us>
Cc: Jon DeVille <devillej@edso.org>

Wed, Apr 9, 2014 at 9:51 AM

Good Morning:

I am preparing an MOU with the Department of Justice for analysis of DNA samples using the El Dorado County Proposition 69 monies. We have a current MOU, No. 523-M111, that expires on May 31, 2014.

I respectfully request a waiver of the requirement as stated in the below-referenced policy, due to the fact that we currently have a MOU with the Department of Justice for the same services that we are requesting in the new MOU.

"Contracts over \$100,000

For any contract over \$100,000, inclusive of amendments, the contractor selection process must include a review of the scope of services and the contractor's professional qualifications. This review shall be performed by a group of individuals qualified to judge the contractor's ability to perform the services. The group must include at least one representative from outside the department requesting the services. If services are requested by a division or department of an agency, the outside representative may be an employee of another department or division within that agency. Departments are responsible for documenting compliance with this section.

Any process used for the selection of a contractor for a contract in excess of \$100,000 must have occurred within three years of the date of the proposed contract or contract amendment.

When appropriate, and with concurrence from the Chief Administrative Officer, the Purchasing Agent may waive the requirements set forth in this section.

This section is not applicable to contracts for legal services. "

I would greatly appreciate it if you would let me know as soon as possible if my request for waiver is granted so that I can apply for a contract number and move forward with this MOU, getting our County Counsel's approval and getting it to DOJ for their approval, and then getting it on the Board's agenda.

If you have any questions, please do not hesitate to contact me.

Thank you.

**Nancy V. Anderson
Executive Secretary to
Vern Pierson, District Attorney
El Dorado County**

*REQUEST TO WAIVE SECTION 7.11
OF POLICY 8-17
x
TERRI DALY, PURCHASING AGENT*
Date 4/10/14