

REVIEW AND APPROVAL REQUESTED FOR:

Contract Amendment Resolution Ordinance Policy Other

**County Counsel
REVIEW ROUTING SHEET**

Date Prepared: 1/21/26

Need Date: 2/4/26

PROCESSING DEPARTMENT

Department: CAO - P&C
Dept Contact: Timmi King
Phone: x5102
Dept. Signature: Matthew Potter
Title: Sr. Administrative Analyst

Org Code: 3600010
Funding Source: Fleet Services Internal Fund
PL String: n/a
Legistar #: TBD

CONTRACT INFORMATION

CONTRACT #: 10045

CONTRACT AMENDMENT #: _____

Contracting Department: Department of Transportation

Contractor/Vendor Name: Five Star Automotive

Contract Term: 4/21/26 - 4/20/29 (3 y) Contract Value: \$400,000

Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.

ORDINANCE/RESOLUTION/POLICY INFORMATION

TITLE / SUBJECT: _____
NUMBER (If Assigned): _____

DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL

Title: As-Needed Automotive Repair and Maintenance Services

COUNTY COUNSEL

Approved Disapproved Date: 1/26/26
Approved Disapproved Date: _____

By: Daniel Vandekoolwyk Digitally signed by Daniel Vandekoolwyk
Date: 2026.01.26 08:38:15 -08'00'
By: _____

COMMENTS

CONTRACT AMENDMENT ONLY

HR APPROVAL

Compliance with Human Resources requirements? Yes: No:

Compliance verified by: _____

RISK APPROVAL

Approved Disapproved Date: _____ By: _____
Approved Disapproved Date: _____ By: _____

COMMENTS