FACILITIES USE AGREEMENT CONTRACT ROUTING SHEET

Date Prepared:	12/10/19	Need Date:	12/23/19
PROCESSING DEPARTMENT:		CONTRACTOR:	
Department: Dept. Contact: Phone: Department Head Signature:	Procurement & Contracts Kristen Germond x5974 Sandy Ewert Administrative Analyst Supervisor	Name: Address: Phone: Org Code: Funding Sou	Cellco Partnership dba Verizon Wireless One Verizon Way Basking Ridge, New Jersey 07920 0640400
CONTRACTING DEPARTMENT: CAO - Facilities Service Requested: Review and Approve Description: Site Lease Agreement for 1352 Johnson Blvd for Cellular Tower Placement Contract Term: Oct 1, 2019 – Sept 30, 2021 Contract Value: \$21,000 COUNTY COUNSEL: (Must approve all contracts and MOU's) Approved: Disapproved: Date: By: Approved: Disapproved: Date: By:			
HR APPROVAL	: WILL BE REVIEWED THROUGH	I WORKELOW	V

PLEASE EMAIL FOR PICK-UP cao-contracts-newrequests@edcgov.us Thank you!

RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW