

# RESOLUTION ROUTING SHEET

Date Prepared: 10/29/24

Need Date: 11/1/2024

**PROCESSING DEPARTMENT:**

Department: Human Resources

Contact Name: Jordan Meyer

Phone: x5623

Email Address: jordan.meyer@edcgov.us

Department Head Signature: Joseph Carruesco Digitally signed by Joseph Carruesco  
Date: 2024.10.29 16:23:53 -07'00'

Requesting Department: CAO/HR Org Code: 0800000

Service Requested: Resolution Review

Description:

**COUNTY COUNSEL:**

Approved:

Disapproved:

Date: 10/31/2024

County Counsel Signature: Stephen Mansell Digitally signed by Stephen Mansell  
Date: 2024.10.31 15:46:45 -07'00'

County Counsel Comments:  
Approve the title change from Custodial Supervisor to Custodial Coordinator.

HR APPROVAL: N/A (Resolution)

RISK MANAGEMENT: N/A (Resolution)

**PLEASE EMAIL CHANGES/APPROVAL TO DEPARTMENT CONTACT**