



# County of El Dorado

## Chief Administrative Office

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July 12, 2016

TO: Members, Board of Supervisors  
FROM: FENIX Executive Sponsors and Project Manager,  
SUBJECT: JULY 19, 2016 BOARD OF SUPERVISORS UPDATE

This is to provide you with an update on the implementation efforts of FENIX through July 19, 2016.

### UPDATES

The past few weeks have been productive for the FENIX project. Meetings of the Executive Sponsors and the Project Manager reconvened on June 17<sup>th</sup> and the team now has regular meetings scheduled every other week.

During the week of June 20<sup>th</sup>, County staff worked with Tyler on the development of the chart of accounts and project ledger integration. The next critical deadline is to review and finalize 45 modifications by July 30, 2016 in order for the enhancements to be loaded in the software release 11.3. Attached for your information is a document providing a description of each modification, the reason for the modification and the cost of the modification.

Significant changes over the past few weeks include assigning one staff from the Information Technology Department to work full time on the FENIX project. In addition, arrangements are being made to allow the CAO's Staff to work on the FENIX implementation as needed, including full time as we get closer to implementation, and on July 7<sup>th</sup> the Executive Committee gave conceptual approval to hire a Department Analyst in the Auditor's Office, funded within the budget of the FENIX project, that will allow one existing staff from the Auditor's Office to be assigned full time to the FENIX implementation.

Lastly, on July 8<sup>th</sup> the County received the signed contract amendment from Tyler Technologies, including the statement of work, cost summary for modifications and a detailed list of modifications. Over the next 2 weeks we will begin interviewing project managers from Tyler Technologies.

### CRITICAL ISSUES

One significant challenge that has the potential to impact the cost of implementation relates to the current inconsistencies, especially in regard to the management of payroll rules and special compensations, across the Labor MOUs and the Personnel Rules. To address this issue, the

Executive Sponsors have asked the Human Resources Director to take the lead in assembling the appropriate staff to identify the current inconsistencies and work with the appropriate labor organizations to identify solutions.

PROJECT TIMELINE

<u>Module</u>	<u>Scheduled Go-Live Date</u>	<u>Target Go-Live Date</u>
Finance	October 2017	October 2017
HR/Payroll	January 2018	January 2018

The next FENIX update is scheduled to be provided on August 30.

If you have any questions or need additional information, please let Don Ashton know.

Attachment Exhibit 11 of Contract Amendment