



**COUNTY OF EL DORADO, CALIFORNIA  
BOARD OF SUPERVISORS POLICY**

<b>Subject:</b> <b>INTRANET INFORMATION POLICY</b>	<b>Policy Number</b>	<b>Page Number:</b> <b>Page 1 of 2</b>
	<b>Date Adopted:</b>	<b>Revised Date:</b>

**BACKGROUND:**

The County receives numerous requests from both inside and outside of the organization to post information on its intranet (EDCNET). The purpose of this policy is to address the placement of information on the County's intranet including news, events and employee announcements.

The County's intranet is not intended to serve as a forum for free discussion. Ample opportunities for free expression are available on the Internet and in the physical world. The County's intranet is intended to further the County's responsibility to make useful and practical information available to County employees.

Therefore, to the extent that this policy is legally construed to create a public forum for free discussion, the Board reserves the right to amend this policy and to remove all Internet links or intranet-posted information that are determined to have created those types of forums.

**POLICY:**

1. All information posted to the intranet must be related to or further the mission of the El Dorado County organization or its employees.
2. Acceptable information for the intranet includes advertisements or announcements for events or programs sanctioned by an El Dorado County department, or information related to the edification and professional development of El Dorado County employees.
3. The county's intranet is not a venue for the advertisement of third party fundraisers, charitable campaigns, events, promotions or other causes.
4. The determination as to whether a proposed posting falls within this policy will be made by the Chief Administrative Officer or his or her designee.



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**Primary Department:** Information Technologies