



RESOLUTION NO. 170-2010

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

WHEREAS, County Ordinance Code Section 3.12.160 provides that competitive bidding for certain County supplies, materials, goods, furnishings, equipment, and other personal property may be dispensed with by resolution of the Board of Supervisors; and

WHEREAS, the Board of Supervisors has previously promulgated Resolution #142-2001, which sets forth certain items to be exempted from competitive bidding requirements; and

WHEREAS, the Purchasing Agent has provided justification for exempting the purchase of food products and kitchen supplies from competitive bidding as Exhibit "A", attached hereto; and

WHEREAS, the Board of Supervisors desires to add food products and kitchen supplies to the list of items previously identified in Resolution #142-2001.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors finds that it is in the public interest and therefore delegates to the Purchasing Agent the authority to purchase food products and kitchen supplies without soliciting bids.

BE IT FURTHER RESOLVED, nothing shall preclude the Purchasing Agent from requiring competitive bids for any item to be procured with public funds if deemed beneficial and in the best interest of the County to do so.

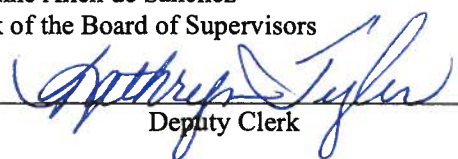
BE IT FURTHER RESOLVED, the Purchasing Agent may issue Blanket Purchase Orders in amounts up to departmental approved budgets for food products and kitchen supplies without advance approval of the Board of Supervisors.


PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the 9 day of November, 2010 by the following vote of said Board:

Ayes: Knight, Nutting, Sweeney, Briggs
Noes: none
Absent: Santiago

Attest:
Suzanne Allen de Sanchez
Clerk of the Board of Supervisors

By:


Deputy Clerk


First Vice Chair, Board of Supervisors
Raymond J. Nutting

I CERTIFY THAT:
THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

Attest: Suzanne Allen de Sanchez, Clerk of the Board of Supervisors of the County of El Dorado, State of California.

By: _____ Date: _____
Deputy Clerk

Exhibit "A"

Exemption of Food Products and Kitchen Supplies
from Competitive Bidding Requirements

Several County departments purchase food products and kitchen supplies in order to fulfill their missions. Such departments include the Sheriff, for the Jails, the Probation Department for the Juvenile Treatment Centers, the Health Services Department for the Psychiatric Health Facility (PHF), and the Human Services Department for its Aging programs. These facilities range in size and the requirements for the population served vary from facility to facility. For example, PHF has a much smaller population than the jail. Food for the PHF must be purchased in much smaller quantities to avoid spoilage and to provide for menu variety. Some of the large vendors are not able to supply quantities small enough to be practical for the PHF. The senior nutrition programs, jails, and juvenile treatment facilities all have different nutritional requirements, and each kitchen staff shops in accordance with these requirements.

Each food vendor provides a varying level of service. Some vendors deliver and put away the food, other vendors make delivery on the dock and kitchen staff puts away the food. Some vendors are able to accept order revisions at the last minute, while others may need to make separate deliveries when orders are placed after a specified cut-off time. Some vendors are able to deliver more frequently than others. In addition, case counts and product selection vary by vendor, and the products offered by a particular vendor can change monthly, which in turn can affect a kitchen's order. Because of the diversity in specific needs, the competitive bid process has not yielded results that meet all affected departments' needs. Furthermore, kitchen staff have indicated that a process requiring them to obtain specific product quotes for each order is time consuming and complicated, and difficult to document and verify.

In order to balance administrative effort and service needs with cost savings, it is recommended that contracts be negotiated individually in order to obtain for the County the best combination of service, product selection and price that meets the needs of each facility.