

State of California  
Department of Mental Health

Health & Human Services Agency

**PATH ALLOCATION WORKSHEET**  
MH 1772B (10/06)

**STATE FISCAL YEAR: 2012-2013**

FEDERAL CATALOG NO. 93.150

<b>COUNTY: EL DORADO</b>		<b>REVISION NO:</b>
<p>The State Department of Mental Health (DMH) provides the Federal Projects for Assistance in Transition From Homelessness (PATH) Formula Grant funds to counties for State Fiscal Year (SFY) 2012-2013. Your Planning Estimate is identified below.</p>		
PATH Funding Base:		\$36,025
Total PATH Expenditure:		\$36,025
<b>PURPOSE: PLANNING ESTIMATE</b>		<b>Date: April 10, 2012</b>

I, the undersigned Director, have accepted the Federal PATH funds for the county under the specific conditions included in the positive and negative assurances as part of the County Application Package (CAP), as well as those conditions established by other governing federal and state laws, policies, regulations, and guidelines. The CAP, as approved by DMH, will be followed in expending these funds.

*Carol Nelson*

*5-9-2012*

County Mental Health Director

Date

*Daniel Nielson*

Printed Name

## CERTIFICATIONS

### 1. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

The undersigned (authorized official signing for the applicant organization) certifies to the best of his or her knowledge and belief, that the applicant, defined as the primary participant in accordance with 45 CFR Part 76, and its principals:

- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;
- (b) have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

Should the applicant not be able to provide this certification, an explanation as to why should be placed after the assurances page in the application package.

The applicant agrees by submitting this proposal that it will include, without modification, the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion--Lower Tier Covered Transactions" in all lower tier covered transactions (i.e., transactions with sub-grantees and/or contractors) and in all solicitations for lower tier covered transactions in accordance with 45 CFR Part 76.

### 2. CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

The undersigned (authorized official signing for the applicant organization) certifies that the applicant will, or will continue to, provide a drug-free workplace in accordance with 45 CFR Part 76 by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about--
  - (1) The dangers of drug abuse in the workplace;
  - (2) The grantee's policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a) above;
- (d) Notifying the employee in the statement required by paragraph (a), above, that, as a condition of employment under the grant, the employee will--
  - (1) Abide by the terms of the statement; and
  - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency in writing within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central

- point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d) (2), with respect to any employee who is so convicted--
- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

For purposes of paragraph (e) regarding agency notification of criminal drug convictions, the DHHS has designated the following central point for receipt of such notices:

Office of Grants and Acquisition Management  
Office of Grants Management  
Office of the Assistant Secretary for Management and Budget  
Department of Health and Human Services  
200 Independence Avenue, S.W., Room 517-D  
Washington, D.C. 20201

### 3. CERTIFICATION REGARDING LOBBYING

Title 31, United States Code, Section 1352, entitled "Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions," generally prohibits recipients of Federal grants and cooperative agreements from using Federal (appropriated) funds for lobbying the Executive or Legislative Branches of the Federal Government in connection with a SPECIFIC grant or cooperative agreement. Section 1352 also requires that each person who requests or receives a Federal grant or cooperative agreement must disclose lobbying undertaken with non-Federal (non-appropriated) funds. These requirements apply to grants and cooperative agreements EXCEEDING \$100,000 in total costs (45 CFR Part 93).

The undersigned (authorized official signing for the applicant organization) certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the under-

signed, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- (2) If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. (If needed, Standard Form-LLL, "Disclosure of Lobbying Activities," its instructions, and continuation sheet are included at the end of this application form.)
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### 4. CERTIFICATION REGARDING PROGRAM FRAUD CIVIL REMEDIES ACT (PFCRA)

The undersigned (authorized official signing for the applicant organization) certifies that the statements herein are true, complete, and accurate to the best of his or her knowledge, and that he or she is aware that any false, fictitious, or fraudulent statements or claims may subject him or her to criminal, civil, or administrative penalties. The undersigned agrees that the applicant organization will comply with the Public Health Service terms and conditions of award if a grant is awarded as a result of this application.

**5. CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE**

Public Law 103-227, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such Federal funds. The law does not apply to children's services provided in private residence, portions of facilities used for inpatient drug or alcohol treatment, service providers whose sole source of applicable Federal funds is Medicare or Medicaid, or facilities where WIC coupons are redeemed.

Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.

