

# CONTRACT ROUTING SHEET

Date Prepared: 5/7/08

Need Date: 5/21/08

**PROCESSING DEPARTMENT:**

Department: Human Services (CS)

Dept. Contact: Amy Higdon

Phone #: 4836

Department

Head Signature: 

Doug Nowka, Director

**CONTRACTOR:**

Name: Del Oro Caregiver Resource

Center (DCRC)

Address: 5723A Marconi Ave,

Carmichael, CA 95608

Phone: 916-971-0893

EL DORADO COUNTY  
MAY 12 PM 1:00  
RECEIVED

**CONTRACTING DEPARTMENT:** Human Services, Community Services Division

Service Requested: Vendor Agrmt. for Senior Daycare to receive reimbursement for DCRC eligible clients.

Contract Term: 7/1/08 - 6/30/09 Contract Value: Estimate \$20,000

Compliance with Human Resources requirements? Yes: x No:         

Compliance verified by: Patti Barton

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: ✓ Disapproved:          Date: 5-30-08 By: 

Approved:          Disapproved:          Date:          By:         

*Note County indemnifies Del Oro and State*

ASSIGNMENT  
DATE 5/13/2008  
ATTORNEY ED Nowka  
DEPT INDEX NO. 580160  
BY: AMN

**RISK MANAGEMENT:** (All contracts, MOU's and boilerplate grant funding agreements)

Approved: ✓ Disapproved:          Date: 5/16/08 By: 

Approved:          Disapproved:          Date:          By:         

Insurance Certificate requested separately

*Insurance certificate attached.*

RECEIVED  
HUMAN RESOURCES DEPT  
MAY 16 AM 9:51

PLEASE CALL AMY HIGDON AT x4836 FOR PICK-UP. THANKS!

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:         

Approved:          Disapproved:          Date:          By:         

Approved:          Disapproved:          Date:          By: