

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 01/12/2021

Need Date: 01/15/2021

**PROCESSING DEPARTMENT:**

**CONTRACTOR:**

Department: Planning and Building Department

Name: N/A

Dept. Contact: Rob Peters

Address: \_\_\_\_\_

Phone: ext. 6644

Phone: \_\_\_\_\_

Department Head Signature: Tiffany Schmid Digitally signed by Tiffany Schmid  
Date: 2021.01.12 11:58:42 -08'00'

Org Code: 3720200

Project # \_\_\_\_\_

(if applicable): \_\_\_\_\_

Funding Source: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Planning and Building Department

Service Requested: Review Resolution designating approval authority for SB 35 Streamlined Ministerial Projects

Description: Establish the approval authority for the SB 35 Streamlined Ministerial Projects which have expedited review times.

Contract Term: \_\_\_\_\_ Contract Value: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 01/14/2021 By: Breann Moebius Digitally signed by Breann Moebius  
Date: 2021.01.14 17:16:11 -0800'

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL SIGNED DOCUMENT TO:** robert.peters@edcgov.us

Thank you!