By signing the certification, the undersigned certifies that the applicant organization will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.

The applicant organization agrees that it will require that the language of this certification be included in any subawards which contain provisions for children's services and that all subrecipients shall certify accordingly.

The Public Health Services strongly encourages all grant recipients to provide a smoke-free workplace and promote the non-use of tobacco products. This is consistent with the PHS mission to protect and advance the physical and mental health of the American people.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL <i>Janet Nelson</i>	TITLE <i>Director</i>
APPLICANT ORGANIZATION <i>El Dorado County Health &amp; Human Services Agency</i>	DATE SUBMITTED <i>5-9-2012</i>

**COMPLIANCE ASSURANCES**

I hereby certify that the County of El Dorado agrees to the following:

- A. Amounts received under the PATH Formula Grant will be used solely to provide services to persons who have a serious mental illness, or have a co-occurring serious mental illness and substance abuse disorder, and who are homeless or at imminent risk of becoming homeless.
- B. PATH funds must be used to supplement, not supplant, existing services to individuals who have severe mental illness, or who have co-occurring severe mental illness and substance abuse disorders, and who are homeless or at imminent risk of becoming homeless.
- C. At a minimum providers must provide both Outreach and Case Management. Additional grant funds shall be expended only for the following services:
  - 1. Screening and diagnostic treatment services;
  - 2. Habilitation and rehabilitation services (relating to training and education to improve the individual's functioning in the community);
  - 3. Community mental health services;
  - 4. Alcohol and/or drug treatment services;
  - 5. Staff training (for individuals who work in shelters, mental health clinics, substance abuse programs, and other sites where individuals require homeless services);
  - 6. Supportive and supervisory services in residential settings;
  - 7. Referrals for primary health services, job training, educational services, and relevant housing services; and
  - 8. Housing services including minor renovation, expansion, and repair of housing; planning of housing, technical assistance in applying for housing; improving the coordination of housing services; security deposits; the costs associated with matching eligible homeless individuals with appropriate housing situations; and one-time rental payment to prevent eviction.
- D. Grants will be made pursuant to Section 522(a) of the Public Health Service Act only to entities that have the capacity to provide, directly or through arrangements, the specified service(s) including coordinating the provision of service(s) in order to meet the needs of eligible homeless individuals who are both mentally ill and suffering from substance abuse.
- E. Special consideration will be given to funding entities with a demonstrated effectiveness in serving veterans who are homeless.


- F. Grant funds will not be given to any entity that has a policy of excluding individuals from mental health services due to the existence or suspicion of substance abuse or which excludes individuals from substance abuse services due to the existence or suspicion of mental illness.
- G. No more than ten percent of Federal PATH funds received shall be expended for administrative expenses. The ten percent administrative expense cap includes both the county's and the subcontractor's administrative costs in aggregate.
- H. None of the funds in this grant shall be used to pay the salary of an individual through a grant or other extramural mechanism at a rate in excess of Executive Level I of the Federal Executive Pay Scale. Effective July 1, 2012 the amount is \$179,700.
- I. Not more than 20 percent of the payments will be expended for allowable housing services. The payments will not be expended to support emergency shelters or construction of housing facilities for inpatient psychiatric or inpatient substance abuse treatment costs or to make cash payments to intended recipients of mental health or substance abuse services.
- J. The county will make available, directly or through donations from public or private entities, non-federal contributions toward such costs in an amount that is not less than one dollar (\$1) for each three dollars (\$3) of federal funds provided in such payments. The amount of the county match is \$12,008.
- K. The description of intended use will be revised throughout the year to reflect substantial changes in the programs and activities funded through the PATH grant. Changes in services will not be provided until the appropriate approval has been received.
- L. The county agrees to provide all reports required by the State Department of Mental Health.
- M. The county will comply, as applicable, with the Substance Abuse and Mental Health Services Administration's (SAMHSA) Charitable Choice statutes codified at sections 581-584 and 1955 of the Public Health Service Act (42 USC 290k, et seq., and 42 USC 300x-65 et seq.) and their governing regulations at 42 C.F.R. part 54 and 54a respectively.

