

# NEW AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 2/19/19

Need Date: 3/10/19

**PROCESSING DEPARTMENT:**

Department: Sheriff's Office

Dept. Contact: Tania Donnelly

Phone: 530-621-6636

Department Head Signature:  2/19/19

**CONTRACTOR:**

Name: Ecolab Inc

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Org Code: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Sheriff's Office

Service Requested: Moving from annual renewal to perpetual agreement – dishwasher lease

Contract Term: Perpetual Contract Value: \$2,400 annually

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 2/20/19 By: 

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

① Contract previously approved by CC. Contract moving to month-to-month. New contract would require higher rates. Get Board approval to continue on month-to-month basis.

LORADO COUNTY COUNSEL  
2019 FEB 19 PM 2:55

**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE CALL x\_\_\_\_ FOR PICK-UP...THANKS!**