

CONTRACT ROUTING SHEET

Date Prepared: February 28, 2020

Need Date: March ^{17,} 13, 2020

PROCESSING DEPARTMENT:

Department: CAO/Procurement & Contracts
Dept. Contact: Debbie McGill
Phone: Ext. 5928
Department
Head Signature: *S. R. Ewert*
Sandy Ewert
Administrative Analyst Supervisor

CONTRACTOR:

Name: Steven and Rachel Clegg
Address: P.O. Box 315
Penryn, CA 95663
Phone: 916/813-6351
Org Code: 3540410
Project String
(if applicable): 35400020 35ADM

CONTRACTING DEPARTMENT: CAO – Airports Administration

Service Requested: Review & Approve
Description: Georgetown Airport Ground Lease for Single "T" Hangar / Space SP-13
Contract Term: 10-yr w/two 10-yr lease options Contract Value: Annual Fee \$792.00

COUNTY COUNSEL: (must approve all contracts and MOU's)

Approved: Disapproved: Date: 3-5-20 By: *LM*
Approved: Disapproved: Date: By:

EDC COUNTY COUNSEL
2020 MAR 4 AM 8:44

COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!

HR APPROVAL:

Compliance with Human Resources requirements? Yes: No:
Compliance verified by: *LM* Lauren Montalvo 3/19/20

RISK MANAGEMENT APPROVAL: (all contracts & MOU's except boilerplate grant funding contracts)

Approved: Disapproved: Date: 3/10/2020 By: *DM*
Approved: Disapproved: Date: By:

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

PLEASE EMAIL cao-contracts-newrequests@edcgov.us FOR PICK-UP
Thank you!