N. The county has budgeted SFY 2012-2013 non-PATH funds for services to individuals who are homeless and mentally disabled as follows:

\$ \_\_\_\_\_ Federal (non-PATH)

\$ 20,000 Other


  
 \_\_\_\_\_  
 Signature of Director Date

  
 \_\_\_\_\_  
 Print Name

## ASSURANCES - NON-CONSTRUCTION PROGRAMS

**Note:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standard or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standard for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685- 1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §§794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to non- discrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to



all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a and 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327- 333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetland pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance. 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

David Walker  
Signature of Certifying Official

Director  
Title

El Dorado County Health and Human Services Agency  
Applicant Organization

5-9-2012  
Date

**PATH FY 2012-2013  
PROVIDER INTENDED USE PLAN**

**County:** El Dorado

**Legal Name of Business:** El Dorado Co. Health Services Dept. - Mental Health Div.

**Program Name:** PATH Program

**Address:** 929 Spring Street

**City, Zip Code:** Placerville, CA 95667

**Service Area (City and Zip Codes):**

Placerville, 95667

South Lake Tahoe, 86150

**Provider Contact:** Daniel Nielson

**Telephone:** (530) 642-7275

**Fax:** (530) 626-7734

**Email:** daniel.nielson@edcgov.us

**Indicate which of the following essential services will be provided by this provider with PATH funding:**

- Outreach
- Case Management
- Community Mental Health Services
- Habilitation & Rehabilitation Services (relating to training and education to improve the individual's functioning in the community)
- Staff Training
- Screening and Diagnostic Services
- Alcohol or Drug Treatment
- Supportive and Supervisory Services in Residential Settings
- Referrals for Primary Health Services, Job Training, Education Services and Relevant

Housing Services:

- Minor Renovation, Expansion, and Repair of Housing
- Planning of Housing
- Technical Assistance in Applying for Housing Services
- Improving the Coordination of Housing Services
- Security Deposits
- Cost Associated with Matching Eligible Homeless Individuals with Appropriate Housing Situations
- One-Time Rental Payments to Prevent Eviction

**Indicate which budget categories are funded with PATH funds:** Click on Check Box:

- |   |                                    |   |
|---|------------------------------------|---|
| <input checked="" type="checkbox"/> Personnel | <input type="checkbox"/> Equipment | <input type="checkbox"/> Travel           |
| <input type="checkbox"/> Consultants          | <input type="checkbox"/> Supplies  | <input checked="" type="checkbox"/> Other |

**PATH FY 2012-2013  
PROVIDER INTENDED USE PLAN**

**Description of the flow of federal PATH funds in California:** PATH funding in California is allocated to the counties from the California State Department of Mental Health. Each county has a Mental Health Program that provides services to the public in California; the PATH funds are distributed at the county level to either county or contracted providers.

**Directions – Provider Intended Use Plan –**

The Provider Intended Use Plan will provide specific information on each organization and program funded with PATH Federal and Match funds, and should be answered at the provider's level.

1. Provider Name (if different from the Legal Name): \_\_\_\_\_
2. Total Federal PATH Dollars Allocated from Counties: \$36,025
3. Total Match Dollars in Budget: \$12,008
4. Who Provides the Match? County of El Dorado, Health & Human Services Agency- Mental Health Division
5. What funding source is used for Match? Department's Realignment funds
6. Please provide a brief overview of your organization's history, current existing programs, and services provided.
 

The El Dorado County Health and Human Services Agency, Health Services Department, Mental Health Division (MHD) provides a comprehensive program for the mentally disabled individuals in our County who are homeless or at risk of becoming homeless. A case worker provides supportive services to eligible individuals with the acquisition of appropriate housing upon being discharged from our Psychiatric Health Facility (PHF), Crisis Residential Treatment Facility (CRT) and other sub-acute placements. The case worker will provide supportive services for the MHD consumers identified as homeless or at risk of becoming homeless as well as providing outreach and in reach services.
7. The purpose of this section is to provide a description of your organization's plan to provide coordinated and comprehensive services to eligible PATH Clients. Please provide the following information as it relates to activities for FY 2012-2013.
  - a. The projected number of adult clients to be contacted using PATH funds. 25
  - b. The projected number of adult clients to be enrolled using PATH funds. 25
  - c. The projected percentage of adult clients served with PATH funds to be "literally" homeless (i.e., living outdoors or in an emergency shelter rather than at imminent risk of homelessness.) 50%
  - d. Identify activities that your organization will perform to maximize the use of PATH funds to serve adults who are literally homeless as a priority population.

