


Contract #: 094-F1511  
Index Code: 531160

# CONTRACT ROUTING SHEET

Date Prepared: 6/16/14

Need Date: 7/22/14

**PROCESSING DEPARTMENT:**

Department: Health & Human Services  
Dept. Contact: Amy Higdon  
Phone #: x4836  
Department  
Head Signature:   
Don Ashton, M.P.A., Director

**FUNDING AGENCY:**

Name: Friends of El Dorado Co Seniors  
Address: P.O. Box 564  
Placerville, CA 95667  
Phone: 530-626-6323

**CONTRACTING DEPARTMENT:** HHSA - Community Services


Service Requested: Grant funding agreement

Contract Term: 7/1/14-6/30/15 Contract/Grant Value: \$400.00

Compliance with Human Resources requirements? N/A  Yes  No:

Compliance verified by: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved: \_\_\_\_\_ Date: 7/18/14 By:   
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

JUL 10 9 11 22 AM '14  
EL DORADO COUNTY COUNSEL

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved: \_\_\_\_\_ Date: 7/15/14 By:   
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Please contact Amy Higdon for pick-up. Thank you!

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

**NOTE:** Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

JUL 14 PM 4:58

Contracts Supe Review/Date: \_\_\_\_\_  
Program Mgr, Review/Date:  6/19/14  
CFO, Review/Date:  6/27/14  
Asst Director Admin/Finance Date:  7/13/14