



# County of El Dorado

330 Fair Lane, Building A  
Placerville, CA 95667

## Minutes - Final Parks and Recreation Commission

*Commission Members:*

*Julia McIver - Chair, District IV*

*Tom Cumpston - Vice Chair, District III*

*Wayne Lowery - District I*

*Candance Flaming - District II*

*Faye-Marie Pekar - District V*

*Staff*

*Jessica Araiza, Administration Technician*

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Thursday, December 21, 2023

2:00 PM

<https://edcgov-us.zoom.us/j/82791987337>

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**Board of Supervisors Meeting Room  
330 Fair Lane, Bldg. A  
Placerville, CA 95667**

**PUBLIC PARTICIPATION INSTRUCTIONS:** The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 827 9198 7337. To observe the live stream of the Parks and Recreation meeting go to <https://edcgov-us.zoom.us/j/82791987337>. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Parks and Recreation Commission meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Wednesday prior to the meeting. Please submit your comment to the Parks Division at [vickie.sanders@edcgov.us](mailto:vickie.sanders@edcgov.us). Your comment will be placed into the record and forwarded to the Parks and Recreation Commission.

Public comment will be received on each agenda item listed under Discussion Items as called by the Chair. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93 by the Board of Supervisors) Except with the consent of the Commission, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Commission for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Commission for a point of clarification or question by the Commission. The Commission reserves the right to waive said rules by a majority vote.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Commission is to attend in person. Except for a noticed teleconference meeting, the Commission reserves the right to conduct the meeting without remote access if there is a malfunction.

An audio recording of this meeting will be published to the website.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Parks and Trails Division of the Chief Administrative Office if you require accommodations at (530) 621-5360.

Materials related to an item on this Agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for inspection during normal business hours at the Parks Division Office located in Building A, 330 Fair Lane, Placerville. Such documents are also available on the Parks and Recreation's Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Parks and Recreation Commission is concerned that written information submitted to the Commission the date of the meeting may not receive the attention it deserves. The Parks staff cannot guarantee that any FAX, e-mail, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Commission from taking other action.

**CALLED TO ORDER AND ROLL CALL AT 2 PM**

**Present:** 4 - Lowery, Cumpston, McIver and Pekar

**Absent:** 1 - Flaming

**PLEDGE OF ALLEGIANCE**

Commissioner Lowery led the Pledge of Allegiance.

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

A motion was made by Commissioner Lowery, seconded by Commissioner Cumpston to Adopt the Agenda and Approve the Consent Calendar less items 2 and 3. Commissioner Lowery requested that Consent Item #2 is pulled for discussion. Commissioner Pekar requested that Consent Item# 3 is pulled for discussion.

**No public comment.**

**Yes:** 4 - Lowery, Cumpston, McIver and Pekar

**Absent:** 1 - Flaming

**CONSENT CALENDAR**

1. [23-2231](#) Chief Administrative Office, Parks Division, recommends the Commission approve the minutes from the Parks and Recreation regular meeting on November 16, 2023.

**This matter was approved on the Consent Calendar.**

**No public comment.**

2. [23-2233](#) Chief Administrative Office, Parks Division, recommends the Commission receive and file an update on the Parks and Trails Master Plan Advisory Committee.

A motion was made by Commissioner Lowery, seconded by Commissioner Pekar that the commission receive and file the Master Plan Advisory Committee update with an additional update from Commissioner Lowery that Kevin Loewen no longer works for El Dorado Hills Community Services District and Jeff Kernan has been appointed in his place.

**No public comment.**

**Yes:** 4 - Lowery, Cumpston, McIver and Pekar

**Absent:** 1 - Flaming

- 3. [23-2234](#) Chief Administrative Office, Parks Division, recommends the Commission approve the updated 2024 Meeting Calendar.  
  
A motion was made by Commissioner Lowery, seconded by Commissioner Cumpston to approve the 2024 Meeting Calendar with the change of February 22, 2024 replacing February 15, 2024.

No public comment.

Yes: 4 - Lowery, Cumpston, McIver and Pekar

Absent: 1 - Flaming

- 4. [23-2235](#) Chief Administrative Office, Parks Division, recommends the Commission approve the Draft River Management Annual Report 2023.  
  
This matter was approved on the Consent Calendar.

No public comment.

**END OF CONSENT CALENDAR**

**OPEN FORUM**

Matters not on the agenda may be addressed by the general public during Open Forum. Public comments during Open Forum are limited to three minutes per person and the total amount of time reserved for Open Forum may be limited.

No public comment.

**DISCUSSION ITEMS**

- 5. [23-2236](#) Chief Administrative Office, Parks Division, recommends the Commission review options for the County property at Cronan Ranch (APN: 104-530-010) and make recommendations to the Board of Supervisors.

First motion was made by Commissioner McIver, seconded by Commissioner Cumpston to recommend the Board of Supervisors explore BLM acquisition of the subject parcel at Cronan Ranch. Any funds resulting from this acquisition are applied to develop Capital Projects on the existing park lands in the county as recommended by the Parks and Recreation Commission.

No public comment.

Second motion was made by Commissioner Cumpston, seconded by Commissioner Pekar to direct staff to work with BLM and the equestrian community to adapt the Magnolia parking area for recreational and emergency evacuation needs.

No public comment.

Yes: 4 - Lowery, Cumpston, McIver and Pekar

**Absent:** 1 - Flaming

6. [23-2232](#) Chief Administrative Office recommends the Commission discuss the Capital Improvement Project Budget for FY 24/25.

**A motion was made by Commissioner Mclver, seconded by Commissioner Pekar to prioritize the Capital Improvement Project list. The first priority is a Master Plan contingency of \$100k. The second priorities are the restrooms at Chili Bar, restroom at the Henningsen Lotus new pavilion, and shade structure at Pioneer Park playground with the existing numbers and \$190k for Chili Bar. The third priority is the skate park equipment at Pioneer.**

**No public comment.**

**Yes:** 4 - Lowery, Cumpston, Mclver and Pekar

**Absent:** 1 - Flaming

**COMMISSION MEMBER ANNOUNCEMENTS AND COMMENTS**

Commissioner Pekar: Acknowledged Vickie Sanders for her service and time here with El Dorado County. Looking forward to future staff. City of South Lake Tahoe has been doing their Winter Festival of Lights and had their event the second weekend of December.

Commissioner Cumpston: Wished everyone a Merry Christmas and Happy Holidays.

Commissioner Lowery: Mentioned Kevin Loewen has left El Dorado Hills CSD. El Dorado Hills CSD has initiated escrow on purchasing the old golf course behind Raley's just off El Dorado Hills Blvd in Serrano Parkway. Asked about the Parks Manager recruitment and hoped the deadline is flexible. Thanked Vickie for all her years of service.

Commissioner McIver: Gave her appreciation to Vickie for all the things she was able to accomplish. Wished everyone a good holiday season. Mentioned the Parks Manager recruitment and flexible deadline. Christmas in Coloma is really pretty. On New Year's Eve, there is a really good band playing at the Gold Trail Grange.

**STAFF COMMENTS AND ANNOUNCEMENTS**

Deputy Chief Administrative Officer, Jennifer Franich: Checked on where the contract is with Bobbie Lebeck Engineering for Chili Bar. On December 12, the Board approved the acquisition of the Diamond Springs property as a donation and approved the final EIR. Parks staff has been working to complete the Rail Park. Staff is doing winter inspections on the Rubicon Trail and will continue to monitor the trail all winter. On December 12, the bid for the Ellis Creek building was awarded. Construction will start late summer. Parks Manager position will be posted for 3 weeks. Applicants will be evaluated after Christmas and if the job posting needs to be extended. The commission will be updated at the next meeting on applicants and if the posting was extended.

**ADJOURNED AT 3:49 PM**