Housing and support services for eligible individuals that are scheduled to discharge from our PHF/CRT are coordinated by the case worker who has the knowledge and relationships of various levels of placement. The MHD sponsors transitional living facilities and has access to board and care facilities. Our PATH Program case worker works with the County's housing development staff to acquire and retain affordable housing and facilitate the Section 8 application process.

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PROVIDER INTENDED USE PLAN**

- e. Identify your organizations' strategies in utilizing PATH funds to target street outreach and case management as priority services.

MHD will provide outreach services to adults with serious mental illness who are at risk of homelessness and are homeless through outreach at our Crisis Residential Treatment Center, the Psychiatric Health Facility and our Wellness Center. The case worker has direct face-to-face interaction with people who are at risk of homelessness or are homeless and who might be seeking help but do not know where to go to get the help needed. This type of outreach is defined by PATH as "inreach". We coordinate services with adults who have barriers to treatment such as homelessness through outreach services to help these people gain access to treatment or other services. MHD works with other providers in the community to provide outreach services and enable people to access care. Through community partnerships MHD is able to provide information of available services and how to access those services.

- f. Identify how your organization will provide, pay for, or support evidenced-based practices and other training for local PATH-funded staff.

The service is based on the supported housing model however not full fidelity.

- g. List the evidenced-based practices currently used.

Supported housing.

- h. Describe your organization's status on HMIS migration and a plan, with accompanying timeline, to migrate data in the next 2-4 years. If your organization is fully utilizing HMIS for PATH services, please describe plans for continued training and how you will support new staff.

Our department has been undergoing organizational changes due to El Dorado County creating Health & Human Services Agency. At this time there is no timeline established, we will continue to research our options and plan to make the deadline.

- i. Describe how your organization will provide, pay for, or otherwise support HMIS training and activities to migrate PATH data into HMIS.

Our department is at the beginning stages of migrating to HMIS, therefore the cost of the licenses for the system and any training is not yet fully known. Any funding need will come from our County's Realignment fund.

- j. Identify community organizations that provide key services (e.g., primary health, mental health, substance abuse, housing, employment) to PATH eligible clients within your service area and describe coordination activities and policies with those organizations.

Our County has relationships and coordinates with various community organizations. For example, a local community organization, the Community Health Center provides both primary and mental health services. County's Health and Human Services Agency, Alcohol & Drug program provides substance abuse services, the County's Human Services Department, Community Services Division provides services for Section 8 housing and the Social Services Division provide employment services through their One Stop office.

- k. Please explain the gaps in current service systems that pertain to your PATH client population.

Inadequate housing options in a rural County setting.

- l. Please explain services you provide for clients who have both a serious mental illness and substance use disorder in your PATH client population.

Our department provides both Mental Health and Alcohol & Drug treatment and prevention services. We also refer clients to County providers.

**PATH FY 2012-2013  
PROVIDER INTENDED USE PLAN**

m. What are your organization's strategies for making suitable housing available to PATH clients (e.g., indicate the type of housing usually provided and the name of the agency that provides such housing) in your client population.

The MHD has contracts with a variety of board and care facilities, sponsors transitional living facilities and coordinates with the County's housing development manager and staff to acquire additional affordable housing options.

8. Describe your organization's participation in the HUD Continuum of Care program and any other local planning, coordinating or assessment activities.

Our department is at the early stages in participation with the HUD Continuum of Care. We have made the initial contact letting our County's contact know we are interested in participating and have a need to access the HMIS for our PATH Program.

9. Please describe the following information for your specific client population: (a) the demographics of the client population; (b) the demographics of the staff serving the clients; (c) how staff providing services to the target population will be sensitive to age; gender and racial/ethnic differences of clients; and (d) the extent to which staff receive periodic training in cultural competence. (See Enclosure 15: "Guidelines for Accessing Cultural Competence".)

(a) Client: 18-34 yrs 35%, 35-49 yrs 41%, 50-64 yrs 18%, 65-74 yrs 6%, male 53%, female 47%, 94% white, 3% African American & 2% Hispanic/Latino. (b) Staff: female 65%, male 35%, 88% white, 6% Hispanic & 6% other. (c) The County maintains a high standard of service to the culturally diverse clients, to cultivate and maintain a close working relationship with the community. (d) Our Cultural Competency Coordinator assures that staff receive training to understand cultural differences.

10. Describe how persons who are homeless and have serious mental illnesses and any family members will be involved at the organizational level in the planning, implementation, and evaluation of PATH-funded services. For example, indicate whether persons who are PATH-eligible are employed as staff or as volunteers or serve on governing or formal advisory boards. (See Enclosure 16 "Guideline for Consumer and Family Participation".)

Our County has a close working relationship with the National Alliance on Mental Illness (NAMI) whereby their membership helps advise and guide staff in program design and evaluation. The function of our Mental Health Commission is to advocate for new programs and oversee the delivery of services in the County. The members are appointed by the BOS and they include family members and consumers.

11. Describe Veteran specific services your organization will provide.

Same services as our base allocation program with an emphasis on finding placement with an organization specializing in Veterans housing and services if available.

12. Identify community organizations that provide key Veteran services (e.g., primary health, mental health, substance abuse, housing, employment) to PATH eligible veteran clients within your service area and describe coordination activities and policies with those organizations.

Same as our base allocation program. There is a Veteran Affairs office that individuals can be linked to for help with filing claims for primary health. At this time our County has no Veteran specific housing organizations.

13. Provide a detailed budget narrative that provides specifics and calculations used for PATH funds. The narrative should describe the attached MH1779 – Federal Grant Detailed Program Budget.

One Mental Health Case worker, totaling .64 FTE, will provide screening and diagnostic treatment services to find placement appropriate to the level of functioning of acutely mentally ill patients. Outreach services in assessing residential placement needs and aftercare services and referrals to prevent future or continued homelessness, such as medical, job training,

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educational and substance abuse services. The funding is as follows: Salary and Benefits - \$31,841 grant, \$10,614 match; Other - \$1000 grant, \$333 match and Administration (10%) - \$3,184 grant funded, \$1,061 match.

FEDERAL GRANT DETAILED PROGRAM BUDGET  
MH 1779 REV(04/12)

STATE FISCAL YEAR: 2012/2013

TYPE OF GRANT: PATH

COUNTY: El Dorado

SUBMISSION DATE: \_\_\_\_\_

FISCAL CONTACT: Lori Walker

PROGRAM CONTACT: Daniel Nielson

TELEPHONE NUMBER: (530) 621-6372

TELEPHONE NUMBER: (530) 642-7275

EMAIL ADDRESS: lori.walker@edcgov.us

E-MAIL ADDRESS: daniel.nielson@edcgov.us

PROGRAM NAME: \_\_\_\_\_

STAFFING			1	2	3	
TITLE OF POSITION		ANNUAL SALARY	FTE	FEDERAL PATH AMOUNT	NONFEDERAL MATCH AMOUNT	TOTAL
1	Case Worker	\$40,914	0.64	\$ 19,644	\$ 6,548	\$ 26,192.00
2						\$ -
3	Fringe benefits			\$ 12,197	\$ 4,066	\$ 16,263.00
4						\$ -
5						\$ -
6						\$ -
7						\$ -
8						\$ -
9						\$ -
10						\$ -
11						\$ -
12	<b>TOTAL STAFF EXPENSES (sum lines 1 thru 11)</b>	<b>\$ 40,914</b>	<b>0.64</b>	<b>\$ 31,841</b>	<b>\$ 10,614</b>	<b>\$ 42,455</b>
13	Consultant Costs (Itemize):					\$ -
14						\$ -
15						\$ -
16						\$ -
17	Equipment (Where feasible lease or rent) (Itemize):					\$ -
18						\$ -
19						\$ -
20						\$ -
21						\$ -
22	Supplies (Itemize):					\$ -
23						\$ -
24						\$ -
25						\$ -
26						\$ -
27						\$ -
28	Travel -Per diem, Mileage, & Vehicle Rental/Lease					\$ -
29						\$ -
30	Other Expenses (Itemize):					\$ -
31						\$ -
32	Security deposits, one-time payments to prevent eviction			\$ 1,000	\$ 333	\$ 1,333
33						\$ -
34						\$ -
35						\$ -
36						\$ -
37	COUNTY ADMINISTRATIVE COSTS (10% PATH)			\$ 3,184	\$ 1,061	\$ 4,245
38	<b>TOTAL COST OF PROGRAM (sum lines 12 thru 37)</b>			<b>\$ 36,025</b>	<b>\$ 12,008</b>	<b>\$ 48,033</b>

DMH APPROVAL BY:  
TELEPHONE:  
DATE: